



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF DECEMBER 13, 2022
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday December 13, 2022, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Jeff Morgan, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk

And approximately 17 attendees, including 7 staff and 1 press

1. Call to Order.

Mayor Strickland called the Village Council meeting to order.

2. Reports:

Village Manager

- Mr. Jeff Sanborn, Village Manager, reported he was pleased about how Village Staff and the Community worked together to get through the power outage and kept a positive spirit. He noted one of the shortcomings was that many folks in the community rely on Spectrum for their phone service and when the electricity is out, Spectrum is out, thus phone service was lost, as well as the Village's primary method of pushing information on the code red system. He noted information was pushed out through social media and other avenues as best as we were able.

Village Council

- Mayor Strickland reported the Village had completed the 2022 Celebration of Frederick Olmsted's 200th birthday and Donald Ross's 150th birthday. He noted several Councilmembers had the pleasure of attending a zoom meeting with the Mayor of Scotland and the General Manager of the Royal Golf Club. He noted the Village Tree Lighting was also a great event, with quite the large crowd present.
- Mayor Pro Tem Pizzella congratulated the Village Staff for their outstanding work during the power outage.
- Councilmember Hogeman reported she attended the Pinehurst Business Partner's Christmas event and expressed to them on behalf of the Village how important all their products and services are to making the village a vibrant place to visit and shop.
- Councilmember Morgan reported the Triangle J meeting was cancelled due to the power outage, as was the fundraiser for the horse track. He noted the fundraiser has been rescheduled for Sunday at six o'clock. He thanked the staff for the good job during the outage.

- Councilmember Boesch reported that in response to the many businesses losing income during the power outage, the area CVB is asking residents to please purchase gift cards or make in-store purchases at these shops, restaurants, and other area businesses.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- November 15, 2022, Council Regular Meeting
- November 15, 2022, Council Work Session
- November 15, 2022, Council Closed Session

End of Consent Agenda.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Hogeman, Council unanimously approved the Consent agenda by a vote of 5-0.

4. Presentation of the FY2022 Annual Comprehensive Financial Report (ACFR)

Doug Willardson, Assistant Village Manager of Administration, and Mr. John Frank of Dixon Hughes Goodman, LLP, presented the Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2022. Mr. Willardson noted the financial statements were prepared in accordance with generally accepted accounting principles (GAAP) and audited in accordance with Government Auditing Standards by a firm of licensed certified public accountants.

5. Discuss and Consider Resolution #22-25 Appointing Bruce Hironimus to the Planning & Zoning Board and Board of Adjustment.

Darryn Burich, Planning and Inspections Director, presented a Resolution to Village Council, seeking the appointment of Mr. Bruce Hironimus to the Planning and Zoning Board and Board of Adjustment, to fill a vacancy on the boards. Mr. Hironimus's proposed term of service would be effective January 1, 2023 and expiring on December 31, 2024.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Resolution #22-25, appointing Bruce Hironimus to the Planning and Zoning Board and Board of Adjustment for a term effective January 1, 2023 through December 31, 2024, by a vote of 5-0.

6. Discuss and Consider Resolution #22-26 Appointing John Taylor as Chairman to the Pinehurst Historic Preservation Commission.

Darryn Burich, Planning and Inspections Director, presented a Resolution of Village Council, requesting the appointment of Mr. John Taylor as Chairman to the Pinehurst HPC, to fill a vacancy on the board. Mr. John Taylor's appointment as the Chairman of the Historic Preservation Commission would be in effect December 13, 2022, and expiring January 31, 2024.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Boesch, Council unanimously approved Resolution #22-26, appointing John Taylor as Chairman to the Pinehurst Historic Preservation Commission for an effective date of December 13, 2022, through January 31, 2024, by a vote of 5-0.

7. Contract Approval for HVAC Replacement

Mark Wagner, Parks and Recreation Director, reported staff recently utilized a formal bid process for an HVAC replacement that serves the Assembly Hall. He stated advertisement for bids were ran in the local newspaper and the bid packet was provided to multiple vendors. He noted a bid opening was held on November 30, 2022, with only one company submitting a bid which was Simmons Heating, Cooling and Electrical. He stated their bid for the project was \$134,900, which requires Council approval of the contract due to the amount.

Mr. Wagner stated the FY2023 budget allocated \$120,000 for this project, so to proceed with the project, staff will need to submit a budget amendment in the amount of \$20,000 to cover the project costs. He reported the Capital Equipment line item is currently over budget from another HVAC project where pricing also came in above the budgeted amount, which is why the budget

amendment is \$5,100 higher to cover costs for both projects.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Morgan, Council unanimously approved to increase the budget amount and authorize the mayor or his designee to enter a contract with Simmons Heating, Cooling, and Electrical for the HVAC replacement in the Assembly Hall, by a vote of 5-0.

8. Discuss and Approve the Proposal from Oakley Collier Architects, PA for Design Services for the Given Memorial Library and Tufts Archives

Doug Willardson, Assistant Village Manager of Administration, presented Council with a proposal from Oakley Collier Architects, PA for design services for renovations to the Given Memorial Library and Tufts Archives. He stated Council previously agreed to move forward with Oakley Collier after reviewing all the finalist firms. He noted staff has been in discussion with Oakley Collier and recommends Council approve the proposal presented.

Mr. Willardson stated typically, design services fees are 10% of the total project cost. He noted the current budget for the project is \$4 million, but this is based on an estimate developed during the library needs assessment a few years back. He stated construction costs have increased significantly over the last couple of years due to supply chain issues associated with the pandemic and thus the current budget may not provide us with the final product we would like. He stated to address this, staff asked Oakley Collier for a flat price for programming and schematic design.

Mr. Willardson stated the professional fees for Phase 1 (programming and schematic design) are \$140,000.00 and includes \$5,000 for existing conditions documentation, \$20,000 for programming phase, and \$115,000 for the schematic design. He noted the fee includes reimbursable expenses such as prints, plots, copies, travel, etc. Mr. Willardson stated staff is asking Council for approval of the proposal and to grant the Village Manager the authority to execute the agreement on behalf of the Village. He noted staff anticipates the as-built documentation, programming, and Schematic design work to be completed within 12 weeks after contract approval.

Upon a motion by Councilmember Morgan, seconded by Councilmember Boesch, Council unanimously approved to authorize the mayor to enter into the term sheet agreement dated December 6, 2022, submitted by Oakley Collier Architects Professional Association, for design services for renovations to the Given Memorial Library and Tufts Archives, by a vote of 5-0.

9. Other Business

Mayor Pro Tem Pizzella asked staff to investigate the last time the village went through a property rate evaluation and determine what the change in percentage was as far as revenue and hard dollars received.

10. Comments from Attendees

- Teresa Johnes, Pinehurst resident, addressed Council about the Village's need for a form of verifiable official notification of ordinance violations.

11. Motion to Adjourn.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 6:10 p.m.

Respectfully Submitted,



Kelly Chance,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement