



**Village Council
Minutes for the Regular Meeting of May 13, 2025
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, May 13, 2025, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Systems Specialist

And approximately 8 members of the audience in attendance, in addition to 9 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:30 p.m.

2. Invocation and Pledge of Allegiance.

A. Invocation by Dr. Jonathan Shelor, Senior Pastor, of the First Baptist Church of Pinehurst

B. Pledge of Allegiance by King Martin-Magee

3. Reports:

Village Manager

- Mr. Doug Willardson reported on the May 09, 2025, Live After 5 event at the Arboretum; addressed resident concerns regarding stormwater runoff from construction sites and stated the North Carolina Department of Environmental Quality (DEQ) is the regulatory authority for such matters; and announced the sidewalk installation project in the Pinehurst No. 6 neighborhood began May 12, 2025.

Village Council

- Mayor Pizzella reported on the April 26, 2025, 15th Annual Celebration of the Military Child event at the Arboretum; the April 29, 2025, Moore County Mayors and Managers meeting at the Cannon Park Community Center; the April 30, 2025, Village of Pinehurst Volunteer Luncheon at the Fair Barn; the April 30, 2025, Flag Raising Ceremony at Given Outpost; and the May 06, 2025, Village Heritage Foundation Spring Garden Party at the Arboretum.

- Councilmember Morgan reported on the Central Pines Regional Council meeting held the last week of April 2025; the 2029 International University Sports Federation World Summer Games to be held in Raleigh, NC July 11th to 22nd; and the May 10, 2025, Ms. North Carolina Senior America Pageant at Sandhills Community College.
- Mayor Pro Tem Taylor reported on the May 06, 2025, Village Heritage Foundation Spring Garden Party at the Arboretum; May 07, 2025, Technical Coordinating Committee (SMPO) meeting; and verified with Mr. Willardson that contractors apply directly to the DEQ when developing a lot.
- Councilmember Ficklin reported on the April 28, 2025, Pinehurst Business Partners meeting; the April 30, 2025, Flag Raising Ceremony at Given Outpost; the April 30, 2025, Village of Pinehurst Volunteer Luncheon at the Fair Barn; the May 05, 2025, Beautification Committee meeting and thanked the Beautification Committee members who participated in the recent NCDOT litter sweep event; the May 19, 2025, Pinehurst Garden Club Downtown Planting event; the May 06, 2025, Village Heritage Foundation Spring Garden Party at the Arboretum; and the week of May 15, 2025, which is Peace Officers' Memorial Day, being National Police Week and thanked Police Officers for the work they do to keep us all safe.
- Councilmember Farrell reported on the Fort Bragg Regional Land Use Advisory Commission (RLUAC) Board of Directors meeting held the week of May 05, 2025, and the RLUAC Members meeting to be held the week of May 12, 2025, in Southern Pines, NC.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- April 22, 2025, Regular Meeting Minutes
- April 22, 2025, Work Session Minutes
- April 22, 2025, Closed Session Minutes

B. Approval of the 2021 General Records and Program Records Retention Schedules and the 2009 Public Libraries Records Retention Schedule

End of Consent Agenda.

Mayor Pizzella asked for the vote on Item 4.B. Approval of the 2021 General Records and Program Records Retention Schedules and the 2009 Public Libraries Records Retention Schedule to be delayed allowing for discussion of the item.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved the Consent Agenda Items 4.A.1-3 by a vote of 5-0.

Council verified with Mr. Willardson the Records Management Officer for the Village of Pinehurst is the Village Clerk, the Accounts Receivable 3-year retention requirement for bills is sufficient due to the Village paying bills almost immediately upon receipt and the bills having passed through the audit process prior to disposal, the E-Records portion of the schedules being relevant to the Village due to the upcoming implementation of document imaging with Laserfiche, and the need to approve the schedules being due to some minor corrections required by the NC State Archives. Mayor Pizzella asked Mr. Willardson to inform Council what the acronym LME (Local Management Entity) means.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved the Consent Agenda Item 4.B. by a vote of 5-0.

5. Public Comments.

None.

6. Regular Business.

A. Review and Discussion of Pending Legislative Bills with Potential Impact on the Village of Pinehurst.

Mr. Willardson reviewed a Legislative Bills Discussion PowerPoint presentation highlighting House Bill 765 (Save the American Dream Act), House Bill 1009 (Eliminate ETJ Authority Statewide), Senate Bill 587 (Clarify Nonconforming Uses), Senate Bill 688 (Local Government Land Use Reform), Senate Bill 497 (Expand Middle Housing), Senate Bill 495 (Accessory Dwelling Units [ADUs]), Senate Bill 499 (Housing Near Job), Senate Bill 314 (Eliminate ETJ Overlap), and Senate Bill 291 (Short-Term Rentals).

Council and Mr. Willardson discussed some concerns and / or benefits of the bills listed and the potential catalysts for the higher-than-normal number of land use bills being proposed this year.

B. FY 2025 Quarterly Strategic Operating Plan Update for the Quarter Ended March 31, 2025.

Mr. Willardson reviewed a Q3 FY 25 KPIs table and a FY25 Initiative Action Plan Review PowerPoint highlighting the FY 2025 VOP Strategy Map, Update the Pinehurst Development Ordinance, Redevelopment of Village Place, Expand and Renovate Given Library & Tufts Archives, 3rd Fire Facility, Multi-Modal Transportation Improvements, Retrofit Current Athletic Fields with Synthetic Turf, Short-Term Rental Monitoring & Compliance, and Other Significant Projects.

Council and Mr. Willardson discussed there not being any areas of concern regarding the Village's performance and progress being made on each of the Initiative Action Plan items.

C. Quarterly Financial Statements as of and for the Nine Months Ended March 31, 2025.

Ms. Dana Van Nostrand, Financial Services Director, reviewed a memo summarizing the updated formatting of the reporting dashboard document and the Quarterly Financial Dashboard Fiscal Year Ending June 30, 2025, table.

Council and Ms. Van Nostrand discussed expenditures, fund balance usage, contributions and liabilities for accrued vacation and pension funds, property tax rates and revenues, some departments showing lower expenditure percentages than others, and the discrepancy in coverage of Fair Barn expenditures between FY 2024 and FY 2025 being due to a FY 2025 increase in rental fees for entities other than non-profits and an unchanged rental fee for non-profits resulting in a significantly higher discount rate for non-profits.

D. Presentation of the Draft Fiscal Year 2026 Strategic Operating Plan and Budget for the Village of Pinehurst and Announcement of the May 27, 2025, Public Hearing on the Fiscal Year 2026 Strategic Operating Plan and Budget for the Village of Pinehurst.

Mr. Willardson stated a detailed presentation of the Fiscal Year 2026 Strategic Operating Plan and Budget for the Village of Pinehurst will be given at the May 27, 2025, Public Hearing on the Fiscal Year 2026 Strategic Operating Plan and Budget for the Village of Pinehurst, which will be held in Assembly Hall at 04:30 p.m.

7. Other Business.

Council commended Village staff for the revised / shortened version of the draft Fiscal Year 2026 Strategic Operating Plan and Budget as compared to last year's version of the Strategic Operating Plan and Budget. Mr. Willardson stated Village staff also hope to be able to create a 1–2-page budget summary to make the budget review process even easier for the public.

Council asked that the Short-Term Rentals section of the vopnc.org "Hot Topics" page be updated with information on any responses received to the violation letters recently sent out. Mr. Willardson stated Village staff has a standing monthly meeting to review any updates they may have on Short-Term Rentals

and that the “Hot Topics” page will be updated each month after the meeting.

Council asked that a more defensive approach to the deer population problem and possible changes to the fencing regulations be discussed at a meeting in June 2025.

8. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 05:48 p.m.

Respectfully Submitted,



Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement