



**Village Council
Minutes for the Regular Meeting of June 23, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, June 23, 2026, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were present:

Mr. Patrick Pizzella, Mayor
Mr. John Taylor, Mayor Pro Tem
Ms. Barb Ficklin, Councilmember
Mr. Kevin Fitzpatrick, Councilmember
Mr. Jeramy Hooper, Councilmember

Mr. Doug Willardson, Village Manager
Mr. Carlton Cole, Assistant Village Manager
Ms. Shannon Bonecutter, Village Clerk
Mr. Josh Dockery, IT Specialist

And approximately 5 members of the audience were in attendance, in addition to 6 staff and 1 press. There were approximately 63 remote views.

1. Call to Order

Mayor Pizzella called the Village Council Regular Meeting to order at 04:30 p.m.

2. Moment of Silence and Pledge of Allegiance

3. Reports

A. Manager

Mr. Willardson reported on the upcoming Village events celebrating the 250th Anniversary of the United States of America consisting of the July 03, 2026, Celebrating Independence: Concert & Fireworks at the Harness Track, the July 04, 2026, Celebrating Independence: Pet Parade and Parade in Downtown, and the July 08, 2026, Reading of the Declaration of Independence in Assembly Hall; the Warren H. Manning Award winners; the Pinehurst Police Department undergoing review for accreditation; and the recent distribution of both the Resident Community Survey and Business Community Survey.

B. Council

- Mayor Pizzella reported on the June 15, 2026, joint meeting of the Senior Advisory Committee and the Neighborhood Advisory Committee; the June 17, 2026, Sandhills Metropolitan Planning Organization meeting; the upcoming Village events celebrating the 250th Anniversary of the United States of America; the June 22, 2026, Pinehurst Business Partners meeting; the June 23, 2026, lunch with former Councilmember John McKeithen; and the July 14, 2026, Reception Recognizing All Former and Current

Village Mayors and Councilmembers in Honor of the 250th Anniversary of the United States.

- Mayor Pro Tem Taylor reported on the June 17, 2026, Sandhills Metropolitan Planning Organization meeting; the June 15, 2026, joint meeting of the Senior Advisory Committee and the Neighborhood Advisory Committee; and the encouraging number of responses received to the Business Community Survey.
- Councilmember Hooper reported on the June 17, 2026, Listening Session hosted by Governor Stein and subsequent Public Forum hosted by Mr. Jeffrey Smith, NC Public Safety Secretary and the encouraging number of responses received to the Business Community Survey.
- Councilmember Ficklin reported on the extensive work done by the Beautification Committee throughout the year, which includes awarding grants for beautification projects and presenting honorary awards to many local groups and businesses; the June 22, 2026, Pinehurst Business Partners meeting; and the September 12, 2026, Mira Music Fest at the Fair Barn to raise money for the Mira Foundation to provide service dogs for children.
- Councilmember Fitzpatrick reported on his participation in the North Carolina Enforcement Accreditation Network's review of the Pinehurst Police Department; the June 11, 2026, letter sent to Senator McGinnis and Representative Jackson in opposition to Senate Bill 876; the June 15, 2026, joint meeting of the Senior Advisory Committee and the Neighborhood Advisory Committee; the preparations for the upcoming 2026 U.S. Golf Kids World Championship; and the June 23, 2026, Senior Advisory Committee Healthy Aging Group's meeting with representatives from Given Tufts Bookstore regarding setting up a healthy aging section in the bookstore.

4. Motion to Approve Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- 1. June 09, 2026, Regular Meeting Minutes**
- 2. June 09, 2026, Work Session Minutes**
- 3. June 09, 2026, Closed Session Minutes**

End of Consent Agenda

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved all items listed and considered routine on the Consent Agenda by a vote of 5-0.

5. Proclamation

A. 250th Anniversary of the United States of America Proclamation (July 04, 2026)

Mayor Pizzella read aloud the 250th Anniversary of the United States of America Proclamation.

