



**PLANNING AND ZONING BOARD
DECEMBER 2, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:00 PM**

- I. Call to Order
- II. Approval of Minutes
 - A. 11-04-2021 Regular Meeting Minutes
- III. New Business
 - A. Board Organizational Matters
- IV. General Business
- V. Next Meeting Date
 - B. January 6, 2022
- VI. Comments from Attendees
- VII. Motion to Adjourn

*Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement.*



**11-04-2021 REGULAR MEETING MINUTES
ADDITIONAL AGENDA DETAILS:**

FROM:

Shannon Konstantinou

CC:

Alex Cameron; Darryn Burich

DATE OF MEMO:

11/22/2021

MEMO DETAILS:

Attached is a draft copy of the 11-04-2021 Regular Meeting Minutes for your review.

ATTACHMENTS:

Description

11-04-2021 Regular Meeting Minutes Draft



**PLANNING AND ZONING BOARD
REGULAR MEETING
THURSDAY, NOVEMBER 04TH, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:00 PM**

Board Members Present:

Jeramy Hooper, Chair
Julia Latham
Matt Jones
Paul Roberts
Phillip Shumaker
David Alzamora
Sonja Rothstein

Board Members Absent:

Jack Farrell

Staff Present:

Darryn Burich, Planning Director
Alex Cameron, Planning Supervisor
Shannon Konstantinou, Clerk to the Board

Approximately 1 member(s) of the public in attendance.

I. Call to Order

Mr. Hooper called the meeting to order at 04:01 PM, confirmed a quorum was present, and explained the purpose of this meeting.

II. Approval of Minutes

A. 10-07-2021 Regular Meeting Minutes

Ms. Rothstein moved to approve the minutes of the October 07th, 2021 Regular Meeting. Seconded by Mr. Jones. Approved by a vote of 6-0.

III. New Business

A. 2022 Regular Meeting Calendar

Ms. Rothstein moved to approve the 2022 Regular Meeting Calendar. Seconded by Mr. Alzamora. Approved by a vote of 6-0.

B. Board Organizational Matters

Mr. Cameron announced the ascension of Mr. Jeramy Hooper to the role of Chair and asked the Board members to consider nominations for the role of 1st Vice Chair and 2nd Vice Chair.

The Board and Staff discussed member interest in each role along with the importance of seniority, attendance, and term lengths when nominating a member to each role. The decision was made to delay the nomination of 1st Vice Chair and 2nd Chair until the next Regular Meeting.

IV. General Business

Mr. Cameron asked the Board members to review, complete, and sign the Declaration of Potential Conflicts of Interest and Village of Pinehurst Ethics Policy Employee Acknowledgement documents for submittal to the Clerk of the Board.

Mr. Hooper stated there have been interviews for the vacant Board seat and a potential candidate has been identified. Mr. Hooper anticipates filling the seat soon.

Mr. Hooper stated the Tree Buffer Ordinance passed Council and asked Board members to review the final, approved Ordinance.

Mr. Cameron stated the Hollycrest – Major Subdivision project is on the agenda for the Village Council meeting being held 11-09-2021. No new information has been submitted. Mr. Cameron, the Village Engineer (Mr. Mike Apke) and the Property Owner visited the site and found no apparent, potential issues additional storm water runoff from development would create.

Mr. Burich stated after the Tree Buffer Ordinance was passed by the Council last week, none of the plans submitted have resulted in a conflict with the Tree Buffer Ordinance. Staff will monitor submissions for the next six months and will keep the Board up-to-date on as time passes and more plans are submitted. The Board and Staff discussed the process of pulling a permit now that the Tree Buffer Ordinance has been passed. Mr. Cameron stated additional time and resources will be devoted to educating the public on the new Tree Buffer Ordinance requirements along with the new Electronic Permitting requirements, which go into effect January 01st, 2022.

Mr. Jones asked if more information would be shared regarding the potential new Board member. Mr. Cameron stated information would be shared with the Board next week.

The Board and Staff discussed case load for upcoming Board meetings.

The Board and Staff discussed goals for 2022. Staff stated the Small Area Plans and Form Based Codes along with changes to the Zoning Ordinances are the primary focus for 2022.

The Board and Staff discussed attending or viewing the State of the Village meeting.

V. Next Meeting Date

A. 12-02-2021 Regular Meeting

VI. Motion to Adjourn

Mr. Shumaker moved to adjourn the Regular Meeting. Seconded by Mr. Jones. Approved by a vote of 6-0 at 04:27 PM.

Respectfully Submitted,

Shannon Konstantinou
Clerk to the Board &
Planning Administrative Specialist
Village of Pinehurst

A videotape of this meeting is located on the Village website: www.vopnc.org.

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**BOARD ORGANIZATIONAL MATTERS
ADDITIONAL AGENDA DETAILS:**

FROM:

Alex Cameron

CC:

Darryn Burich & Shannon Konstantinou

DATE OF MEMO:

11/22/2021

MEMO DETAILS:

During the November 4, 2021 regular meeting, the Board deferred further discussion and action of the nomination and election of Vice Chairs until the December 2, 2021 regular meeting. Currently, the first Vice Chair position is open and Board member Latham currently holds the second Vice Chair position.