

**MINUTES OF  
VILLAGE COUNCIL REGULAR MEETING  
NOVEMBER 15, 2016**

**395 MAGNOLIA ROAD  
ASSEMBLY HALL  
PINEHURST, NORTH CAROLINA  
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, November 15, 2016 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor  
Ms. Claire L. Berggren, Councilmember  
Mr. John Bouldry, Councilmember  
Mr. John R. Cashion, Mayor Pro-Tem  
Mr. Clark Campbell, Councilmember  
Mr. Jeffrey M. Sanborn, Village Manager  
Ms. Lauren M. Craig, Village Clerk

And approximately 42 attendees, including 9 staff and 1 press.

**1. Call to Order.**

Mayor Nancy Roy Fiorillo called the meeting to order.

**2. Invocation and Pledge of Allegiance.**

Dr. Matt Stillman of Trinity Christian Fellowship led the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

**3. Reports.**

**Manager**

- Update on the Greens Project: The Public Records Request search has been split into two searches with the criteria and the first search has been completed and staff is starting on the second set now. The developers have fallen short on the minimum square footage for the apartment size and the ball is in their court to fix this and come back to the Village before a building permit can be issued. The trailer on their property is not in compliance with Village ordinances and is going through the Village's code enforcement process.
- Street resurfacing and repair has started as a two phase effort since the hurricane damaged the company contracted for the work. The Village in the meantime has contracted with another company to get some of the work done.

**Council**

- Councilmember Bouldry said well done to the staff for getting the Moore County Transportation Plan survey out to the public.
- Mayor Fiorillo said the Village had a very nice Veterans' ceremony on November 11 and Southern Pines had a parade on Saturday. Also please remember December 7 is the 75 anniversary of Pearl Harbor and a commemoration will be held at Marshall Park at 11:00am.

**4. Motion to Approve Consent Agenda.**

**All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.**

- A. Consider a resolution to adopt the Cape Fear Regional Hazard Mitigation Plan.
- B. Public Safety Reports.

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- Police Department
- Fire Department
- C. Approval of Draft Village Council Meeting Minutes.
  - October 11, 2016 Work Session
  - October 25, 2016 Regular Meeting

**End of Consent Agenda.**

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 5-0.

**5. Consider a resolution appointing the new chairperson for the Board of Adjustment.**

Manager Jeff Sanborn explained the Board of Adjustment will need Council to appoint a new Chairperson since Richard Ashton's term ends on November 30. Council held a discussion with Leo Santowasso about his interest in the Chairperson position for the Board of Adjustment. Upon a motion by Councilmember Berggren, seconded by Councilmember Bouldry, Council unanimously approved Resolution 16-33 appointing Leo Santowasso as the new Chairperson for the Board of Adjustment by a vote of 5-0.

**6. Presentation of the Government Finance Officers Distinguished Budget Presentation Award.**

Natalie Hawkins, Assistant Village Manager, explained the Village was recognized by the Government Finance Officers Association with the Distinguished Budget Presentation Award for its FY 2017 Strategic Operating Plan. She said this is the 10th consecutive year the Village has received this award. Ms. Hawkins congratulated John Frye, Financial Services Director, and his team for a job well done.

**7. Presentation of the Comprehensive Annual Financial Report (CAFR) and Financial Condition Assessment.**

John Frye, Financial Services Director, presented the Village's Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2016 which have been prepared in accordance with generally accepted accounting principles (GAAP) and audited in accordance with Government Auditing Standards by a firm of licensed certified public accountants. Mr. John Frank of Dixon Hughes Goodman, LLP presented the firm's opinion on these statements. Mr. Frye also presented the Village's financial condition assessment with five-year trend information and comparative data from peer municipalities. Mayor Fiorillo explained the process the Village takes to build its budget and Strategic Operating Plan.

**8. Presentation of the Midland Road Corridor Study Report.**

Brandon Jones from NC DOT and Richard Adams from Kimley-Horn Consulting Engineers presented the report on the Midland Road Corridor Study. Mr. Jones explained trees along Midland Road were marked with ribbon to depict the trees that would be removed according to this plan by a citizen in Southern Pines. Richard Adams gave a presentation on behalf of the steering committee and project team. Mr. Adams noted the planning process and ways they obtained public input and participation. He covered roadway issues and observations, including traffic safety along the Midland Road corridor, access management, traffic congestion, and bicycle and pedestrian connectivity. Mr. Adams covered roadway recommendations which included cross section changes and access management to close approximately 50 median closures, 5 conversions to directional crossovers, and left turn lane and sight distance improvements for all remaining median breaks. He discussed the two proposed roundabouts located at Airport Road and Highway 22. He also explained the recommendation for bicycle and pedestrian paths along the corridor. Mr. Adams shared several of the proposed major projects that came out of the recommendations. Mr. Adams covered the safety benefits of the roadway recommendations and the implementation plans.

Audience member Bo Bozarth asked about the timeline for implementation and Mr. Jones from NC DOT said the NC 22 roundabout could be done in 2018 and the other projects have not received funding yet.

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Audience member Leo Santowasso asked about the MidPines and Pine Needles intersection with Midland Road and asked if there is any significant right of way acquisition needed for these projects.

Audience member Bob Klug said his family owns Midland CC, Knollwood Village, and Pinehurst Area Realty and has five medians affected by this plan. He said taking out 335 trees affects the iconic nature of the corridor. He said the hot zones of the existing crash data have already been addressed or will be with the roundabout at NC 22. He thinks the public needs more information on this plan before it is approved.

Mayor Fiorillo asked about the approval process and Mr. Jones from NC DOT said they would like the town and the Village to endorse the final study, even if there are changes to be made after they receive feedback. Once each project is being designed and implemented, there will be additional input from the towns.

Audience member Judy Davis said the heat map is dated from 2010-2012 and she asked if a traffic light was considered at Carolina Eye. She also asked if the marked trees are also done at the NC 22 roundabout project but Mr. Jones said it was marked around the traditional intersections and cross overs only. Mr. Adams said the local data for the heat map is through 2015.

Mayor Fiorillo suggested the Village could gather more input from residents and relay that information to the NC DOT regarding the changes proposed around Midland Country Club and Carolina Eye. Mayor Fiorillo also asked about the suggestion for reducing the speed limit and Brandon said this is not off the table and would have to be evaluated further.

Audience member Tom Campbell asked for clarification about boundaries between Pinehurst and Southern Pines.

Audience member Inge Dahl said she is a former winner of a roadside beautification award and she is shocked about the number of trees that are being proposed for removal.

**9. Consider a sponsorship request for the use of Tufts Park.**

Mark Wagner, Director of Parks and Recreation, explained staff has received a request from Inge Dahl with Weichert Realtors Town & Country, regarding an event they have planned for Saturday, November 19<sup>th</sup> requesting that fees be lowered or waived that are associated with the use of Tufts Park. Mr. Wagner explained typical rental rates for the use of the park include a \$100 deposit, \$250 per day fee for residents or \$325 per day fee for non-residents. He explained the purpose of the event is bring awareness to the funding need of the Moore Humane Society to construct a future no kill animal shelter near the airport. He said the group plans to have a tent set up on the grounds with animals available for adoption and also will be accepting donations for the Humane Society. Upon review of the Council-adopted Village Sponsorship Requests Policy, Mr. Wagner said staff believes this is a Category B request due to the real estate marketing that will be taking place during the event. Council held a discussion about this and formed a consensus to waive the entire fee for this event and the fee if there is a necessary tent permit.

**10. Q1 Update on the Status of the FY 2017 Strategic Operating Plan Implementation.**

Natalie Hawkins, Assistant Village Manager, presented the Q1 update on the status of the implementation of the FY 2017 Strategic Operating Plan (SOP) Initiative Action Plans (IAPs). She explained of the IAPs, 9 are in progress, but not on schedule, 13 are in progress and on schedule, 2 have been completed, and 1 is being recommended for deletion. Ms. Hawkins gave an update on several of the projects and the reasons for their status if not on track. Ms. Hawkins also explained the Initiative Action Plan Metrics data that was included in the report to help ensure the Village's annual goals are achieved. Natalie commended department heads and staff for making sure they are implementing the plans that Council has funded.

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**11. Presentation of the Annual Risk Management Committee Report with employee health insurance benefit package recommendations.**

Jeff Batton, Assistant Village Manager, presented the Annual Risk Management Committee report on the Village's insurance programs. Mr. Batton explained after reviewing submittals from BCBS and FirstCarolinaCare (FCC), the Committee's recommendation for calendar year 2017 is to switch providers to FCC. The Committee recommended no changes to dental insurance, Life and AD&D, Long Term Disability providers. Regarding Flexible Spending Accounts, the Committee explained the need to switch to Flores & Associates, LLC. The Committee also evaluated the Business Insurance Program and the Workers' Compensation Program and Jeff shared this information. Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council authorized the Mayor or her designee to execute the contract with FirstCarolinaCare for employee health insurance for calendar year 2017 by a vote of 5-0.

**12. Consider the Resolution Designating Applicant's Agent for Federal and/or State Disaster Assistance.**

John Frye, Financial Services Director, explained the Village suffered damages from Hurricane Matthew on October 7-8, 2016 and intends to apply for Federal and State disaster assistance funding. He explained in order for the Village to apply for funds from the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), the North Carolina Division of Emergency Management requires the Village to adopt a "Resolution-Designation of Applicant's Agent" which designates the Village's primary and secondary agents. Mr. Frye said staff recommends that Jeff Sanborn and John Frye be authorized to serve as the Village's agents. Upon a motion by Councilmember Berggren, seconded by Councilmember Campbell, the Council unanimously approved Resolution 16-31 designating the applicant's agent for the Village of Pinehurst to apply for federal and/or state disaster assistance by a vote of 5-0.

**13. Consider a budget amendment to complete the Public Services renovation project.**

Jeff Batton, Assistant Village Manager, explained the need for Council to consider a budget amendment for \$155,000 to complete the renovation of the Public Services site. Mr. Batton explained the five main components left to be completed and explained the breakdown of funds for the project. After further conversation, Council determined to proceed with the plans of the two bay addition. Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, the Council unanimously approved Ordinance 16-19 amending the budget for the Public Services renovation to include the fleet bay addition by a vote of 5-0.

**14. Other Business.**

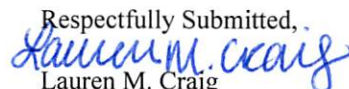
- Manager Jeff Sanborn noted the Strategic Planning Retreat will need to be rescheduled to accommodate Councilmember Bouldry and Council agreed to Monday, December 12.

**15. Comments from Attendees.**

- Judy Davis asked about the math for the public services renovation project and Jeff Batton explained the reasoning for the budget amendment approved by Council. Ms. Davis also asked the Manager to give another recap of the Greens project since she was not in attendance at the beginning of the meeting.

**16. Motion to Adjourn.**

Councilmember Campbell moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Cashion and carried unanimously. The Regular Meeting adjourned at 7:25p.m.

Respectfully Submitted,  
  
Lauren M. Craig  
Village Clerk