



**Village Council
Minutes for the Regular Meeting of July 14, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, July 14, 2026, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were present:

Mr. Patrick Pizzella, Mayor
Mr. John Taylor, Mayor Pro Tem
Ms. Barb Ficklin, Councilmember
Mr. Kevin Fitzpatrick, Councilmember
Mr. Jeramy Hooper, Councilmember

Mr. Doug Willardson, Village Manager
Mr. Carlton Cole, Assistant Village Manager
Ms. Shannon Bonecutter, Village Clerk
Mr. Paul Conners, IT Specialist

And approximately 40 members of the audience were in attendance, in addition to 4 staff and 1 press. There were approximately 17 remote views.

1. Call to Order

Mayor Pizzella called the Village Council Regular Meeting to order at 04:30 p.m.

2. Invocation and Pledge of Allegiance

A. Invocation by Reverend Dr. Ashley Neil Smith, Senior Pastor, The Village Chapel Pinehurst

B. Pledge of Allegiance by Members of the Sons of the American Revolution Color Guard

3. Recognition of Mayors and Councilmembers in Honor of the 250th Anniversary of the United States of America

A. Terms of All Village of Pinehurst Mayors and Councilmembers

Mayor Pizzella noted the importance of public service, which helps to sustain democracy at the local level, and recognized all former and current Mayors and Councilmembers for their service to the Village of Pinehurst community.

Mayors:		
Cameron, Bevins G. (1979-1980)	Mangers, Charles A. (1993-1997)	Fiorillo, Nancy Roy (2011-2015)
Goshorn, John (1980-1984)	Fallon, Virginia F. (1997-1999)	Fiorillo, Nancy Roy (2015-2019)
Roberts, Edgar (1984-1985)	Smith, Steven J. (1999-2007)	Strickland, John (2019-2023)
Grant, Charles A (1985-1989)	Lane, George P. (2007-2010)	Pizzella, Patrick (2023-2027)
Bethel, Albert L. (1989-1993)	Fallon, Virginia F. (2010-2011 [interim])	

Councilmembers:		
Kathryn Galiher (1979) Richard A. Banks (1979-1980) G. Bevins Cameron (1979-1980) Harry Lash (1979-1980) William F. Scott (1979-1980) James R. Wicker (1979-1980) J. Ellis Fields, Jr. (1979-1980, 1983-1989) John A. Goshorn (1979-1984) Robert E. Luhrs (1979-1984) Peter M. Bicket (1980-1982) Roy C. Hackley, Jr. (1980-1984) Elliot L. Cummings (1980-1984) Raymond E. Graichen (1982-1985) Edgar J. Roberts (1983-1987) Marjorie S. Heller (1983-1989) Charles A. Grant (1984-1989) A. Carl Moser (1985-1987) Henry V. Middleworth (1987-1991) Albert L. Bethel (1987-1993) Charles L. Mangers (1987-1997)	Sharon King (1989-1993) John L. McKeithen (1989-1993) Theodore W. Brooks (1991-1993) Colin W. McKenzie (1993-1996) Cecil C. Fredericks (1993-1997) Fred B. Griffith (1993-1997) Virginia F. "Ginsey" Fallon (1993-2011) Walter K. "Bud" McManus (1996-1997) Richard P. "Dick" Westcott (1997-1999) Barton F. Walker (1997-1999) John P. Glynn (1997-2001) George Hill (1997-2001) George E. Hillier (1999-2007) Steven J. Smith (1999-2007) Douglas A. Lapins (2001-2007, 2009-2013) Lorraine A. Tweed (2001-2009) Jeffrey P. Dawson (2007-2009) George P. Lane (2007-2010) Joan M. Thurman (2007-2010) Mark W. Parson (2010-2013)	John C. Strickland (2011-2015, 2019-2023) John Cashion (2011-2018) Nancy Fiorillo (2009-2019) John Bouldry (2015-2019) Jack Farrell (2019, 2024-2025) Clark Campbell (2013-2017) Claire Berggren (2013-2017) Kevin Drum (2017-2021) Judy Davis (2017-2021) Jane Hogeman (2019-2023) Lydia Boesch (2019-2023) Patrick Pizzella (2021-2023, 2023-2027) Jeffrey Morgan (2021-2025) Tom Hennie (2023-2023) John Taylor (2023-2027) Barb Ficklin (2023-2027) Jeremy Hooper (2025-2029) Kevin Fitzpatrick (2025-2029)

4. Conflict of Interest / Ethics Reminder

Does any Council member have a known conflict of interest or other circumstance that could impair their impartiality regarding any matter before the Council today?

If so, please disclose the conflict. Council members with a conflict should refrain from participating in the matter. If a Council member believes recusal is not required, they should disclose the nature of the conflict and the basis for their participation.

No Councilmember disclosed a conflict.

5. Reports

A. Manager

Mr. Willardson reported on the hard work of Village staff for the Village's July 4th events noting all events were a success; the July 28, 2026, U.S. Kids Golf World Championship Parade of Nations (begins at 6 p.m.); the early start time of 4 p.m. for the July 28, 2026, Village Council meetings; and the August 14, 2026, Live After 5 event.

Mr. Willardson also reminded everyone to please complete the community surveys that were recently distributed to residents and local businesses and asked local businesses to please update their information in the business directory (which can be done via the Village's website: [Business Directory | Village of Pinehurst, NC](#)).

B. Council

- Mayor Pizzella reported on the July 08, 2026, Reading of the Declaration of Independence also thanking Dr. John Dempsey, former Sandhills Community College President, and Dr. Alexander "Sandy" Stewart, current Sandhills Community College President, for their participation in the event; the July 06, 2026, Senior Advisory Committee meeting; recent visits by Councilmembers to local businesses as part of the community survey process; and the lasting impact past Councilmembers made on the Village with their decision to purchase the Harness Track property in order to preserve such an important and historic part of the Village.
- Mayor Pro Tem Taylor stated a detailed report of the July 01, 2026, meeting with

NCDOT representatives regarding the redesign of the Pinehurst Traffic Circle will be given later in the meeting.

- Councilmember Hooper reiterated Mayor Pro Tem Taylor's statement on the July 01, 2026, meeting with NCDOT and reported on the hard work of Village staff for the Village's July 4th events; the July 13, 2026, Bicycle & Pedestrian Advisory Committee meeting; and the July 09, 2026, Moore County Planning Board meeting noting the public hearing on the proposed amendments to the highway corridor overlay districts has been postponed to September 03, 2026.
- Councilmember Ficklin reiterated Mr. Willardson's reminder to complete the community surveys and to update the business directory; reported on the July 08, 2026, Reading of the Declaration of Independence and the July 06, 2026, Senior Advisory Committee meeting; and stated how the recognition of former and current Mayors and Councilmembers reminded her of a quote from the late Councilmember Jane Hogeman: "You know, we are a government by the people, but somebody has to do the work."
- Councilmember Fitzpatrick reported on the 2026 U.S. Kids Golf World Championship events; a recent meeting with Ms. Selena McNeil, Principal of Pinehurst Elementary; and the July 06, 2026, Senior Advisory Committee meeting.

6. Motion to Approve Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- 1. June 23, 2026, Regular Meeting Minutes**
- 2. June 23, 2026, Work Session Minutes**

B. Approval of the Updated 2026 Village Council Meeting Schedule

End of Consent Agenda

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved all items listed and considered routine on the Consent Agenda by a vote of 5-0.

7. Public Comments

Ms. Corky Frye, Pinehurst resident, expressed concerns regarding noise pollution from nuisance vehicles and asked Council to review the current noise ordinance for possible amendments to address this issue.

Mr. Willardson clarified the nuisance vehicle noise is coming from Morganton Rd. and HWY 15-501.

8. Resolutions

A. Resolution 26-30 Appointing Reverend James Labosky to the Historic Preservation Commission

Mr. Willardson read a brief introduction on Reverend James Labosky's background and spoke in favor of Reverend Labosky's appointment.

Reverend Labosky provided information on his background, personal history with the Village of Pinehurst, and interest in serving the community.

Council spoke in favor of Reverend Labosky's appointment.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved Resolution 26-30 appointing Reverend James Labosky to the Historic Preservation Commission effective July 14, 2026, with said term expiring July 31, 2029, by a vote of 5-0.

Resolution #26-30:

A Resolution Regarding an Appointment to the Village of Pinehurst Historic Preservation Commission

Whereas, the Village of Pinehurst has established a Historic Preservation Commission as authorized by North Carolina General Statutes, Chapter 160D, Article 303; and

Whereas, there is a need to fill a vacancy on the Historic Preservation Commission.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 14th day of July 2026 that the following appointment is hereby made to the Historic Preservation Commission for the term indicated:

Reverend James Labosky is appointed as a member of the Historic Preservation Commission, effective July 14, 2026, to serve at the pleasure of the Council until the end of his term on July 31, 2029.

This Resolution passed and adopted this the 14th day of July 2026.

- B. Resolution 26-31 Appointing Mr. Van Mitchell to the Historic Preservation Commission**
Mr. Willardson read a brief introduction on Mr. Van Mitchell's background and spoke in favor of Mr. Mitchell's appointment.

Mr. Mitchell provided information on his background, personal history with the Village of Pinehurst, and interest in serving the community.

Council spoke in favor of Mr. Mitchell's appointment.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Hooper, Council unanimously approved Resolution 26-31 appointing Mr. Van Mitchell to the Historic Preservation Commission effective July 14, 2026, with said term expiring July 31, 2029, by a vote of 5-0.

Resolution #26-31:

A Resolution Regarding an Appointment to the Village of Pinehurst Historic Preservation Commission

Whereas, the Village of Pinehurst has established a Historic Preservation Commission as authorized by North Carolina General Statutes, Chapter 160D, Article 303; and

Whereas, there is a need to fill a vacancy on the Historic Preservation Commission.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 14th day of July 2026 that the following appointment is hereby made to the Historic Preservation Commission for the term indicated:

Mr. Van T. Mitchell is appointed as a member of the Historic Preservation Commission, effective July 14, 2026, to serve at the pleasure of the Council until the end of his term on July 31, 2029.

This Resolution passed and adopted this the 14th day of July 2026.

C. Resolution 26-33 Appointing Dr. Tom Hennie to the Bicycle and Pedestrian Advisory Committee

Mr. Willardson spoke of Dr. Tom Hennie's interest in safety and serving the community.

Upon a motion by Councilmember Hooper, seconded by Councilmember Ficklin, Council unanimously approved Resolution 26-33 appointing Dr. Tom Hennie to the Bicycle and Pedestrian Advisory Committee effective July 14, 2026, with said term expiring July 31, 2029, by a vote of 5-0.

Resolution #26-33:

A Resolution Regarding an Appointment to the Village of Pinehurst Bicycle and Pedestrian Advisory Committee

Whereas, the Village of Pinehurst has established a Bicycle and Pedestrian Advisory Committee by Resolution 15-28; and

Whereas, there is a need to fill a vacancy on the Bicycle and Pedestrian Advisory Committee.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 14th day of July 2026 that the following appointment is hereby made to the Bicycle and Pedestrian Advisory Committee for the term indicated:

Dr. Tom Hennie is appointed as a member of the Bicycle and Pedestrian Advisory Committee, effective July 14, 2026, said term to expire July 31, 2029.

This Resolution passed and adopted this 14th day of July 2026.

D. Resolution 26-32 Adopting the Amended Volunteer Program Policy

Mr. Willardson reviewed and discussed a memo on the proposed amendments to the Volunteer Program Policy highlighting Alignment with Current Council Policies, Clarification of Recruitment and Appointment Procedures, Formalized Reappointment Process, Volunteer Development and Recognition, and Chairperson Term Limit Exception.

Council verified the exception to the chairperson's term limit would not allow an extension beyond the normal expiration of the permitted six-year total term limit and the volunteer

survey will be distributed to all volunteers at least bi-annually (if not annually).

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved Resolution 26-32 adopting the amended Volunteer Program Policy effective July 14, 2026, by a vote of 5-0.

Resolution 26-32:

A Resolution Amending the Volunteer Program Policy for the Village of Pinehurst

That Whereas, the Village Council of the Village of Pinehurst adopted the “Volunteer Program Policy” by motion at the Work Session on March 22, 2005, to create guidelines for the volunteers who give of their time and talents to serve on standing and ad hoc committees and boards; and

Whereas, the Village Council has amended the Volunteer Program Policy from time to time to enhance the Village’s Volunteer Program by clarifying guidelines for recruiting and developing volunteers, establishing a rewards and recognition program, and establishing term limits; and

Whereas, the Village Council recognizes further amendments to the Volunteer Program Policy are needed due to recent changes to existing and the addition of new volunteer-related policies.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina, in a Regular Meeting assembled this 14th day of July 2026 that the Volunteer Program Policy is hereby amended effective July 14, 2026, with said policy attached hereto as Attachment A and made a part thereof, the same as if included verbatim.

THIS RESOLUTION passed and adopted this 14th day of July 2026.

	Village of Pinehurst Standard Procedure	
SUBJECT:	Volunteer Program Policy	Effective Date: 03/2005
Department:	Administration	Policy No.: 36
Prepared by:	Administration	Revised: 07/2026
Approved by:	Village Council and Doug Willardson, Village Manager	# of Pages: 3

Purpose: The purpose of this policy is to:

1. Create a recruitment process for residents who are interested in volunteering their time and talents on committees and/or boards to further the work of the Village of Pinehurst.
2. Develop a training and onboarding plan to equip Village of Pinehurst volunteers with the skills they need to effectively perform their duties.
3. Establish a rewards and recognition program to thank volunteers for their contributions and commitment to the Village of Pinehurst.
4. Establish a term limit policy for the Chairperson of certain appointed boards and commissions.

Policy: It is the policy of the Village of Pinehurst to recruit, develop, and recognize volunteers who give of their time and talents to serve on committees and boards. These committees and boards may work on specific short- and long-term projects, planning, zoning, and appearance issues which can affect the quality of life in the Village.

Eligibility: Residents of the Village of Pinehurst and the extra territorial jurisdiction (ETJ) are encouraged to serve on Village of Pinehurst committees and boards. One year of full-time residency is required before being appointed to a board or committee but can be waived by the Village Council if deemed necessary.

Procedure:

Recruitment Process and Appointment

All residents and ETJ residents interested in volunteering for the Village of Pinehurst are required to complete a volunteer application, which may be accessed via the Volunteer Opportunities page of the Village of Pinehurst website (vopnc.org). Some volunteer programs will require background checks as well.

The Village Clerk shall maintain the volunteer contact list, including term expirations, to prepare for upcoming vacancies on Council-appointed boards and committees.

The Village Manager, staff liaison, and Village Clerk; with the assistance of the Communications Specialist; will continuously recruit volunteers using technology (Village website, social media, and e-blasts), announcements in the Village newsletter, and other public venues to inform residents of upcoming volunteer opportunities.

1. Boards, Commissions, or Committees appointed by Council will follow the recruitment and appointment procedures below:
 - a. Historic Preservation Commission and Planning & Zoning Board / Board of Adjustment: shall follow the procedures outlined in Council Policy #54: Advisory Board Appointment Process.
 - b. Bicycle & Pedestrian Advisory Committee: Applications will be reviewed by the Village Manager, staff liaisons, and Chairperson and interviews conducted. Once reviews and interviews are complete and selections made, nominations will be presented to Council for approval via resolution.
 - c. Neighborhood Advisory Committee: shall follow the procedures outlined in Council Policy #53: Neighborhood Advisory Committee.
 - d. Senior Advisory Committee: shall follow the procedures outlined in Council Policy #64: Senior Advisory Committee.
 - e. Beautification Committee Chairperson: The Beautification Committee and staff liaisons will nominate a member of the Committee for appointment as Chairperson. This nomination will then be presented to Council for approval via resolution.

At any point in the recruitment process, if the applicant is no longer being considered for appointment, the Village Clerk or applicable staff liaison will notify the applicant and keep their information on file for future opportunities.

2. Boards, Commissions, or Committees not appointed by Council will follow the recruitment procedures the staff liaison and Chairperson determine to be most beneficial to their specific volunteer program.
3. **Council Reappointments:**

The Village Clerk will notify the Village Manager and staff liaison of upcoming term expirations. The staff liaison will confer with the Chairperson and volunteer eligible for reappointment to determine if reappointment is desired. If reappointment is desired, the staff liaison will notify the Village Manager who will then confer with Village Council to determine if there are any objections to the reappointment. If Village Council does not object, a resolution for reappointment will be placed on an upcoming Village Council Regular Meeting agenda for consideration and approval.

 - If reappointment is either not desired or is objected to, the upcoming term expiration will be treated as a position vacancy, and the recruitment and appointment process will begin.

Village Council has the authority to override any appointment decision by a majority vote.

Training and Onboarding Volunteers:

Within 30 days of a new volunteer appointment, the staff liaison is responsible for orienting the new volunteer on their duties and responsibilities and for ensuring the completion of all items included on the onboarding checklist. Once completed in full, the onboarding checklist is filed and maintained in the Village Clerk's office.

Each staff liaison will work with the Chairperson to identify and schedule training opportunities for volunteers specific to their scope of duties and responsibilities.

A biannual volunteer survey will be conducted so each volunteer will have the opportunity to provide feedback on their experience with the Village of Pinehurst.

Reward and Recognition Program:

Volunteers for the Village of Pinehurst have been identified as a strategic advantage and a valuable resource for the community. The Village will reward and recognize volunteers for their contributions and commitment on a regular basis. Examples of the types of rewards and recognitions volunteers may receive are Applause Cards, induction into the Volunteer Hall of Fame, and, after at least 4-years of service in a Council appointed position, an engraved brick along the entrance walkway to Village Hall. In addition, an annual Volunteer Luncheon will be held in February and a Mayoral Proclamation done during National Volunteer Week in April.

Term Limits for Council Appointments:

1. Term Limits for members of the Historic Preservation Commission, Planning & Zoning Board, Board of Adjustment, and Neighborhood Advisory Committee shall follow Council Policy #32: Appointed Advisory Board Term Limits.
2. Term Limits for members of the Senior Advisory Committee shall follow Council Policy #64: Senior Advisory Committee.
3. Term Limits for members of the Bicycle & Pedestrian Advisory Committee shall follow Resolution #15-28.
4. Chairperson Term Limits shall be:
 - a. Historic Preservation Commission, Planning & Zoning Board, and Board of Adjustment: 3-Years and 1 Term.
 - i. Exception to Historic Preservation Commission, Planning & Zoning Board, and Board of Adjustment Chairperson Term Limits: In situations where no qualified or willing successor is available to serve as Chairperson, Council may approve an exception allowing the current Chairperson to serve an additional term, or a portion thereof, provided all the following conditions are met:

1. A reasonable effort has been made to identify and nominate another eligible member to serve as Chairperson.
 2. No other Board member is willing or able to serve in the position, or no qualified candidate is available.
 3. The Board determines that maintaining continuity of leadership is in the best interest of the Board and its ability to fulfill its responsibilities.
 4. The exception shall be granted only on a case-by-case basis and shall not establish a precedent or modify the underlying policy limiting Chairperson terms.
- This exception is intended to preserve the Board's ability to conduct its business effectively while maintaining the principle of leadership rotation. The one-term limit remains the standard expectation, with extensions considered only when necessary to avoid a leadership vacancy or disruption in Board operations. The Board should continue to encourage leadership development and succession planning so that future exceptions become unnecessary whenever possible.
- b. Bicycle & Pedestrian Advisory Committee: 3-Years and No Term Limit.
 - c. Beautification Committee: 2-Years and No Term Limit (Resolution #17-24).

Policy Update:

This policy shall be reviewed in accordance with the Village's overall policy review schedule as determined by the Village Manager or directed by the Village Council.

9. Ordinances

A. Ordinance 26-14 Amendment to Chapter 110 – Peddling and Soliciting on Private Property

Mr. Willardson reviewed and discussed a memo on the proposed amendments to Chapter 110 of the Pinehurst Municipal Code (Peddling & Soliciting on Private Property).

Council discussed whether the cutoff time should be 7 p.m., 8 p.m., or sunset; a “No Solicitation” sticker being available at the Front Desk of Village Hall; and residents being able to purchase a “No Solicitation” sign at a local hardware store or to create their own sign to place inside a street facing window.

Mayor Pro Tem Taylor proposed amending Section 110.05 to swap B and C, so the description of the investigation comes before the description of the decision.

Council agreed to the proposed cutoff time of 7 p.m. and to the Section 110.05 amendment proposed by Mayor Pro Tem Taylor.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved Ordinance 26-14, as amended, amending Pinehurst Municipal Code Chapter 110 – Peddling and Soliciting on Private Property effective July 14, 2026, by a vote of 5-0.

ORDINANCE #26-14:

An Ordinance Amending Chapter 110 of the Village of Pinehurst Municipal Code (Peddling and Soliciting on Private Property)

WHEREAS, the Village Council of the Village of Pinehurst adopted an ordinance dated October 20, 1980, establishing and implementing certain authorized police powers for the purpose of prescribing regulations governing conditions detrimental to the health, safety, and

welfare of its citizens; and

WHEREAS, on September 13, 2011, the Village Council of the Village of Pinehurst adopted Ordinance 11-25, which established the general ordinances of the Village of Pinehurst as revised, amended, restated, codified, and compiled in book form and declared that these shall constitute the "Village of Pinehurst, North Carolina Municipal Code"; and

WHEREAS, the Municipal Code will be subsequently amended from time to time as conditions warrant; and

WHEREAS, the Village has received correspondence challenging portions of Chapter 110 of the Village of Pinehurst Municipal Code on constitutional grounds; and

WHEREAS, the Village Attorney has reviewed the applicable law and recommended revisions to Chapter 110 to better align the ordinance with current constitutional requirements while preserving the Village's ability to regulate commercial peddling and soliciting and protect the health, safety, and welfare of its residents; and

WHEREAS, the Village Council finds that adoption of the amendments contained herein is in the best interest of the Village and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Pinehurst, North Carolina, in a Regular Meeting assembled this 14th day of July 2026, as follows:

SECTION 1.

That **Chapter 110 – Peddling and Soliciting on Private Property** of the Village of Pinehurst Municipal Code is hereby amended as reflected in the attached redlined version entitled "**CHAPTER 110 – PEDDLING AND SOLICITING ON PRIVATE PROPERTY (Redlined)**," which is incorporated herein by reference as though fully set forth herein. The amendments include, but are not limited to, revisions to:

- Definitions;
- Permit application requirements;
- Investigation, issuance, and denial of permits;
- Appeals procedures;
- Hours and regulations governing commercial solicitation;
- Permit revocation provisions; and
- Other administrative and procedural provisions necessary to ensure consistency throughout Chapter 110.

SECTION 2.

If any provision of this ordinance is found to be invalid by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

SECTION 3.

That all ordinances or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this ordinance.

SECTION 4.

That this Ordinance shall be and remain in full force and effect from and after the date of its adoption.

CHAPTER 110: PEDDLING AND SOLICITING ON PRIVATE PROPERTY

Section

- 110.01 Definitions
- 110.02 Purpose
- 110.03 Permit required
- 110.04 Application for permit; fees
- 110.05 Investigation of applicant; denial or issuance of permit
- 110.06 Appeals
- 110.07 Display of permits
- 110.08 Regulations
- 110.09 Revocation of permits
- 110.99 Penalty

§ 110.01 DEFINITIONS.

For the purpose of this chapter, the following words and phrases shall have the meanings ascribed to them by this section:

COMMERCIAL PEDDLER or SOLICITOR.

- (1) An itinerant vendor of merchandise who shall go from door-to-door or place-to-place, selling, causing to be sold, offering for sale or taking orders for present or future delivery of merchandise, products or services of any description whatever, including but not limited to magazines, periodicals, books and orders or contracts for home improvements or alterations.
- (2) A person who makes or conducts surveys for research purposes, analyses, opinion polls, rating data and any such similar work, which, by nature, involves door-to-door or place-to-place activity.
- (3) A person who goes from door-to-door or place-to-place for the purpose of soliciting contributions, donations or any other thing of value for any person or organization.
- (4) A person who goes from door-to-door or place-to-place for the purpose of distributing circulars or other printed or electronic media.

COMMERCIAL PEDDLING or SOLICITING. The act of going from door-to-door or place-to-place for the purpose of:

- (1) Sale, distribution, advertising, promoting, demonstrating, and/or vending of merchandise, products, services, or materials, or taking orders for present or future delivery of merchandise, products, services or materials, of any description whatever, including but not limited to magazines, periodicals, books and orders or contracts for home improvements or alterations;
- (2) Making or conducting surveys for research purposes, analyses, opinion polls, rating data and any such similar work, which, by nature, involves door-to-door or place-to-place activity;
- (3) Soliciting contributions, donations or any other thing of value for any person or organization; or
- (4) Distributing circulars, advertisements, brochures, or other, similar printed matter.

NON-COMMERCIAL CANVASSING. The act of going from door-to-door or place-to-place for a political candidate, organization or program; a non-profit, religious, charitable, recreational, civic, or veteran's organization or club; or other non-commercial purposes, such as:

- (1) Speaking with residents;
- (2) Distributing informational or educational literature.

PERSON. Any individual, firm, partnership, association, group, persons, or corporation.

(Ord. 24-12, passed 9-24-2024)

§ 110.02 PURPOSE.

The purposes of this chapter are:

- (A) Discouraging unethical and dishonest business practices.
 - (B) For the general protection, health, and welfare of the residents of the Village of Pinehurst.
 - (C) To preserve a record to identify names and addresses of all commercial peddlers or solicitors.
- (Ord. 24-12, passed 9-24-2024)

§ 110.03 PERMIT REQUIRED.

(A) No person shall peddle, solicit, or sell food, beverages, services, or merchandise or engage in any act of commercial peddling or soliciting in any public or quasi-public place, door-to-door, or place-to-place, within the village, without first having obtained a permit therefore in accordance with the provisions of this chapter.

- (B) Permits are not required for non-commercial canvassing.
- (Ord. 24-12, passed 9-24-2024)

§ 110.04 APPLICATION FOR PERMIT; FEES.

(A) A separate application shall be filed for each individual conducting commercial peddling or soliciting within the village.

(B) ~~Applications must be submitted at least seven days prior to the beginning date for commercial peddling or soliciting.~~ Applications should be submitted sufficiently in advance to allow the Village to complete its review. Applications submitted fewer than eight (8) business days before the requested solicitation date may not be processed before that requested date.

(C) Applications for permits shall be made upon forms provided by the Village Clerk, who shall file a duplicate copy with the Police Department, containing the following information:

- (1) The name, date of birth, and age of the person engaging in the commercial peddling or soliciting (applicant).
 - (2) The complete permanent home address and complete local address of the applicant.
 - (3) The name and address of the organization or person for whom commercial peddling or soliciting is being conducted.
 - (4) A description of the nature of the business or activity and the goods, services, or wares to be sold.
 - (5) Two recent photographs of the applicant, which shall be approximately two and one-half by two and one-half inches in size, showing the head and shoulders of the applicant in a clear and distinguishing manner.
 - (6) The dates upon which the commercial peddling or soliciting is to take place.
 - (7) A statement as to whether the applicant has been convicted of a crime, misdemeanor, or disorderly persons offense and, if so, the details thereof.
 - (8) The make, model, year, color, and license plate number of each vehicle used by the applicant during the period of commercial peddling or soliciting within the village and copies of the applicant's driver's license, vehicle registration, and insurance certificate.
 - (9) A list of current commercial peddling or soliciting permits received from other municipalities.
 - (10) A statement as to whether the applicant has been denied a commercial peddling or soliciting permit during the past year.
- (D) Fees. The Village Council shall annually adopt by resolution a fees and charges schedule for commercial peddling and soliciting permit applications.
- (Ord. 24-12, passed 9-24-2024)

§ 110.05 INVESTIGATION OF APPLICANT; DENIAL OR ISSUANCE OF PERMIT.

(A) Upon receipt of a complete application, the Police Department shall investigate the applicant solely to determine whether objective grounds exist for denial. A permit may be denied if: (1) the applicant knowingly provided a material false statement on the application; (2) within the previous five (5) years

the applicant has been convicted of a felony involving fraud, identity theft, obtaining property by false pretenses, burglary, robbery, embezzlement, larceny, or another offense involving deception or unlawful entry onto residential property; (3) the applicant is required to register as a sex offender; or (4) the applicant is the subject of an outstanding arrest warrant. ~~Upon receipt of a duplicate application, the Police Department shall cause an investigation to be made of the applicant's business or moral character for the protection of the public safety and welfare. If the investigation as aforesaid should reveal any of the following, the Chief of Police, or their designee, shall deny a permit to the applicant:-~~

~~(1) Conviction of any crime or misdemeanor involving arson and/or other burnings, assault and battery, breaking and entering, bribery and corruption, burglary, embezzlement, conspiracy, conversion and misappropriation of funds, extortion or threats, forgery and counterfeiting, frauds and cheats, indecency and obscenity, larceny, loan sharking, possession or use of a controlled dangerous substance, rape and carnal abuse, receiving stolen property and any other crimes against the person or crimes involving moral turpitude.~~

~~(2) Conviction or any misdemeanor or disorderly persons offense, common thievery, burglary, pick pocketing, carrying weapons, conspiracy, unlawful soliciting, assault and battery, fraud and misrepresentation, possession or use of habit producing drugs, shoplifting and any other offense involving moral turpitude.~~

~~(3) Business pursuits resulting in fraud, misappropriation of funds, or similar activity.~~

~~(B) The above crimes, misdemeanors or disorderly persons offenses shall be deemed to be those as defined or equivalent to crimes and disorderly persons offenses defined by law in the State of North Carolina.~~

~~(CBC) If the Chief of Police, or their designee, shall deny a permit to the applicant, they shall detail the reasons for such denial.~~

~~(DGB) The Police Department shall complete its investigation within five (5) business days after receipt of a complete application. If no grounds for denial exist, the Village Clerk shall issue the permit no later than three business days following completion of the investigation. If the investigation as aforesaid should not disclose any of the above, a permit shall be issued forthwith by the Village Clerk, upon which shall be affixed one photograph of the applicant and the municipal seal of the Village of Pinehurst.~~
(Ord. 24-12, passed 9-24-2024)

§ 110.06 APPEALS.

If the Chief of Police, or their designee, shall deny any application for a permit, the applicant may appeal that decision within a period of ten days from the date of denial. Said appeal shall be filed with the Village Clerk and shall be heard by the Village Manager within a period of seven days from the date it is filed. The Village Manager may affirm, modify, or reverse the decision of the Chief of Police, or their designee, and shall indicate, in writing, the reason for their determination. The Village Manager shall apply the standards indicated hereinabove and shall relate their findings and conclusions to the objectives of this chapter. The Village Manager's determination shall be rendered forthwith and shall be final.

(Ord. 24-12, passed 9-24-2024)

§ 110.07 DISPLAY OF PERMITS.

Each applicant, when conducting commercial peddling or soliciting within the village, shall carry the permit at all times and shall exhibit the same to any citizen or Police Officer upon request.

(Ord. 24-12, passed 9-24-2024)

§ 110.08 REGULATIONS.

(A) All permits issued pursuant to this chapter, shall be for a term of one week (seven days) from date of issuance with no commercial peddling or soliciting taking place on Sundays or holidays recognized by the State of North Carolina.

(B) Commercial peddling or soliciting shall be conducted between the hours of 9:00 a.m. and 57:00 p.m., Monday through Saturday. (C) No commercial peddler or solicitor shall enter or attempt to enter the house or apartment of any resident of the village without an express invitation from the occupant thereof.

(D) No commercial peddler or solicitor shall conduct themselves in such a manner as to become objectionable to or annoy any person while commercial peddling or soliciting.

(E) (1) No commercial peddler or solicitor shall peddle or solicit upon premises where signs so located give adequate notice of the prohibition of such activities.

(2) The owner and/or occupant of premises identified in the village may obtain a sign, placard or sticker from the Village Clerk, which may be affixed to a front door, front window or front facing wall of the premises, and giving notice that commercial peddling or soliciting is not permitted on the premises.

(F) All circulars, samples, merchandise, or other printed or electronic media distributed by the commercial peddler or solicitor shall be handed to an occupant of the property or left in a secure location on the premises.

(Ord. 24-12, passed 9-24-2024)

§ 110.09 REVOCATION OF PERMITS.

(A) Permits issued under this chapter may be revoked by the Chief of Police, or their designee, after written notice outlining reasons, for any of the following causes:

(1) Misrepresentation or false material statement contained in the application.

(2) Misrepresentation or false material statement contained in the course of carrying on activities regulated herein.

(3) Conviction of any crime, misdemeanor or disorderly person's offense or engaging in business activity that would have precluded issuance of a permit as set forth hereinabove.

(4) ~~Conducting commercial peddling or soliciting by knowingly violating this chapter after written notice of the violation, making a material misrepresentation while soliciting, or engaging in conduct constituting trespass, assault, fraud, harassment, or other criminal conduct while engaged in commercial peddling or soliciting~~
~~Conducting commercial peddling or soliciting in an unlawful manner in violation of the provisions of this chapter or in such manner as to cause a breach of the peace or to constitute a menace to safety or general welfare of the public.~~

(B) Any person whose permit has been revoked shall have the right of appeal, subject to the procedure and standards as set forth in § 110.06 above.

(Ord. 24-12, passed 9-24-2024)

§ 110.99 PENALTY.

Any person who violates any provision of this chapter, upon conviction thereof, shall be punished by a fine not exceeding \$500 or by imprisonment for a term not exceeding 90 days or both. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

(Ord. 24-12, passed 9-24-2024)

10. General Business

A. Review of the 2026 Village of Pinehurst Letter to the Town of Dornoch

Mr. Willardson reviewed and discussed a memo on the July 09, 2026, letter sent to the Town of Dornoch as part of the Cooperative Liaison of Mutual Benevolence Agreement.

Mayor Pro Tem Taylor stated he will be visiting the Town of Dornoch as a private citizen from July 30th to August 1st, 2026, and would be happy to provide an update on Village matters while there.

B. Discussion Regarding an Interlocal Agreement Request from Moore County for

Planning and Development Jurisdiction of Pinewild Phase 4

Mr. Willardson reviewed and discussed a memo and a map on the proposed interlocal agreement request from Moore County regarding the Pinewild Phase 4 development and the two response options available to Council.

Council verified which parcel(s) remain within the Village's jurisdiction and tax collection area and that the vacant 1-acre parcel is being depicted as an access point from Kilbride Dr. in the initial designs.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously agreed the Village of Pinehurst not enter into the proposed interlocal agreement with Moore County and authorized the Village Manager, or his designee, to provide a letter to Moore County acknowledging the developer's request, confirming that the Village has elected not to enter into the proposed interlocal agreement, and recognizing that the developer may proceed under N.C.G.S. § 160D-203(b) by a vote of 5-0.

C. Review Tufts Archives Design Decisions

Mr. Willardson and Mr. Matt Oakley, Principal / Senior Construction Administrator with Oakley Collier Architects, reviewed and discussed a Tufts Archives PowerPoint presentation highlighting renderings of the main entrance, floor plan options (existing or expanded footprint), Cost-Benefit Analysis of Expansion, Fire Suppression Options, Fire Protection Considerations, Bathroom Location, Dumbwaiter, and Staff Recommendations.

Council deliberated the floor plan options (existing and expanded) and whether the space gained by expanding justifies the significantly higher project cost; whether the existing building footprint is sufficient space to accommodate all of the needs for the Archives facility, such as a dedicated Welcome Center area and a catering preparation space for large events; whether adjustments need to be made to the size of the research and / or multipurpose rooms; whether an expansion will be visibly noticeable or blend with the existing brickwork; and whether the rear "porch" area could be configured differently to be more visually appealing.

Mr. Oakley stated the floor plan can be reshaped to take into consideration Council's concerns regarding facility needs and additional floor plan design options with both existing and expanded footprints will be presented for consideration at a future meeting.

Council agreed to defer deciding on the final floor plan design until additional options have been presented. Mr. Willardson noted a decision on the final floor plan will be needed by the end of 2026 / beginning of 2027 to keep the renovation of the Archives on schedule.

Council deliberated the fire suppression system options weighing the cost versus the benefits of each option.

Mr. Oakley stated any expansion of the facility would require an improved and expanded fire suppression system.

Council agreed to consider the installation of either a Pre-Action System + Dry or Chemical Suppression + Dry System.

Council deliberated whether to relocate the proposed bathroom facilities to another area of the building or to leave the proposed bathroom facilities where depicted and whether a family

restroom facility is needed.

Council agreed to leave the proposed bathroom facilities where depicted but asked for a floor plan option that includes a family restroom facility.

Ms. Audrey Moriarty, Library Services & Archives Director, asked Council to consider replacing the dumbwaiter with a full-service elevator, which would also require removal of the existing staircase that abuts the dumbwaiter shaft.

Council agreed to consider the installation of a full-service elevator.

Council asked Mr. Willardson to research additional grant programs, such as the National Park Service's "Save America's Treasures", to help offset the cost of the Archives renovation. Mr. Willardson stated an application will be submitted to the "Save America's Treasures" program.

Council asked Mr. Willardson and Ms. Moriarty to provide additional timeline and budget information along with additional information on the facility's use and number of archives on hand at the next discussion on the Tufts Archives renovation.

11. Other Business

Mayor Pizzella noted the high level of responsiveness to resident complaints / issues being given by the Pinehurst Police Department.

Mayor Pro Tem Taylor noted a more detailed discussion of the July 01, 2026, meeting he and Councilmember Hooper had with NCDOT representatives regarding the Pinehurst Traffic Circle (PTC) will be done during the upcoming Work Session, however, a motion was needed from Council regarding submitting a request to NCDOT to reduce speed limits on the approach to and within the PTC.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously agreed to authorize the Village Manager to draft a letter to NCDOT requesting the speed limit on all roads approaching the PTC be reduced to 35 mph and the speed limit within the PTC be reduced to 25 mph by a vote of 5-0.

12. Motion to Adjourn

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 06:41 p.m.

Respectfully Submitted,



Shannon Bonecutter
Village Clerk

*A recording of this meeting is located on the Village website: www.vopnc.org
Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement*