MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
DECEMBER 8, 2015

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, December 8, 2015 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John F. Bouldry, Treasurer
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 20 attendees, including 6 staff and 2 press.

1. **Call to Order.**
Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Invocation and Pledge of Allegiance**
Pastor Rod Stone from Community Presbyterian Church offered the invocation and the Manager led everyone in the Pledge of Allegiance.

3. **Reports**

Manager

- Thanked Council and staff for their focused effort in the strategic retreat last week.
- Thanked Parks and Recreation staff for the great job they did with the Tree Lighting Ceremony last Friday.
- Regarding tonight's agenda, staff recommends that Council table the discussion on non-profit rental rates at the Fair Barn so staff and Council can research this further. Also, the fee schedule hard copy that has been placed at Council's seat has removed the proposed changes to the non-profit rental rate changes for now.

Council

- Councilmember Bouldry thanked Council, Jeff Sanborn, and staff for the warm reception he has received as the new Councilmember.
- Mayor Fiorillo also noted the unbelievable Christmas Tree Lighting and the Village Council singers.

4. **Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Consider a resolution honoring the service of Councilmember John Strickland on the Pinehurst Village Council.
B. Consider a resolution honoring a member of the Beautification Committee (Linda Tucker).
C. Consider a resolution reappointing a member to the Historic Preservation Commission (Lewis).

D. Approval of Draft Village Council Meeting Minutes.
November 17 Regular Meeting Minutes
November 30 Organizational Meeting Minutes

E. Public Safety Reports
Police Department
Fire Department

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 5-0.

5. **Consider revisions to the Village's Engineering Standards and Specifications Manual.**
Kevin Reed, Director of Planning and Inspections, and Mike Apke, of McGill Associates, presented a report from the Engineering Standards and Specifications Manual (ESSM) review team. Mr. Reed explained the process of the review team to reorganize the manual making it more concise and user-friendly. Mr. Apke reviewed each of the significant changes that are being proposed by the review team. Council thanked the review team for their work on this document.

Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council unanimously approved Resolution 15-53 amending the Village's Engineering Standards and Specifications Manual as presented on December 8, 2015 by a vote of 5-0.

6. **Discuss rental fees at Fair Barn for non-profit organizations.**
This agenda item was tabled for future discussion.

7. **Discuss a proposed change to the golf cart sticker registration process.**
John Frye, Director of Financial Services, explained the need to for Council to consider updating the golf cart registration process for the Village of Pinehurst. Mr. Frye explained that currently the Municipal Code requires golf carts to be registered annually with a $5 fee and staff is proposing this process be amended to one-time registration of $20. Staff would ask that if a golf cart sells, the new owner comes in to alert the Village of the change of information.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council unanimously approved Ordinance 15-23 amending the Municipal Code for the Village of Pinehurst pertaining to the golf cart sticker registration process by a vote of 5-0. (A copy of the ordinance can be found in the Ordinance Book.)

8. **Consider amendments to Fees & Charges Schedule.**
John Frye, Director of Financial Services, shared the proposed changes to the Village's Fees and Charges Schedule and the explanation for each proposed change. The changes proposed fall under Administration, Public Services, and Recreation fees. Upon a motion by Councilmember Cashion, seconded by Councilmember Bouldry, Council unanimously approved Resolution 15-52 amending the Village's Fees and Charges Schedule with changes effective January 1, 2016 by a vote of 5-0. (A copy of the resolution can be found in the Resolution Book.)

9. **Consider an ordinance amending the Municipal Code regarding routine maintenance and home improvement on Sundays.**
The Manager explained the need for Council to consider the updated draft of the ordinance amending the Pinehurst Municipal Code regarding routine maintenance and home improvement on Sundays. Council held a discussion about the proposed changes. Upon a motion by Councilmember Berggren, seconded by Councilmember Campbell, Council unanimously approved Ordinance 15-17 amending Section 92.16 of the Pinehurst Municipal Code as it pertains to regulating unreasonably loud, disturbing sound levels by a vote of 5-0. (A copy of the ordinance can be found in the ordinance book.)

10. Consider adopting the 2016 Village Council meeting schedule.

The Manager explained the need for Council to consider the 2016 Village Council meeting schedule which includes Regular Meetings and Work Sessions. Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, Council unanimously approved the 2016 Pinehurst Village Council meeting schedule as presented on December 8, 2015 by a vote of 5-0.

11. Other Business

- None.

12. Comments from attendees.

- Audience member Frank Pacifico explained he lives on McKenzie Road East and he exits towards Highway 5. He said two weeks ago he tried to make a left-hand turn and had a near accident. He asked Council to do something very quickly before there is a major accident at this intersection. Council and staff held a discussion about this project that has been proposed.
- Audience member Jeanne Casinella has noticed, at her intersection at Lake Hills and Highway 5, cars are not stopping completely and are turning right and this needs to be better enforced. She also asked what triggers the interest of the Council on various issues.

13. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Campbell and carried unanimously. The Regular Meeting adjourned at 5:50 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk