

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
NOVEMBER 17, 2015**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, November 17, 2015 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. John C. Strickland, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 27 attendees, including 7 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance

Pastor Dean Engebretson from Christ Community Church offered the invocation and the Manager led everyone in the Pledge of Allegiance.

3. Reports

Manager

- Highlighted that Village Hall will be closed Thursday and Friday for the Thanksgiving Holiday next week.
- Strategic Planning Retreat will be held December 3-4, 2015 in Assembly Hall.

Council

- Councilmember Strickland reported that the Beautification Committee is working hard on the Christmas decorations for the Village.
- Mayor Fiorillo noted the annual tree lighting event will be held on December 4 and she noted the VetFest activities and thanked those who organized the events.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a resolution reappointing a member to the Planning and Zoning Board and Board of Adjustment (Ashton).
- B. Consider a resolution reappointing a member to the Historic Preservation Commission (Farrell).
- C. Approval of Draft Village Council Meeting Minutes.
October 13 Regular Meeting Minutes
October 27 Regular Meeting Minutes
- D. Public Safety Reports
Police Department
Fire Department

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
NOVEMBER 17, 2015**

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Strickland and passed unanimously with a vote of 5-0.

5. Discuss Boys and Girls Club of the Sandhills sponsorship request.

Manager Jeff Sanborn explained that the Village has received a sponsorship request from the Boys and Girls Club of the Sandhills. Caroline Eddy from the Boys and Girls Club spoke about their plans for their annual fundraising event that is planned for March 18, 2016 and they would like for the Village of Pinehurst to be a co-sponsor by waiving the fee of the Fair Barn. Council held a discussion with Mark Wagner, Director of Parks and Recreation, about the event and sponsorship request and formed a consensus to sponsor the event by reducing the rental of the Fair Barn to \$1,750, inclusive of other items such as tables, chairs, dancefloor, etc. Councilmember Cashion noted his interest to write a personal check to the Boys and Girls Club for the rental fee. After discussion, Council also agreed to review the fee schedule regarding nonprofit rentals of the Fair Barn in the near future.

6. Discuss the Wicker Park splash pad conceptual rendering.

Mark Wagner, Director of Parks and Recreation, shared the splash pad conceptual renderings for the Village Parks and Recreation Department. Mr. Wagner explained that the Aquatics Resources group out of Charlotte developed the most comprehensive features for the splash pad design which will be located in Wicker Park at the north end of the concession stand by the playground and the hockey rink. He noted the design is built as a circulation system to recycle water and keep usage to a minimal with this feature. Mr. Wagner shared the conceptual drawings and aerial views of the concept. Councilmember Campbell suggested adding the email conversation with Doug Middaugh in the meeting record. Council held a discussion about the maintenance of the splash pad and monitoring plans. Council formed a consensus about the concepts provided.

7. Motion to Recess Regular Meeting and Enter Into a Public Hearing.

Upon a motion by Councilmember Strickland, seconded by Councilmember Berggren, Council unanimously approved to recess the regular meeting and enter into a public hearing by a vote of 5-0.

8. Public Hearing No. 1

The purpose of the public hearing is to receive public comment on the Preliminary Assessment Roll for the levying of special assessments for storm water management system improvements in the area commonly known as the Cotswold subdivision.

John Frye, Director of Financial Services, introduced the public hearing to receive public comment on the Preliminary Assessment Roll for levying of special assessments for storm water management system improvements in the area commonly known as the Cotswold subdivision. Mr. Frye noted that immediately following the public hearing, Council has the opportunity to confirm or modify the Assessment Roll.

There were no public comments from the audience.

9. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.

Upon a motion by Councilmember Strickland, seconded by Councilmember Campbell, Council unanimously approved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.

10. Consider a motion to confirm Assessment Roll for Storm Water Management System Improvements in the Cotswold Subdivision located in the Village of Pinehurst, North Carolina.

The Manager explained the need for Council to consider confirming the Assessment Roll. Upon a motion by Councilmember Cashion, seconded by Councilmember Strickland, Council unanimously approved to confirm the Assessment Roll dated November 17, 2015 for storm water management system improvements in the area commonly known as the Cotswold Subdivision in the Village of

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
NOVEMBER 17, 2015**

Pinehurst, North Carolina by a vote of 5-0. The vote was recorded on Tuesday, November 17, 2015 at 5:01PM.

11. Presentation of the Comprehensive Annual Financial Report (CAFR) and Financial Condition Assessment.

John Frye, Director of Financial Services, presented Council with the Village's Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2015. Mr. Frye noted these financial statements have been prepared in accordance with generally accepted accounting principles (GAAP) and audited in accordance with Government Auditing Standards by a firm of licensed certified public accountants. Mr. John Frank of Dixon Hughes Goodman, LLP presented the firm's opinion on these statements and he noted that overall the financial position of the Village improved during FY 2015 and the audit firm issued a clean opinion. Mr. Frye also presented the Village's financial condition which included five-year trend information from the CAFR with comparative data from peer municipalities. Mr. Frye noted the report is divided by Resource Flow and Resource Stock and gave Council several things to consider.

12. Presentation of the FY 2016 Strategic Plan Status Update for Q1.

Natalie Dean, Assistant Village Manager, presented Council with an update on the status of implementing the FY 2016 strategic initiatives outlined in this year's Strategic Operating Plan. Ms. Dean shared there are a total of 37 Initiative Action Plans (IAPs) for FY 2016. She noted at the end of September 30, 2015, 3 IAPs were completed, 5 IAPs are scheduled to begin in a future quarter, and 29 IAPs are currently in progress. Ms. Dean covered a summary of these IAPs based on each perspective and noted there are no recommended modifications after the first quarter unless Council has items to add. Council thanked Ms. Dean for this report.

13. Consider an ordinance amending the Pinehurst Municipal Code regarding the time period for code enforcement compliance.

Kevin Reed, Director of Planning and Inspections, and Angel Smith, Code Enforcement Officer, explained that the Code Enforcement BIRDIE was undertaken as a result of declining citizen satisfaction ratings with code enforcement, as indicated in the Community Surveys mailed to Pinehurst residents since 2012. The team recommended a 30 day abatement deadline for all code violations and the Municipal Code needs to be updated to reflect this change. Ms. Smith shared a list of violations that are included in the Municipal Code and the Pinehurst Development Ordinance. Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council approved Ordinance 15-20 amending the Pinehurst Municipal Code Chapter 92 as it pertains to the code enforcement process by a vote of 5-0. (A copy of this ordinance can be found in the Ordinance Book.)

14. Consider an ordinance for a road dedication at The Villas at Forest Hills.

Jeff Batton, Assistant Village Manager, presented a request from The Villas at Forest Hills to accept a road dedication for two streets within the development and these roads comply with all of the Village's standards to be accepted into the Village network. Upon a motion by Councilmember Strickland, seconded by Councilmember Campbell, Council approved Ordinance 15-21 accepting the petition for the dedication of streets and rights-of-ways in the Villas at Forest Hills and amending the Municipal Code Section 7, Schedule II regarding stop intersections by a vote of 5-0. (A copy of this ordinance can be found in the Ordinance Book.)

15. Consider an ordinance to correct a stop sign location in the Cotswold subdivision.

Jeff Batton, Assistant Village Manager, explained the need for Council to correct a clerical error from a previous ordinance when the Village accepted the roads in the Cotswold subdivision. Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren, Council unanimously approved Ordinance 15-22 amending the Pinehurst Municipal Code Chapter 7, Schedule II to correct Ordinance 15-06 regarding the location of stop signs in the Cotswold subdivision by a vote of 5-0. (A copy of this ordinance can be found in the Ordinance Book.)

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
NOVEMBER 17, 2015**

16. Consider a resolution establishing the time and date of the Organizational Meeting of the Pinehurst Village Council.

Jeff Sanborn explained the need for Council to consider the resolution establishing the Organizational Meeting for Monday, November 30 at 11:30am in the Assembly Hall. Upon a motion by Councilmember Cashion seconded by Councilmember Berggren, Council approved Resolution 15-48 establishing the date for the organizational meeting of the Village Council pursuant to the election held on November 3, 2015 by a vote of 5-0.

17. Other Business

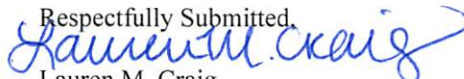
- Councilmember Berggren announced Small Business Saturday is Saturday, November 28 and encouraged everyone to shop local to keep our money in the area.
- Manager Jeff Sanborn announced that this is Councilmember Strickland's last regular meeting and he thanked Mr. Strickland for his service on the Village Council.

18. Comments from attendees.

- Audience member Tom Campbell said 10-15 years ago he went by the police station and counted the cars and Andy Wilkison explained at that time how the decision is made on the number of cars needed. Mr. Campbell noted other citizens inquire about this and suggested that the reasoning be added to the Village newsletter.

19. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Campbell and carried unanimously. The Regular Meeting adjourned at 5:50 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk