

**MINUTES OF  
VILLAGE COUNCIL REGULAR MEETING  
NOVEMBER 18, 2014**

**395 MAGNOLIA ROAD  
ASSEMBLY HALL  
PINEHURST, NORTH CAROLINA  
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, November 18, 2014 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor  
Mr. Clark H. Campbell, Councilmember  
Mr. John R. Cashion, Mayor Pro-Tem  
Ms. Claire L. Phillips, Councilmember  
Mr. John C. Strickland, Councilmember  
Mr. Andrew M. Wilkison, Village Manager  
Ms. Lauren M. Craig, Village Clerk

And approximately 41 attendees, including 11 staff and 1 press.

**1. Call to Order.**

Mayor Nancy Roy Fiorillo called the meeting to order. The Mayor noted the Deer Management Task Force report will not be discussed until the December 9 meeting. The report was only presented to Council for review at this meeting.

**2. Invocation and Pledge of Allegiance**

Mayor Nancy Roy Fiorillo offered the invocation and led everyone in the Pledge of Allegiance.

**3. Presentation of a proclamation from the USGA.**

Reg Jones from the USGA presented the Village Council with a proclamation signed by Thomas O'Toole, President of the USGA, thanking the Village for the generous hospitality and unwavering support for the 2014 U.S. Open Championships.

**4. Presentation of resolutions of appreciation for service on the Community Appearance Commission (Lazusky, Helgesen, McChesney).**

Councilmember Phillips presented the resolution to Jill Lazusky and Mayor Nancy Fiorillo presented the resolution to Jim McChesney all for their service on the Community Appearance Commission. Peter Helgesen was unable to attend the meeting so his resolution will be presented in December.

**5. Reports**

**Manager**

- None.

**Council**

- None.

**6. Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Resolution of appreciation for service on the Planning and Zoning and Board of Adjustment (Gwinn).
- B. Consider resolutions honoring members for their service on the Village Center Enhancement Committee (Boxell, Drum, Andrews, Miller, Saunders, Barry).

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- C. Approval of Draft Village Council Meeting Minutes  
October 14 Regular Meeting  
October 14 Closed Session  
October 21 Special Meeting  
October 28 Regular Meeting  
October 28 Closed Session
- D. Public Safety Report  
Fire Department  
Police Department
- E. Motion to Receive Budget Amendments Report for November 12, 2014

**End of Consent Agenda.**

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Phillips and passed unanimously with a vote of 5-0.

**7. Interview and consider a resolution appointing a member to the Planning and Zoning Board (Santowasso).**

The Manager introduced Leo Santowasso and Fred Engelfried, Chairman of the Planning and Zoning Board. He noted the chairman and staff members would like to appoint Leo to the Planning and Zoning Board and the Board of Commission. Upon a motion by Councilmember Strickland, seconded by Councilmember Campbell, Council unanimously approved Resolution 14-68 appointing Leo Santowasso to the Board of Adjustment and the Planning and Zoning Board for the Village of Pinehurst by a vote of 5-0. (A copy of the resolution can be found in the Resolution Book.)

**8. Motion to Recess Regular Meeting and Enter Into a Public Hearing.**

Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved to recess the regular meeting and enter into a public hearing by a vote of 5-0.

**9. Public Hearing No. 1**

**Request by Pinehurst, LLC for a Major Site Plan Review in order to construct a new pool complex to serve the Pinehurst Members Club. This property is identified as Moore County LRK # 00025800 and is located at 1 Carolina Vista in the vicinity of the tennis club.**

Kevin Reed, Director of Planning and Inspections, introduced the need to hold a public hearing for the major site plan request by Pinehurst, LLC which will consist of 2 pool areas, food and beverage facilities along with decking, parking, landscaping, and other associated facilities.

Audience member Robert Hayter thanked the staff for helping with this process. Mr. Hayter introduced individuals who have played a role with the design of his project in attendance. Mr. Hayter shared the renderings of the buildings from two perspectives.

Audience member Alan Stagaard explained the architectural designs and details of the site plan for the new pool complex.

Councilmember Strickland asked if any of the water areas were covered but Mr. Hayter confirmed that they are not covered. Councilmember Strickland also noted that Village Green Road will be used more and Mr. Hayter explained that there could be a better disbursement of traffic with the new designs that they have in these plans.

**10. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.**

Upon a motion by Councilmember Cashion, seconded by Councilmember Strickland, Council unanimously approved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.

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Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, Council unanimously approved the Major Site Plan for Pinehurst, LLC in order to construct a new pool complex to serve the Pinehurst Members Club by a vote of 5-0.

**11. Discussion and Consideration of a Budget Amendment for the Live After 5 Concert Series.**

Mark Wagner, Director of Parks and Recreation and Ashley Hunt, Events Coordinator presented a proposal for the Council to consider the Village assuming responsibility for the Pinehurst Live After 5 Concert Series. The proposal includes the suggested timing and location of the series, food and beverage provisions, the anticipated costs and funding levels needed. Council held a discussion about this decision to take over the series. Council considered a budget amendment for this project and upon a motion by Councilmember Phillips, seconded by Councilmember Cashion, Council unanimously approved Ordinance 14-39 appropriating funds for fiscal year 2015 for the Pinehurst Live After 5 Concert Series by a vote of 5-0. (A copy of the ordinance can be found in the Ordinance Book.)

**12. Presentation of the Comprehensive Annual Financial Report (CAFR) and Financial Condition Assessment**

John Frye, Director of Financial Services and Jennifer Lambeth of Dixon Hughes Goodman, LLP presented the Comprehensive Annual Financial Report and the Financial Condition Assessment. John Frye shared highlights from the CAFR and explained the Village's fund balance. Ms. Lambeth presented the firm's opinion on these statements. She gave an unmodified or clean opinion of the financial statements for the Village of Pinehurst. Jennifer Lambeth also presented a separate letter of a required auditor communication. John Frye noted the Award for Excellence of Financial Reporting for 21 years and Mayor Fiorillo commended the staff on this great work. Jennifer Lambeth noted the preparedness of the Village of Pinehurst staff. John Frye presented the Financial Condition Assessment that looks at 5 years of data and compares the Village of Pinehurst to a benchmark. He noted that the Village has lived within its means and has improved its financial condition compared to our peers.

**13. Presentation of the report of the Deer Management Task Force.**

Mayor Fiorillo explained that the report has been presented to the Village Council at this meeting and the discussion on this will be held on December 9 at the regular meeting. Councilmember Strickland explained the purpose of the task force. He reminded citizens that deer are very active during this time of year and to be safe driving. He explained the report is being presented for its full review and he noted that the report will be on the Village website for the public.

**14. Update on the status of FY 2015 initiatives**

Assistant Village Manager, Natalie Dean presented the FY 2015 Village of Pinehurst Strategic Plan Status Update as of September 30, 2014. The overall summary noted that Council has added four initiatives since adoption of the FY 2015 SOP, seven initiatives were in progress at 6/30/14 and have been carried forward, and staff has several recommended changes for FY 2015 initiatives. All other initiatives are in progress or will begin in a future quarter. Mayor Fiorillo noted how well the staff is doing working on these initiatives.

**15. Discussion and consideration of the proposed Village Acres Lighting Plan.**

Assistant Village Manager, Jeff Batton presented the proposed Village Acres Lighting Plan. Mr. Batton noted that he met with representatives from Village Acres to develop this plan and the result of the recommendation includes five street lights to be added to the neighborhood. Mr. Batton will catalogue requests that he receives for future lighting considerations in Village Acres. Upon a motion by Councilmember Phillips, seconded by Councilmember Cashion, the Council unanimously approved the Village Acres lighting plan as submitted and authorize staff to initiate implementation of the plan by a vote of 5-0.

**16. Presentation of the Risk Management Committee's Annual Report.**

Assistant Village Manager, Jeff Batton presented the Risk Management Committee's Annual Report. He shared the committee's mission statement, health benefit recommendations, business insurance program, and the workers compensation program. The committee recommended Blue Cross/Blue

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Shield for medical, vision, life, and AD&D and MetLife for dental. The committee recommends going with Interlocal Risk Financing Fund of NC (NCLM) for business insurance and with Markel Insurance for the Harness Track. The recommendation for workers comp is to also use Interlocal Risk Financing Fund of NC (NCLM). Upon a motion by Councilmember Strickland, seconded by Councilmember Phillips, the Council unanimously authorized the Mayor, or her designee, to execute all agreements and contracts with Blue Cross/Blue Shield of NC for the provision of employee medical insurance benefits and with MetLife for employee dental insurance benefits for calendar year 2015 by a vote of 5-0.

**17. Discuss and consider a resolution amending the Volunteer Program Policy.**

Lauren Craig, Village Clerk explained the need for Council to consider amending the policy for the Volunteer Program. Ms. Craig noted the current policy was adopted on March 22, 2005. Ms. Craig noted the new draft accurately depicts the Village's efforts to recruit, develop, and recognize the volunteers on the Village's boards and committees and updates the residency requirements per Council's direction from their October meeting. Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, the Council unanimously approved Resolution 14-69 amending the Volunteer Program Policy by a vote of 5-0. (A copy of the resolution can be found in the Resolution Book.)

**18. Other Business**

- Councilmember Cashion requested a budget amendment be brought to the Council on December 9 outlining the cost for the Pinehurst Police Department to add body-cameras on each of its officers and to acquire two Segways.
- Councilmember Cashion recognized that this meeting is Andy Wilkison's last as the Village Manager and he noted all that has been accomplished under Mr. Wilkison's leadership.

**19. Comments from attendees.**

- Audience member Katherine Riffle thanked Andy Wilkison for his service. She also noted that she is against the recommendations of the deer management task force and does not want to do anything to the population of deer in this area. She noted how lucky we are to see these deer. She asked for a full report and a real survey to be done.
- Audience member Tom Campbell noted an increase in the number of red lights that are being run by vehicles particularly at the corner of Monticello and Highway 5 and he asked about cameras being placed at intersections. He also noted how much he has learned with Employee Academy.

**20. Motion to go into Closed Session pursuant to NCGS §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee.**

Specifically, the Council will discuss the terms of the employment agreement for the position of Interim Village Manager.

Upon a motion by Councilmember Strickland, seconded by Councilmember Campbell, Council unanimously approved to go into Closed Session by a vote of 5-0.

**21. Motion to adjourn the Closed Session and re-enter the Regular Meeting.**

Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council unanimously approved to adjourn the Closed Session and re-enter the Regular Meeting by a vote of 5-0.

**22. Consider a motion authorizing the Mayor to execute an agreement with Mr. Jeff Batton as the Interim Village Manager**

Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously authorized the Mayor to execute on behalf of the Village of Pinehurst an Employment

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Agreement with Mr. Jeffrey Batton for the purpose of employing Mr. Batton as the Interim Village Manager for the Village of Pinehurst by a vote of 5-0.

**23. Motion to Adjourn.**

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Strickland and carried unanimously. The Regular Meeting adjourned at 7:20 p.m.

Respectfully Submitted,  
  
Lauren M. Craig  
Village Clerk