Mayoral Proclamation
Village of Pinehurst

Whereas, on July 4, 2026, the United States of America celebrates its 250th anniversary

(Semi-quincentennial), marking the adoption of the Declaration of Independence and the founding of our nation; and

Whereas, the Founders established a nation built on the timeless principles that all people are created equal and are endowed with inalienable rights, including life, liberty, and the pursuit of happiness; and

Whereas, these foundational ideals have guided America's enduring legacy of democratic governance, resilience, and civic achievement over two and a half centuries; and

Whereas, our local community has played a vital role in upholding these values, honoring our shared history, and contributing to the growth, diversity, and prosperity of our great nation; and

Whereas, this milestone provides an opportunity to reflect on our history, celebrate our achievements, and recommit ourselves to the ideals of freedom, justice, and unity for all future generations.

Now, Therefore, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim July 4th, 2026, as the day to celebrate the 250th Anniversary of the United States of America in the Village of Pinehurst and encourage all residents to participate in local commemorative events, reflect upon the sacrifices of those who came before us, and work together to build an even stronger, more united future.

B. 2026 Parks & Recreation Month Proclamation (July)

Mayor Pizzella read aloud the 2026 Parks & Recreation Month Proclamation.

Mr. Willardson recognized Ms. Angie Whisnant, Parks & Recreation Director, and all the Parks & Recreation Department staff for their hard work throughout the year that helps to make the Village of Pinehurst a great place to live.

Mayoral Proclamation
Village of Pinehurst

Whereas, parks and recreation are an integral part of communities throughout this country, including the Village of Pinehurst; and

Whereas, parks and recreation promote time spent in nature, which positively impacts mental health, and encourages physical activities by providing space for popular sports, hiking trails, and many other activities designed to promote active lifestyles; and

Whereas, parks and recreation programming and education activities; such as out-of-school time programming, youth sports, and environmental education; are critical to childhood development; and

Whereas, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

Whereas, parks and recreation are fundamental to the environmental well-being of our

community, and are essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

Whereas, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

Whereas, the U.S. House of Representatives has designated July as Parks and Recreation Month.

Now, Therefore, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim that July 2026 is recognized as Parks and Recreation Month in the Village of Pinehurst.

6. Public Comments

None.

7. Public Hearing

A. Public Hearing on a Major Site Plan Review for 1 Regional Drive (Pinehurst Medical Clinic)

The purpose of the public hearing is to consider a request of a Major Site Plan review for a 3-story medical office building with associated parking at 1 Regional Dr. This property is identified as Moore County PID #00024674, #10000820, #10000821, #10000822, and #10000823. The applicant is V3 on behalf of Pinehurst Medical Clinic and the owner is Pinehurst Medical Group, LLC.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved to enter into the Public Hearing by a vote of 5-0 at 04:54 p.m.

Mr. Alex Cameron, Planning & Inspections Director, and Ms. Maria Klein, Senior Planner, reviewed and discussed a Public Hearing – Major Site Plan for 1 Regional Dr. (Pinehurst Medical Clinic) PowerPoint presentation outlining the Purpose of this Public Hearing, Major Site Plans, Type of Decision, Standards for Review, Major Site Plan Review Process, Request and Background, Zoning Map and Adjacent Land Uses and Zoning, Existing Conditions, General Concept Plan, Elevations, Planning & Zoning Board Recommendation, Village Council Action, Staff Recommendation, and Conclusion.

Council, Mr. Cameron, and Ms. Klein discussed the large amount of parking being the result of a reconfiguration of some existing parking and the addition of new parking to address parking shortages for employees and patients, the existing adjacent building being another Pinehurst Medical Clinic facility, the entrance and exit on Page Road meeting NCDOT design requirements, both NCDOT and the Technical Review Committee being satisfied with the traffic impact analysis provided, the type and location of stormwater management proposed, the adopted standard for stormwater management being a 10-year event, the significant amount of grading needed to be able to develop the site, no sidewalks being installed along the Page Road side of the development, and the types and locations of landscaping requirements.

Mayor Pizzella asked if any member of the audience wished to speak. None came forward.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved the proposed Major Site Plan for Pinehurst Medical Clinic located at 1

Regional Dr. and further identified as PID #00024674, #10000820, #10000821, #10000822, and #10000823 by a vote of 5-0.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Fitzpatrick, Council unanimously approved to adjourn the Public Hearing and re-enter the Regular Meeting by a vote of 5-0 at 05:21 p.m.

8. Resolutions

A. Consider Resolution 26-27 Appointing Mr. Sean Rowand as Neighborhood Advisory Committee Representative for the Pinewild Area

Mr. Willardson stated Mr. Sean Rowand has been selected by the Pinewild Property Owners Association to represent the neighborhood on the Village's Neighborhood Advisory Committee.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Hooper, Council unanimously approved Resolution 26-27 appointing Mr. Sean Rowand as Neighborhood Advisory Committee Representative for the Pinewild Area effective June 23, 2026, with said term expiring June 30, 2029, by a vote of 5-0.

Resolution 26-27:

A Resolution Appointing the Neighborhood Advisory Committee Representative for the Pinewild Area

Whereas, the Village of Pinehurst established a Neighborhood Advisory Committee (NAC) in 2008; and

Whereas, the Village of Pinehurst officially reorganized the Neighborhood Advisory Committee (NAC) under the leadership of the Village Council of the Village of Pinehurst on the 11th day of April 2023; and

Whereas, there is a need to fill the vacancy on the Neighborhood Advisory Committee to represent the Pinewild designated area; and

Whereas, Mr. Sean Rowand and the Village Council of the Village of Pinehurst are desirous of Mr. Rowand serving as a representative of the Pinewild area on the Neighborhood Advisory Committee.

Now, therefore, be it resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 23rd day of June 2026 as follows:

Mr. Sean Rowand is appointed as a representative of the Pinewild area on the Neighborhood Advisory Committee, effective June 23, 2026, said term to expire June 30, 2029.

This Resolution passed and adopted this 23rd day of June 2026.

B. Consider Resolution 26-28 Adopting the Updated Village Council Code of Ethics

Mr. Willardson noted shall or must have been replaced with should anywhere Council

compliance is not legally or statutorily required.

Council deliberated the following amendments:

- CORE PRINCIPLES: Council members **should** shall be guided by the following enduring principles
- CORE PRINCIPLES: 5. Respect — All individuals **should** shall be treated with civility, dignity, and professionalism.
- SECTION 4. PUBLIC COMMUNICATION AND DIGITAL CONDUCT: In their public and digital communications, Council members **should** shall

Council agreed to the proposed amendments as listed.

Upon a motion by Councilmember Hooper, seconded by Councilmember Fitzpatrick, Council unanimously approved Resolution 26-28 adopting the updated Village Council Code of Ethics as amended effective June 23, 2026, by a vote of 5-0.

Resolution #26-28:

A Resolution Adopting the Updated Village Council Code of Ethics

Whereas, North Carolina General Statute Section §160A-86 requires local governing boards to adopt a code of ethics; and

Whereas, the Village Council of the Village of Pinehurst adopted the first Village Council Code of Ethics on July 27, 2010, via Resolution #10-27; and

Whereas, the Village Council has determined the current Village Council Code of Ethics should be revised to be more pragmatic in its guidance; and

Whereas, the Village Council has further determined the current Village Council Code of Ethics should be modernized to address such issues as digital communications and social media conduct.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina, in a Regular Meeting assembled this 23rd day of June 2026 that the Village Council Code of Ethics is hereby amended effective June 23, 2026, with said policy attached hereto as Attachment A and made a part hereof, the same as if included verbatim.

This Resolution passed and adopted this 23rd day of June 2026.

Attachment A

Village of Pinehurst
Village Council Code of Ethics
Adopted June 23, 2026

PREAMBLE

Public service is among the highest expressions of civic life. Those entrusted with elected office carry both the confidence of the people and the responsibility to govern with integrity, humility, and care.

The citizens of Pinehurst are entitled to a government that is ethical, transparent, and accountable—one that honors its heritage while preparing thoughtfully for the future.

Pursuant to N.C.G.S. §160A-86, the Village Council adopts this Code of Ethics to guide its conduct, strengthen public trust, and ensure that its decisions reflect both sound judgment and the enduring values of this community.

CORE PRINCIPLES

Council members shall be guided by the following enduring principles:

1. Public Trust — The interests of the community should come before all personal or private considerations.
2. Integrity — Actions should be honest, consistent, and worthy of the public's confidence.
3. Transparency — Government should be conducted openly, with clarity and candor.
4. Accountability — Each member should take responsibility for their actions and decisions.
5. Respect — All individuals shall be treated with civility, dignity, and professionalism.

The Council recognizes that thoughtful disagreement and open discussion are essential elements of representative government. Members are encouraged to express differing views candidly and respectfully, recognizing that constructive debate strengthens public confidence, improves decision-making, and contributes to the long-term health of the institution.

COUNCIL MEMBER ROLES

Council members serve in distinct but complementary roles, each requiring judgment, discipline, and self-awareness:

- As Advocates, they give voice to the legitimate needs and aspirations of the community.
- As Legislators, they weigh competing interests and act in pursuit of the common good.
- As Decision-Makers, they render fair and impartial judgments, particularly in quasi-judicial matters.

Members must recognize these roles, understand when each is required, and conduct themselves accordingly.

SECTION 1. COMPLIANCE WITH LAW

Council members shall uphold and comply with all applicable laws. They should be guided not only by the letter of the law, but by its spirit, seeking always to act in a manner that strengthens public confidence in government.

Nothing in this Code shall be interpreted to prohibit Council members from expressing dissenting opinions, engaging in public debate, communicating with constituents, or criticizing policies, decisions, or governmental actions.

SECTION 2. INTEGRITY AND INDEPENDENCE

Council members should exercise their duties with independence of thought and freedom from improper influence. They need to avoid impropriety in the exercise of the board member's official duties. They should disclose any actual or perceived conflicts of interest and should conduct themselves in a manner that preserves both the reality and appearance of impartial decision-making.

SECTION 3. PROFESSIONAL CONDUCT

Council members should conduct themselves in a manner that reflects credit upon the office they hold. They should engage in thoughtful, respectful, and fact-based deliberation, refrain from personal attacks, and foster an environment in which differing views may be expressed with civility.

Members should focus criticism on policies, decisions, actions, and conduct rather than on personal characteristics or presumed motives.

SECTION 4. PUBLIC COMMUNICATION AND DIGITAL CONDUCT

In an era of constant and immediate communication, Council members should exercise sound judgment and restraint in all public and digital expressions. Whether in formal settings, with the press, or on digital platforms, members should remain mindful that their words reflect both personal views and the character of the Village.

Council members should clearly distinguish between personal opinions and official positions of the Council, taking reasonable steps to avoid confusion when speaking in an individual capacity.

Council members shall not disclose confidential or non-public information acquired in the course of their duties, nor use such information for personal, political, or financial advantage.

In their public and digital communications, Council members shall:

- Conduct themselves with civility, professionalism, and respect
- In official communications, refrain from personal attacks, inflammatory language, or statements that could reasonably undermine public confidence
- Avoid commenting on matters pending before the Council in a quasi-judicial capacity outside of properly noticed proceedings
- Exercise care when sharing or endorsing third-party content, recognizing it may be perceived as an official position
- Respect the roles of fellow Council members and Village staff, and avoid communications that impair effective governance

Council members shall not engage in, solicit, or consider ex-parte communications regarding quasi-judicial matters outside of properly noticed proceedings, and shall base such decisions solely on the evidence and testimony presented in the official record.

Council members are encouraged to use communication platforms to inform and engage the public in a manner that is accurate, constructive, and consistent with the values of transparency and good governance. In all communications, they should strive to reflect the dignity of their office and sustain the trust placed in them by the public.

SECTION 5. CONFIDENTIALITY

Council members shall safeguard confidential information obtained in the course of their duties and shall not use such information for personal, political, or financial advantage. The stewardship of sensitive information is a fundamental obligation of public service.

References to confidential information in this Code shall be interpreted consistent with applicable North Carolina law governing closed sessions, personnel matters, attorney-client communications, and other legally protected information.

SECTION 6. OPEN GOVERNMENT

Council members should honor both the letter and spirit of open meetings and public records laws. They should conduct the public's business in a manner that is transparent, accessible, and worthy of confidence, recognizing that openness is essential to trust.

SECTION 7. DUTIES AND PREPARATION

Council members shall faithfully discharge the responsibilities of their office. They should attend meetings, prepare diligently, consider all relevant information, and share equitably in the work of the Council. Public service demands both commitment and care.

SECTION 8. ENFORCEMENT AND ACCOUNTABILITY

8.1 Purpose

This section exists to reinforce accountability, preserve public trust, and ensure that concerns are addressed in a manner that is fair, measured, and consistent with the principles of good governance. This Code is intended to guide conduct and does not create independent legal causes of action.

8.2 Reporting of Concerns

Alleged violations of this Code may be submitted to the Village Attorney for review. The Village Attorney will conduct a preliminary review in accordance with the procedures set forth herein.

8.3 Preliminary Review

The Village Attorney will conduct a preliminary review of any reported concern to determine whether the allegations, if true, would constitute a violation of this Code, should be referred to another authority under applicable law, or warrant no further action.

The Village Attorney will provide notice to the Council member whose conduct is the subject of the concern and provide a reasonable opportunity to respond at an appropriate stage of the review process, unless such notice would interfere with an ongoing investigation, violate applicable law, or compromise the integrity of the review. All allegations will be reported to the full Board along with a recommendation as set forth herein.

8.4 Resolution

Whenever possible, concerns should be addressed through communication, clarification, education, and voluntary corrective action. The Council recognizes that collegiality, professionalism, and mutual respect are essential to effective governance.

Based upon the preliminary review, the Village Attorney may recommend one or more of the following actions for Council consideration:

- a. No further action;

- b. Informal resolution, guidance, or corrective action;
- c. Ethics education or training;
- d. Adoption of a resolution expressing concern;
- e. Adoption of a formal resolution of censure;
- f. Referral to another authority as required by law; or
- g. Any other action authorized by law.

8.5 Limitations

Nothing in this Code shall be interpreted to expand the legal authority of the Council or to authorize penalties beyond those permitted by law.

8.6 Transparency

Consistent with law and fairness, the Council should strive for transparency in the resolution of such matters.

TRAINING AND COMPLIANCE.

All members of the Board shall participate in at least two (2) hours of ethics education within 12 months of initial election or appointment, and again within 12 months of each subsequent election or appointment, in accordance with G.S. 160A-87. The Town Clerk shall maintain a record of ethics training completion for each Board member.

The Council shall review this Code of Ethics at the beginning of each new Council term to ensure it reflects evolving standards of ethical public service.

ADOPTION

Adopted by the Village Council of the Village of Pinehurst, North Carolina, in 2026, in affirmation of its commitment to principled, transparent, and community-centered governance.

9. Regular Business

A. Request to Approve a Sole Source Purchase for the Pinehurst Police Department (Bounce Imaging)

Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed a memo on the exception allowed by North Carolina General Statute §143-129(e)(6) for a sole source purchase and the proposed sole source purchase for the Pinehurst Police Department.

Council asked Mr. Willardson and Ms. Van Nostrand to research developing a policy that sets a threshold amount for triggering Council approval for sole source purchases.

Council verified with Ms. Van Nostrand that the purchase is a one-time cost for the equipment and does not require a software subscription.

Upon a motion by Councilmember Ficklin, seconded by Mayor Pro Tem Taylor, Council unanimously approved awarding the purchase of two (2) omnidirectional tactical camera systems from Bounce Imaging based on the sole source exception granted by North Carolina General Statute §143-129(e)(6) and sole source justifications provided by Chief Webb and Bounce Imaging by a vote of 5-0.

10. Other Business

Council asked for an update on the progress of the “Stars, Stripes & Shared Traditions: A

Pinehurst Recipe Collection” book for the 250th Anniversary of the United States of America.

Council discussed the ongoing conversations with NCDOT regarding the redesign of the Pinehurst Traffic Circle and the upcoming meeting with NCDOT representatives that Mayor Pro Tem Taylor and Councilmember Hooper will attend on July 01, 2026.

Council spoke in favor of the June 15, 2026, joint meeting of the Senior Advisory Committee and the Neighborhood Advisory Committee and agreed to discuss use of the AARP Age-Friendly Community Survey at the July 14, 2026, meeting.

Council expressed concerns over the late delivery of the final draft of the updated Village Council Code of Ethics for Council’s consideration prior to the meeting.

11. Motion to Adjourn

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 05:59 p.m.

Respectfully Submitted,



Shannon Bonecutter

Village Clerk

A recording of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement