VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF NOVEMBER 12, 2019
ASSEMBLY HALL
395 MAGNOLIA RD.
PINEHURST, NORTH CAROLINA
4:30 PM

1. Call to Order.

2. Invocation and Pledge of Allegiance. (Dr. John Jacobs with Village Chapel)

3. Reports:

   Manager

   Council

4. Motion to Approve Consent Agenda.

   All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

   A. Consider a Reappointment to the Planning and Zoning Board and the Board of Adjustment for Cyndie Burnett.

   B. Public Safety Reports for October, 2019.

   C. Approval of Draft Village Council Meeting Minutes.

   D. Budget Amendments Report

   End of Consent Agenda.

5. Q1 Update on the Status of the FY 2020 Strategic Operating Plan Implementation.

6. Presentation of Financial Statements for the Quarter Ended September 30, 2019.

7. Other Business.

8. Comments from Attendees.

9. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative,Teamwork, and Improvement.

COUNCIL
ADDITIONAL AGENDA DETAILS:

ATTACHMENTS:

	Description
🗋	2019 Key Partners and Collaborators

Council Member to Report	Partners & Collaborators
Nancy Fiorillo	Neighborhood Advisory Committee
	Moore County Schools
	Pinehurst Resort
John Bouldry	First Health
	NCDOT/MCTC/TARPO
	Triangle J. COG
	Moore County
Judy Davis	Pinehurst Business Partners
	Beautification Committee
	Given Memorial Library Working Group
Kevin Drum	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
	Partners in Progress
Jack Farrell	Bicycle and Pedestrian Advisory Committee
	Convention and Visitors Bureau

CONSIDER A REAPPOINTMENT TO THE PLANNING AND ZONING BOARD AND THE BOARD OF ADJUSTMENT FOR CYNDIE BURNETT.

ADDITIONAL AGENDA DETAILS:

FROM:
Beth Dunn

CC:
Jeff Sanborn

DATE OF MEMO:
11/5/2019

MEMO DETAILS:
Cyndie Burnett's term on the BOA and P&Z ends on November 30, 2019. Leo Santowasso, Chairman of P&Z, supports Cyndie's reappointment. Council has the attached resolution to consider reappointing Cyndie Burnett for an additional three year term.

ATTACHMENTS:

	Description
🗋	Resolution 19-23

RESOLUTION #19-23:

A RESOLUTION REGARDING A RE-APPOINTMENT TO THE PINEHURST PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.

THAT WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, the term of Ms. Cyndie Burnett will expire on November 30, 2019; and

WHEREAS, Ms. Burnett and the Village Council of Pinehurst are desirous of her continuing to serve as a member of the Board of Adjustment and the Planning and Zoning Board for an additional term.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 12th day of November, 2019 as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment and the Planning and Zoning Board for the term indicated:

Ms. Burnett is re-appointed as a member of the Board of Adjustment and the Planning and Zoning Board, effective December 1, 2019, said term expiring on November 30, 2022.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 12th day of November, 2019.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: ______________________________
Nancy Roy Fiorillo, Mayor

Attest:

____
Beth Dunn, Village Clerk

Approved as to Form:

____
Michael J. Newman, Village Attorney

PUBLIC SAFETY REPORTS FOR OCTOBER, 2019.
ADDITIONAL AGENDA DETAILS:

FROM:
Beth Dunn

CC:
Jeff Sanborn

DATE OF MEMO:
11/5/2019

MEMO DETAILS:
Attached are the public safety reports for October, 2019.

ATTACHMENTS:

Description

- Fire Report for October
- Police Report for October (1)
- Police Report for October (2)

PINEHURST FIRE DEPARTMENT

By The Numbers - October 2019

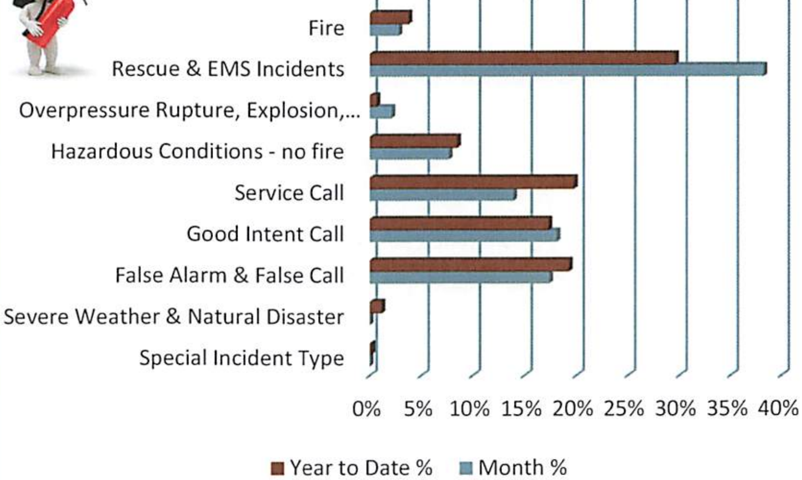
Month

Calls for Service	144
% Overlapping Incidents	10.42%
Busiest Day of Week	Wed
Busiest Hour of Day	4 PM
# of Times Staff Recalled	2

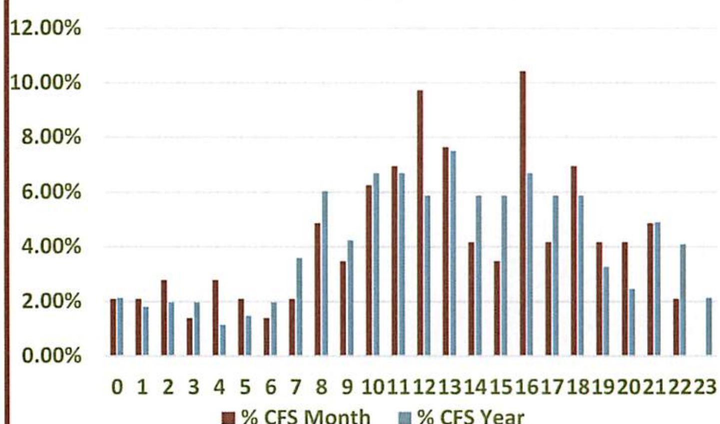
Year

Calls for Service	613
% Overalpping Incidents	10.15%
Busiest day of Week	Tues
Busiest Hour of Day	1 PM
# of Times Staff Recalled	5

% of Calls for Service (CFS)



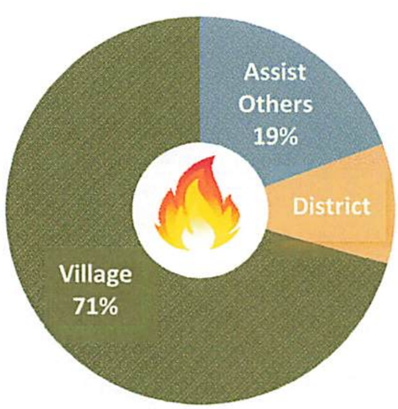
% CFS BY HOUR OF DAY



5 Year Comparison Through this Month of Year

LOCATION OF CFS

FOR FY20



Inspections Completed this

MONTH	30
YEAR	192

Code Violations Found this

MONTH	14
YEAR	75

Percentage of Violations

Corrected YTD 87%

Days Since Last Lost Time Accident in FD 840

YTD Training Hours

IN HOUSE	2139
OUTSIDE	436

Public Awareness Contacts

MONTH	3,773
YTD	24,075

VILLAGE OF PINEHURST 1895

HISTORY, CHARM, AND SOUTHERN HOSPITALITY

SUMMARY FOR THE MONTH OF OCTOBER 2019

SUMMARY OF INCIDENT CALLS

TYPE OF INCIDENT	*NUMBER THIS MONTH*	*NUMBER FYTD*	*NUMBER THIS MONTH LAST YEAR*	*NUMBER FYTD LAST YEAR*	*PERCENTAGE YTD*
Fire	4	23	2	19	21%
Overpressure Rupture, Explosion, Overheat - no fire	3	4	0	0	400%
Rescue & EMS Incidents	55	181	40	185	-2%
Hazardous Conditions - no fire	11	52	14	69	-25%
Service Call	20	121	24	97	25%
Good Intent Call	26	106	29	122	-13%
False Alarm & False Call	25	118	39	180	-34%
Severe Weather & Natural Disaster	0	7	9	91	-92%
Special Incident Type	0	1	0	0	100%
TOTAL INCIDENTS	**144**	**613**	**157**	**763**	**-20%**

SUMMARY OF INSPECTION

TYPE OF INSPECTIONS	*NUMBER THIS MONTH*	*NUMBER FYTD*	*NUMBER THIS MONTH LAST YEAR*	*NUMBER FYTD LAST YEAR*	*PERCENTAGE YTD*
Residential	10	67	9	39	72%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	0	0	7	-700%
Commercial	5	34	27	91	-63%
Plan Review/Site Inspections	0	2	4	9	-78%
Reinspection	15	89	28	106	-16%
Occupancy Certificates	0	0	0	1	-100%
TOTAL INSPECTIONS	**30**	**192**	**68**	**253**	**-24%**
Violations Found:	14	75	90	270	-72%
YTD Violations to be Corrected:		61		180	
YTD Violations Corrected:		53		110	
Correction Percentage:		87%		61%	

November 6, 2019

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT
395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

Offense	2018	2018 Unfounded	2019	2019 Unfounded	% Change
	January - October				
Homicides					
Murder and Non-negligent Manslaughter	0	0	1	0	--
Negligent Manslaughter	0	0	0	0	--
Justifiable Homicide	0	0	0	0	--
Total Homcides	0	0	1	0	--
Kidnapping/Abduction	2	0	1	0	-50.0%
Sex Offenses					
Rape	1	0	1	0	0.0%
Sodomy	0	0	1	0	--
Sexual Assault with an Object	0	0	1	0	--
Fondling	1	0	2	1	100.0%
Total Sex Offenses	2	0	5	1	150.0%
Robbery	0	0	0	0	--
Assaults					
Aggravated Assault	6	0	8	1	33.3%
Simple Assault	21	4	34	2	61.9%
Intimidation	2	0	2	0	0.0%
Total Assaults	29	4	44	3	51.7%
Arson	0	0	0	0	--
Extortion/Blackmail	1	0	1	0	0.0%
Burglary/Breaking and Entering	14	1	18	0	28.6%
Larceny/Theft					
Pocket-Picking	0	0	0	0	--
Purse-Snatching	0	0	0	0	--
Shoplifting	1	0	5	0	400.0%
Theft of Motor Vehicle Parts	1	0	2	0	100.0%
Theft from Motor Vehicle	17	0	23	0	35.3%
Theft from Coin-Operated Machine or Device	0	0	0	0	--
Theft from Building	16	1	20	0	25.0%
All Other Larceny	33	4	39	0	18.2%
Total Larceny/Theft Offenses	68	5	89	0	30.9%
Motor Vehicle Theft	3	0	4	0	33.3%
Counterfeiting/Forgery	2	0	7	0	250.0%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

Offense	2018	2018 Unfounded	2019	2019 Unfounded	% Change
	January - October				
Fraud					
False Pretenses/Swindle/Confidence Game	12	4	21	3	75.0%
Credit Card/Automatic Teller Machine Fraud	8	1	6	0	-25.0%
Impersonation	0	0	7	0	--
Welfare Fraud	0	0	0	0	--
Wire Fraud	0	2	0	0	--
Identity Theft	3	0	10	0	233.3%
Hacking/Computer Invasion	0	0	0	0	--
Total Fraud Offenses	23	7	44	3	91.3%
Embezzlement	0	1	0	0	--
Stolen Property	2	0	1	0	-50.0%
Destruction/Damage/Vandalism of Property	28	2	14	0	-50.0%
Drug/Narcotic Offenses					
Drug/Narcotic Violations	130	0	167	0	28.5%
Drug Equipment Violations	51	0	105	0	105.9%
Total Drug/Narcotic Offenses	181	0	272	0	50.3%
Sex Offenses, Nonforcible					
Incest	0	0	0	0	--
Statutory Rape	1	0	0	0	-100.0%
Total Sex Offenses, Nonforcible	1	0	0	0	-100.0%
Pornography/Obscene Material	1	0	3	0	200.0%
Gambling					
Betting/Wagering	0	0	0	0	--
Operating/Promoting/Assisting Gambling	0	0	0	0	--
Gambling Equipment Violations	0	0	0	0	--
Sports Tampering	0	0	0	0	--
Total Gambling Offenses	0	0	0	0	--
Prostitution					
Prostitution	0	0	0	0	--
Assisting or Promoting Prostitution	0	0	0	0	--
Purchasing Prostitution	0	0	0	0	--
Total Prostitution Offenses	0	0	0	0	--
Bribery	0	0	0	0	--
Weapon Law Violations	5	0	16	0	220.0%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

Offense	2018	2018 Unfounded	2019	2019 Unfounded	% Change
	January - October				
Human Trafficking					
Commercial Sex Acts	0	0	0	0	--
Involuntary Servitude	0	0	0	0	--
Total Human Trafficking Offenses	0	0	0	0	--
Animal Cruelty	0	0	1	0	--
Grand Total	**362**	**20**	**521**	**7**	**43.9%**

Activity Detail Summary (by Category)

Pinehurst Police Department

(10/01/2019 - 10/31/2019)

Incident\Investigations

11B - Sodomy	1
11D - Fondling	1
13A - Aggravated Assault	2
13B - Simple Assault	7
13C - Intimidation	1
23C - Shoplifting	1
23D - Theft From Building	2
23F - Theft From Motor Vehicle	1
23H - All Other Larceny	3
26A - False Pretenses/Swindle/Confidence Game	3
290 - Destruction/Damage/Vandalism of Property	1
35A - Drug/Narcotic Violations	15
35B - Drug Equipment Violations	13
370 - Pornography/Obscene Material	1
90C - Disorderly Conduct	2
90D - Driving Under the Influence	5
90E - Drunkenness	1
90G - Liquor Law Violations	1
90Z - All Other Offenses	23
B&E Veh. - Breaking and/or Entering a Motor Vehicle	1
Insurance - No Motor Vehicle Insurance	1
Left of Center - Driving Left of Center	1
Registration - Vehicle Registration Violations	1
Speeding - Speeding	2

Total Offenses	90
Total Incidents	56

Arrests

13B - Simple Assault	3
23C - Shoplifting	1
35A - Drug/Narcotic Violations	15

Activity Detail Summary (by Category)

Pinehurst Police Department

(10/01/2019 - 10/31/2019)

Arrests

35B - Drug Equipment Violations	14
90C - Disorderly Conduct	1
90D - Driving Under the Influence	5
90E - Drunkenness	1
90G - Liquor Law Violations	1
90Z - All Other Offenses	10

Total Charges	51
Total Arrests	31

Accidents

Total Accidents	0

Citations

Driving While License Revoked	13
DWI	4
Expired Registration	25
Failure To Reduce Speed	3
Failure To Stop (Stop Sign/Flashing Red Light)	3
No Insurance	4
No Operator License	11
Other (Infraction)	46
Passenger Seat Belt - Juvenile	1
Possess/Consume Alcohol - Passenger	1
Running Red Light	2
Speeding (Infraction)	100
Unsafe Movement	12
Secondary Charge	63

Total Charges	288
Total Citations	225

Activity Detail Summary (by Category)

Pinehurst Police Department

(10/01/2019 - 10/31/2019)

Warning Tickets

Total Charges	**0**
Total Warning Tickets	**0**

Ordinance Tickets

Total Ordinance Tickets	**0**

Criminal Papers

Order For Arrest	**1**
Warrant	**1**

Total Criminal Papers Served	**2**
Total Criminal Papers	**2**

Civil Papers

Total Civil Papers Served	**0**
Total Civil Papers	**0**

APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.

ADDITIONAL AGENDA DETAILS:

FROM:
Beth Dunn

CC:
Jeff Sanborn

DATE OF MEMO:
11/5/2019

MEMO DETAILS:
Attached are the draft minutes from the Village Council special meeting and closed session on October 15, 2019 and the regular meeting and closed session on October 22, 2019.

ATTACHMENTS:

	Description
🗋	October 15, 2019 Special Meeting
🗋	October 22, 2019 Regular Meeting

VILLAGE COUNCIL
MINUTES FOR SPECIAL MEETING OF OCTOBER 15, 2019
COUNCIL CONFERENCE ROOM
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
12:00 PM

The Pinehurst Village Council held a Special Meeting at 12:00 p.m., Tuesday, October 15, 2019, in the Council Conference Room of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 4 attendees, including 2 staff and 1 press.

1. **Call to Order.**
   Mayor Nancy Roy Fiorillo, called the Council Special Meeting to order.

2. **Discuss Adoption Draft of the 2019 Comprehensive Plan.**
   Natalie Hawkins, Assistant Village Manager, explained this agenda item is to discuss final modifications on the Adoption Draft of the 2019 Comprehensive Plan. Since the latest draft was released staff has received comments and questions from Council, which staff have responded to and will go through in today's meeting. Ms. Hawkins stated the consultants have agreed to set all day tomorrow to make all the necessary changes to the draft and have the final plan available by the end of the week, should Council want to adopt at their next regular meeting. Councilmember Farrell asked if the revised Plan would be available to the public before the next regular meeting. Ms. Hawkins stated staff would upload the Plan in the agenda packet and to the website for next week's meeting, on October 22nd. Ms. Hawkins reviewed the modifications and corrections staff made based on Council's meetings last week.

   Council discussed Guiding Principle 2 wording related to "character based development throughout the Village" and agreed to use the wording "development that reflects the character of the community". Council discussed removing the paragraph in Focus Area 1 (ETJ), which refers to character based zoning and pattern books. Ms. Hawkins stated that the Planning and Zoning Board believes conservation subdivision standards will need to be developed first. Council discussed adding examples of items that will need to be updated in the Pinehurst Development Ordinance, such as corridors, conservation subdivision standards, and character based zoning examples.

   Council discussed adding a table that Councilmember Davis drafted that shows an estimated cost of each of the 7 Guiding Principles. The table reflected that approximately 13 million would be spent to implement the strategies and the percentages associated with each one. Jeff Sanborn, Village Manager, stated when you throw numbers out like this, they can be used out of context. Ms. Hawkins noted that from a CPA standpoint the table makes her nervous because no one can tell us what the cost of these items will really be and the ranges are so broad. After discussion Council decided not to include the dollar amounts. Council reviewed a document Councilmember Davis drafted that highlights the plan in a one page document. Council agreed to add this document as an "at a glance document" to be included at the beginning of the Plan. Council discussed the illustrations within the plan and agreed to modify and remove a few of the illustrations. Ms. Hawkins noted that the medical community was happy with the illustrations pertaining to them and Council agreed to leave those illustrations in the Plan.

3. **Motion to go Into Closed Session.**
   Upon a motion by Mayor Pro Tem, seconded by Councilmember Drum, Council unanimously approved to recess the special meeting and enter into a closed session, Pursuant to NCGS §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee. Specifically, the Council will discuss Village Manager Jeff Sanborn's performance review, by a vote of 5-0.

4. **Motion to Adjourn the Closed Session and Re-enter the Special Meeting.**
   Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved to adjourn the closed session and re-enter the special meeting by a vote of 5-0.

5. **Motion to Adjourn.**
   Upon a motion by Councilmember Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved to adjourn the special meeting by a vote of 5-0 at 3:20pm.

Respectfully Submitted,

Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement

VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF OCTOBER 22, 2019
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, October 22, 2019 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 30 attendees, including 7staff and 1 press.

1. **Call to Order.**
   Mayor Nancy Roy Fiorillo, called the Village Council meeting to order.

2. **Invocation and Pledge of Allegiance.**
   Invocation by David Beam of Pinehurst United Methodist Church.

3. **Reports:**
   Village Manager
   - We have received the application for the demolition of the old Pinehurst Elementary School. We should see that activity pick up shortly.

   Village Council
   - Mayor Nancy Fiorillo stated the ABC store is moving over near the post office, in a much more convenient location.
   - Mayor Pro Tem Bouldry gave an update from the TARPO meeting last week. He explained that the NCDOT is short on funds and several planned projects are being delayed. The NC 5 project from US 1 to Pinehurst corporate limits and the US 2425 intersection with 15-501 will not begin until 2024, after the US Open. Traffic circle improvements will not begin until after 2026. Construction of widened 15-501 to Carthage is not scheduled until after 2027. Also, the NCDOT is asking for input on their NC Moves 2050 survey.
   - Councilmember Davis stated that 98 women are in town for the LPGA, Q School, being played at No. 6 and No. 9. The jewelry store in the Village, Gemma Gallery, is celebrating its 27th year of business. She introduced Winston, a junior home school student, who is attending tonight's meeting to learn about Local Government.
   - Councilmember Drum stated the Village had a great Holly Arts Festival this past weekend and reminded everyone that Oktoberfest is coming up this weekend.

4. **Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Approval of Draft Village Council Meeting Minutes.
  - October 8, 2109 Regular Meeting
  - October 8, 2019 Work Session
  - October 9, 2019 Special Meeting

End of Consent Agenda.

Upon a motion by Councilmember Drum, seconded by Councilmember Farrell, Council unanimously approved the Consent agenda by a vote of 5-0.

5. **Discuss Adoption of the 2019 Comprehensive Plan.**

Natalie Hawkins, Assistant Village Manager, stated this agenda is for Council to consider adopting the 2019 Comprehensive Plan. She thanked the Council, Planning and Zoning Board, Think Tank Group, and the public for all of their work and input during the process. She reviewed the "at a glance" document, which was drafted by Councilmember Davis, Council agreed to add at the beginning of the Plan. Mayor Pro Tem Bouldry stated this has been a long process and thanked staff, his colleagues, and Leo Santowasso, Planning and Zoning Board Chair, for his leadership during this process. He explained this document sets the table for future planning for years to come. Councilmember Davis stated she is grateful for all of the public input they received. She explained this is a visioning guide and she looks forward to the future. Councilmember Farrell explained that he went back and looked at the public comments and believes the Council did a good job addressing most of the concerns. He explained that he read the 2010 Comprehensive Plan, in depth, and it was more aggressive on the ETJ than the current plan. Councilmember Drum explained he feels it is unfortunate that some focused on one strategic plan and not all of them, as the predominate theme of the Plan has nothing to do with growth. Mayor Fiorillo stated it's a great pleasure to have such a large project that they all can support, with everyone's varying viewpoints. She thanked Natalie Hawkins, Assistant Village Manager, for her help with the Plan. Mayor Fiorillo explained that the next Council, Village staff, and the Planning and Zoning Board will be charged with making some of the proposals in the Plan become a reality, other proposals will never see the light of day.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved to adopt the Village of Pinehurst, 2019 Comprehensive Plan dated October 2019 and that said Plan with its various recommendations and implementation strategies is reasonable and in the best interest of the public to help guide Village planning efforts, by a vote of 5-0.

6. **Request for Waiver of Fees at Fair Barn.**

Mark Wagner, Parks and Recreation Director, explained staff received a request from Audrey Moriarty, Executive Director of Given Tufts, asking for a waiver of fees at the Fair Barn for a Donor Appreciation Event on March 4, 2020. This would not be a co-sponsored event, simply a fee waiver request. This request does not necessarily fall under Category "C" of the Village's Sponsorship Policy which pertains to non-profits hosting a fundraising event, but that is the most closely aligned category in the policy. As the reserved day is a weekday rental, the cost to rent for Non-Profits is $500, plus additional fees for tables, chairs, stage, dance floor, etc. The estimated total discount requested is between $1,250 and $1,500. Mr. Wagner stated if approval is granted, the renter would still be required to pay the refundable security deposit as well as the mandatory post event cleaning fee, if it is using the kitchen.

Upon a motion by Councilmember Farrell, seconded by Councilmember Davis, Council unanimously approved the sponsorship request from the Given's Memorial Library regarding use of the Fair Barn for an event on March 4, 2020, by a vote of 5-0.

7. **Request for Sponsorship/Use of Stage.**

Mark Wagner, Parks and Recreation Director, explained staff received a request from Peter Stillwell with Tarheel Communications regarding use of the Village's mobile stage for an event in Southern Pines on Saturday, November 9, 2019. The event, Parade to the Park, is a benefit for the USO and will be held in the Southern Pines Downtown Park following the annual Veterans Day Parade. This event is being presented by Cooper Ford, The Heritage Flag Company and Cox Double Eagle Harley Davidson. Entertainment includes a vintage car and bike show, live entertainment and area food trucks. Mr. Wagner explained the organizers are requesting use of the Village stage in return for an in-kind sponsorship for the event which would include the Village of Pinehurst being listed on all promotional materials and sponsor signage. Mr. Wagner noted that the organizers have agreed to pay for staff's time to set up and break down the stage. Requests to other municipalities are also being made including a waiver of park rentals fees in Southern Pines, and for use of furniture and equipment from the Town of Aberdeen. Staff would need to coordinate in advance of the Parade in the Park the exact location for stage placement, and the entry and exit points for the stage with the Town of Southern Pines as well as the timing for delivery and pick-up.

Heath with Heritage Flag Company, explained the Veteran's Day event, which will be held after the Southern Pines Veterans Day parade, which is the only one in the County. This year they are able to combine several different organizations events into one. Rick with stated this event is a win win for the Community and a tremendous effort from all organizations.

Councilmember Drum stated he is in support of this the problem lies with allowing the use of property owned by the Village residents. Heath stated this event is for the community and will include many Pinehurst residents. Councilmember Farrell said he is a little concerned because the event is less than 2 weeks away and considering the logistics. Mayor Nancy Fiorillo stated that everyone is contributing to the event, the stage is what we have to contribute and she believes this is a great use of our mobile stage.

Upon a motion by Councilmember Davis, seconded by Mayor Pro Tem Bouldry, Council unanimously approved the sponsorship request from Tarheel Communication's regarding use of the Village's mobile stage for the Parade to Park event on November 9, 2019, by a vote of 5-0.

8. Motion to Recess Regular Meeting and Enter into a Public Hearing.

Upon a motion by Councilmember Davis, seconded by Mayor Pro Tem Bouldry, Council unanimously approved to recess the regular meeting and enter into a public hearing, by a vote of 5-0.

9. Public Hearing No. 1

Jeff Batton, Assistant Village Manager, explained this public hearing is for Village Council to consider a resolution, pursuant to NCGS 160A-271, authorizing the exchange of real property belonging to the Village of Pinehurst for other real property, realizing a full and fair consideration in exchange for the Village's property. The parcel owned by DGH Management, LLC that would become Village of Pinehurst property is identified as Parcel ID #00028431 and is valued at $11,250. It's located at 455 Adams Circle. The property the Village would relinquish to DGH Management, LLC is identified as Parcel ID #00019462 and is valued at $11,630. This property does not have a physical address but is located adjacent to 35 Woods Road. This exchange is a parcel for parcel arrangement and does not involve any exchange of cash between the parties. Mr. Batton explained that the Adams Circle lot would be advantageous to the Village given it is adjacent to the Pinehurst Greenway system and could provide additional greenway access to the public. The lot being given up by the Village has no foreseeable benefit to the Village. Councilmember Davis asked who owned the adjacent lot to the east of the Village proprty. Mr. Batton stated that lot was owned by Clark Campbell.

Public Comments:

- Tom Campbell, Pinehurst resident, asked what road the DGH land backed up to.
    - Councilmember Farrell stated it was Hwy. 15-501.

10. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.

Upon a motion by Davis, seconded by Councilmember Drum, Council unanimously approved to adjourn the public hearing and re-enter the regular meeting, by a vote of 5-0.

11. Discuss and Consider Resolution 19-22 to Exchange Real Property with DGH Management, LLC.

Councilmember Drum asked what the next steps would be procedurally, if approved. Mr. Batton explained that they would have deeds drawn up, executed, and recorded. Councilmember Farrell stated his only concern would be that the sliver of land we would be exchanging would inadvertently be combined with another parcel. Jeff Sanborn, Village Manager, explained the Village owned lot is only 25 feet wide and the only potential property to combine with, other than Clark Campbell's current developed property, would be the lot to the north. This would then make the lot 50 feet wide, and with the 15 foot setbacks that would only give 20 feet to build on. Councilmember Davis stated she didn't think the exchange is strategic. Councilmember Drum stated exchanging for the Adams Circle lot is more strategic because it's a lot in a neighborhood that backs up to our Greenway.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council approved Resolution 19-22 exchanging real property within the Village of Pinehurst with DGH Management, LLC, by a vote of 4-1, Councilmember Davis voting no.

12. Presentation of Financial Statements for the Year Ended June 30, 2019.

Brooke Hunter, Financial Services Director, stated that the Village ended the fiscal year in a strong financial position with our fund balance just above the Council's policy range and our debts at reasonably low levels. The Village's General Fund expenditures exceeded revenues by $2,769,865, bringing General Fund fund balance to $7,871,973. This is positive compared to our third quarter estimate of a $3,598,000 loss after the transfer to the Community Center Capital Project Fund for construction. The Community Center Capital Project Fund revenues and other financing sources exceeded expenditures by $2,333,581, with an ending Capital Project Fund fund balance of $2,520,458. Community Center construction was slightly less than 50% complete at June 30. Combined, the Village's fund balance decreased by $436,284 to $10,392,431. The Village's fund balance policy requires us to maintain unassigned fund balance of at least 15% of actual expenditures and total fund balance of 30%-40% of budgeted expenditures. At June 30, the General Fund has unassigned fund balance of $5,112,998, or 29%, of actual expenditures. The total fund balance of $7,871,973 represents 41% of budgeted expenditures.

The Village's total cash and investments at June 30 were $10,276,000 compared to $10,107,000 the previous year. This is an increase of $169,000 or 2%. The Village earned approximately $262,000 on investments during the year at an average yield of 2.20%. All deposits were insured or collateralized as required for local governments and managed under the Village's investment policy. The Village's outstanding debts decreased by $297,000, or 40%, during the fiscal year. The total debt outstanding at June 30 was $440,287 and total debt service for the year was 1.7% of budgeted expenditures. Capital investments during the year pushed the Village's total capital assets to $47,617,000. This is an increase of $3,203,000, or 7%, over the previous year. The most significant additions were the Community Center construction in progress, Wicker Park playground equipment replacement, sewer jet and vacuum trailers, and skid steer loader. Overall, the Village's capital assets have 42% of their original (undepreciated) value remaining, which is slightly less than 45% in the previous year. Once the Community Center facility is completed and capitalized in FY 2020, we expect a significant increase in the capital asset condition ratio. General Fund revenues were $569,000, or 3.0%, above the year-to-date budget projections. This is above the normal range of variance of around 1%.

Ms. Hunter stated that property taxes exceeded our budget estimate by approximately $55,000 and tax collections for the year were strong with 99.89% collected at year end. Sales taxes were $160,000, or 3.7%, higher than budgeted. Permits and fees revenues were $80,000 above budget due to a few significant non-residential construction projects. The larger portion of the year-end variance can be attributed to expenditures being below budget. General Fund expenditures were $1,504,000, or 7.9%, below budget overall. Expenditures were less than budgeted amounts for the following significant items: (1) contracted and professional services were $162,000 lower than expected due to lower costs for legal and engineering fees, and the timing of comprehensive plan expenses, (2) salaries and benefits were $482,000 lower due to employee turnover and the related vacancies; and (3) capital expenditures were $189,000 below budget.

Ms. Hunter explained that the operating expenditures represented 86% of operating revenues, a 1% increase from the previous year. During FY 2019, the Fair Barn covered 82% of operating expenditures with operating revenues. This is less than the 97% recorded in the previous year and below the balanced scorecard target of 95%. Discounts for non-profit events remained high at $46,000, compared to $50,000 last year. Ms. Hunter noted that before discounts were applied, the Fair Barn covered nearly all operating expenditures for the year with a ratio of at 98%. The Harness Track also covered 48% of its operating expenditures compared to 53% in the previous year, which is below their performance target of 60%. Ms. Hunter stated that overall the Village ended FY 2019 better than expected and is well positioned to carry out the initiatives outlined in the FY 2020 SOP. Ms. Hunter noted that after completing the transfer to the Capital Project Fund for construction, the General Fund fund balance is just above Council's policy range at 41%.

Mayor Nancy Fiorillo asked about the construction on the Community Center. Jeff Batton, Assistant Village Manager, stated currently the completion date is still November 15th.

13. Discuss and Consider Ordinance 19-21 to Amending the Village of Pinehurst Municipal Code for Yard Debris Collection.
Jeff Batton, Assistant Village Manager, stated the attached Municipal Code amendment is an attempt to codify and more clearly define long-standing practice in relation to Village curbside yard debris collection services. It has been the Village's long-standing practice that commercial lawn services be required to remove and dispose of the yard debris they generate when providing services to commercial and residential units. Mr. Batton explained that for the most part it is our belief that the majority of lawn services already remove debris from the premise they are serving and the requested ordinance change is only intended to provide staff with a recourse if absolutely necessary. Councilmember Farrell asked how we would let contractors in gated communities, such as Pinewild and CCNC, know of the changes. Mr. Batton stated they would notify the HOA in those gated communities and respond to any problems on an as needed basis.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved Ordinance 19-21 amending the Village of Pinehurst Municipal Code, specifically section 50.10 Yard Waste Collection, by a vote of 5-0.

14. Presentation of the Risk Management Committee's Annual Report and to Consider the Recommendations for Employee Health Benefit Plans.

Jeff Batton, Assistant Village Manager, explained the mission of the Risk Management Committee (RMC), who is making the recommendations for employee health insurance benefits. Mr. Batton stated FirstCarolina Care (FCC) is the current provider for medical coverage for all full-time staff. The RMC recommends changing the provider for medical to CIGNA for calendar year 2020. There are no plan changes and no rate increase for 2020 with CIGNA. Mr. Batton explained the change is being recommended for two reasons. The first is the CIGNA network for specialists, physicians and hospitals is considerably larger and provides more choices for staff when seeking in-network services. The second is the opportunity to profit share under a program called Level Funding. Under this program the Village's premium per employee is stable (as it is currently) but if our account shows premiums exceed claims plus administration expenses, then we can split that profit with CIGNA. The net financial premium paid (total premium less employee withholdings for dependent coverage) by the Village when combining, medical, vision, and dental for calendar year 2020 is estimated at $1,105,567 which represents a 4.1% increase over the projected 2019 expense of $1,061,702. Mr. Batton noted the main reason for this projected cost difference is due to the many vacancies experienced throughout 2019.

Mr. Batton explained the Business Insurance Program includes all property and liability insurance coverages. All liability and property coverages, with the exception of the Harness Track and the Finance Director's required bonding, are through the Interlocal Risk Financing Fund of NC. This program is administered by the North Carolina League of Municipalities (NCLM). All of the above referenced coverages are renewed on a fiscal year basis. The combined premium for these coverages for FY 2020 is $123,225 which is approximately a 4.6% increase over the current year. Workers' Compensation (W/C) insurance is through the N.C. Interlocal Risk Management Agency. This program is administered by the NCLM. Workers' Compensation coverage is renewed on a fiscal year basis. The premium for FY 2020 is $132,373 which represents a 10% increase from the previous year.

Councilmember Farrell asked if we had insurance related to potential attacks on technology, as many municipals have had attacks on their systems. Mr. Batton stated our current insurance contains coverage for cyber security and the levels of coverage can be increased. Councilmember Davis asked about the dependent coverage available with the medical insurance. Mr. Batton stated dependent coverage is available to all full-time employees and the remaining Village subsidy of 5% is being reduced to 0% for 2020 and completes a multi-year phase out of the subsidy.

Upon a motion by Councilmember Davis, seconded by Councilmember Farrell, Council unanimously approved the medical and dental contracts for calendar year 2020 and authorized the Mayor or her designee to execute the contracts, by a vote of 5-0.

15. Other Business.

Mayor Pro Tem Bouldry stated the County is having a follow up meeting on the Highway Corridors discussions this coming Thursday, October 24th. He plans to attend and ask a few questions regarding the improvements at Memorial Drive and 15-501 and see if that project will be delayed. Also, he would like to speak with Moore County regarding the sewer project in No. 7, which has closed the main gate at No. 7 and routed traffic through the Woodlands neighborhood.

16. Comments from Attendees.

- John Hoffman, Everett Road, stated the Community Presbyterian Church improvement project has been shady from the start and the PDO should have prevented the renovations. He read a portion of the Pinehurst Development Ordinance regarding conditional zoning, which he feels is not being met or enforced. He stated that the condition to remove the gravel from the right of way hasn't been met yet.
    - Jeff Sanborn, Village Manager, stated that condition will be acted on and the gravel will be removed by the Village. They are working on the timing of that removal to ensure adequate parking is available until the parking area is finished on that property.

17. Motion to Recess the Regular Meeting and Enter Into a Closed Session.

Upon a motion by Councilmember Drum, seconded by Mayor Pro Tem Bouldry, Council unanimously approved to recess the regular meeting and enter a closed session, pursuant to NCGS §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee, specifically, to discuss Village Manager Jeff Sanborn's performance review, by a vote of 5-0.

18. Motion to Adjourn the Closed Session and Re-enter the Regular Meeting.

Upon a motion by Councilmember Davis, seconded by Mayor Pro Tem Bouldry, Council unanimously approved to adjourn the closed session and re-enter the regular meeting by a vote of 5-0.

19. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 7:30pm.

Respectfully Submitted,

Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement

BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:

FROM:
Brooke Hunter

CC:
Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:
11/5/2019

MEMO DETAILS:
Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

	Description
🗋	Budget Amendments Report - FY 2020

VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD OCTOBER 15 - NOVEMBER 5, 2019

Under Village of Pinehurst Ordinance #19-12, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to $10,000 between departments (including contingency) of the same fund for the FY 2020 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes." Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT	APPROVED DATE
1	10-00-960-5901	Fleet-Repair & Maintenance: Equipment	$ 5,100		10/25/2019
	10-00-960-7400	Fleet-Capital Outlay: Equipment		$ 5,100	
	10-20-420-5903	Streets & Grounds-Fleet Maintenance Charges	$ 5,100		
	10-20-420-7410	Streets & Grounds-Capital Outlay: Fleet Equipment		$ 5,100	
		Transfer funding for Streets & Grounds trailer replacement from Fleet Maintenance capital outlay to operating budget, as the purchase did not meet the capitalization threshold. Adjusted the associated departmental allocations accordingly.			

Q1 UPDATE ON THE STATUS OF THE FY 2020 STRATEGIC OPERATING PLAN IMPLEMENTATION.

ADDITIONAL AGENDA DETAILS:

FROM:
Lauren Craig

CC:
Jeff Sanborn

DATE OF MEMO:
11/6/2019

MEMO DETAILS:
This agenda item is to review the update on the status of implementing the FY 2020 Strategic Operating Plan, including this year's Initiative Action Plans (IAPs) through the end of September 30, 2019.

ATTACHMENTS:

	Description
	Q1 FY 2020 SOP Update

Village of Pinehurst
Strategic Operating Plan Update
FY 2020

VILLAGE OF PINEHURST | www. vopnc.org

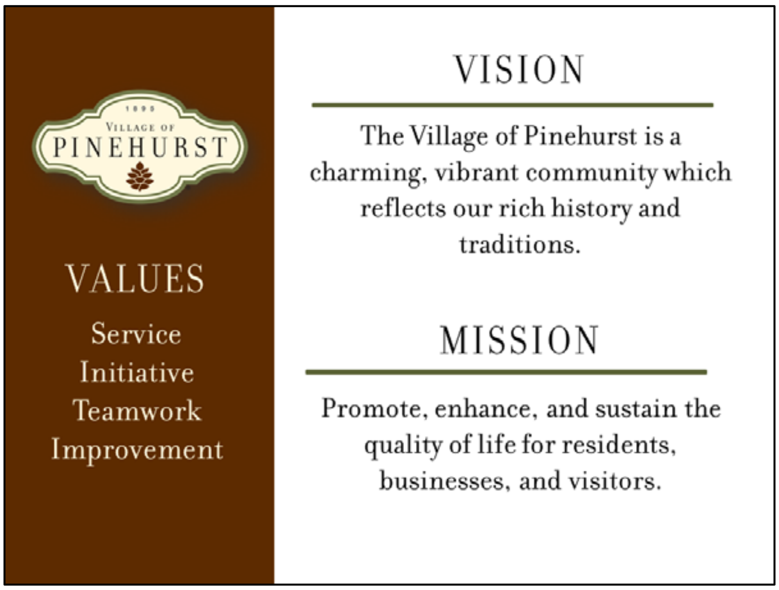
FY 2020 Strategic Operating Plan Overview

Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan, which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and includes a five-year financial plan.

Vision, Mission, and Values

The vision is what the Village intends to be and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees and volunteers are expected to operate as they provide services.



Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

FY 2020 Balanced Scorecard

FY 2020 Goals

The FY 2020 Balanced Scorecard contains 9 strategic goals in the four perspectives.

FY 2020 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2020, the Village Council identified four strategic objectives as Areas of Focus $_{\text{AOF}}$:

1. Manage development and enforce codes and ordinances,
2. Provide interconnected pedestrian facilities,
3. Maintain high quality streets, and
4. Provide recreation programs, facilities, and cultural events.

FY 2020 Initiative Action Plans (IAPs)

Status of FY 2020 Initiative Action Plans at September 30, 2019

The FY 2020 Strategic Operating Plan includes 8 Initiative Action Plans (IAPs). IAPs are those defined and measurable activities needed to accomplish our strategic objectives that involve a significant amount of financial and/or staff resources or have a significant community impact over the five-year period. As of September 30, 2019, the 7 IAPs scheduled to begin were all in progress and on schedule. 1 IAP is scheduled to begin in Q2 of FY 2020. Please see the attached report for more information.

IAP Status at 09/30/2019		# of IAPs	% of IAPs
In progress; NOT on schedule		0	-
In progress; on schedule		7	100%
Completed		0	-
	TOTAL	7	100%
Begins in a future quarter		1	-

Status of FY 2020 Initiative Action Plan Metrics at September 30, 2019

The 8 IAPs include metrics to track how effective the Village is at accomplishing targeted results. As of September 30, 2019, the Village achieved projected performance for 6, or 86%, of the 7 IAPs that began in Q1.

IAP Metrics at 09/30/2019		# of IAPs	% of IAPs
Achieved projected performance		6	86%
Did not achieve projected performance		1	14%
	TOTAL	7	100%
Begins in a future quarter		1	-

The complete status of the FY 2020 IAPs and an indication if metric projections were achieved in Q1 are indicated in the table attached to this report.

Village of Pinehurst
Initiative Action Plans (IAPs) Quarterly Report
FY 2020

	Goal	IAP Name	IAP Description	FY	Q1 FY 2020 IAP Status: IAP Status	Q1 Comments	IAP Metrics	YTD Actual	YTD Goal
Customer	Safeguard the community	Police Department Accreditation	Implement accreditation standards for law enforcement and achieve Law Enforcement Accreditation through CALEA	FY19-FY21		The Police Department CALEA team continued working through the self-assessment process by incorporating standards into departmental polices and forms in Q1.	Cumulative % of policies/standards required for accreditation reviewed	100%	100%
	Ensure an attractive residential community	Long-Range Comprehensive Plan Update AOF	Develop a Long-Range Comprehensive Plan to identify future land uses and community amenities needed to achieve the community's long term vision to retain and enhance the character of the community.	FY19-FY20		The Long-Range Comprehensive Plan Update project was in progress and on schedule at the end of Q1. The Village received public comments on the draft plan by 8/6/19 and delivered the revised draft plan to P&Z/Council on 9/8/19.	# of participants who attended meetings or viewed information on Envision the Village	1,622	200
		Small Area Plan for the Village Place/Rattlesnake Trail Corridor AOF	Engage a consultant to prepare a small area plan for the Village Place and Rattlsnake Trail Corridor.	FY20-FY21		This IAP is scheduled to begin in Q2 of FY 2020.	# of residents who participate and engage in the planning process (online and in person)	0	0
	Maintain an active, healthy community	Community Center AOF	Construct the Community Center to meet resident demands for cultural and recreational activities.	FY20		Cannon Park Community Center construction is progressing well and is on schedule for completion in Q2.	Total # of participants in athletic and recreation programs	1,433	1,200
Internal	Professionally manage a high performing organization	P&I Process Improvements *(carryforward)*	Implement software to process permits and inspections with an online portal and implement other recommendations to improve permit and inspection processes as identified, recommended, and approved as a result of the BIRDIE evaluation.	FY19		The BIRDIE team recommendation to evaluate a single point of contact for the permitting process was completed in Q1 by the P&I Director and Assistant Village Manager and determined no additional deliniation is needed given the small staff size.	Average # of days to issue single family permits for new construction and additions/alterations	9.06	8
		Build Baldrige Framework Systems & Culture	Continue to use the leading business model, the Baldrige Framework for Performance Excellence, to ensure systematic processes that deliver exceptional results and submit an application for the National Malcolm Baldrige Quality award in FY 2020.	FY19-FY21		Senior Leaders held 6 Baldrige Senior Leadership Team Meetings in Q1, and documented approach, deployment, learning, and integration for criteria.	% of sections of the application drafted	13%	0%
							% of Quarterly Leadership Retreats held according to schedule	100%	100%
		Expand GIS Capabilities	Begin implementing the GIS Strategic Plan for the Village.	FY20		The IT Department hired a GIS Analyst who began work on 9/3/19 as the first step to this IAP. This staff member is beginning to organize and convert GIS data.	# of static maps converted to ArcGIS for public and staff use	0%	0%

	Goal	IAP Name	IAP Description	FY	Q1 FY 2020 IAP Status				
					IAP Status	Q1 Comments	IAP Metrics	YTD Actual	YTD Goal
Workforce	Attract & retain an engaged workforce	Workforce Learning and Development	Expand the Village's succession planning process and enhance the workforce learning and development system.	FY19-FY20		Annual performance goals were approved in Q1 and individual training needs were identified and discussed in annual performance review meetings .	% of vacancies filled with internal candidates	58%	35%

IAPs listed in red are FY 2020 Village Council Areas of Focus.

Key for IAP Status	
	In progress; NOT on schedule
	In progress; on schedule
	Completed
	Starts in the future
Key for Metrics	
	Did not achieve projected performance
	Achieved projected performance
	Starts in the future

PRESENTATION OF FINANCIAL STATEMENTS FOR THE QUARTER ENDED SEPTEMBER 30, 2019.

ADDITIONAL AGENDA DETAILS:

FROM:
Brooke Hunter

CC:
Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:
11/5/2019

MEMO DETAILS:
The financial statements for the quarter ended September 30, 2019 are presented for your information and review.

Highlights and commentary are provided in the accompanying memo.

ATTACHMENTS:

	Description
🗋	Financial Statements Comments Memo 09-30-19
🗋	Quarterly Financial Statements 09-30-19

Brooke Hunter, CPA
395 Magnolia Road
Pinehurst, NC 28374
Phone: 910-295-8646
Fax: 910-295-4434
e-mail: bhunter@vopnc.org

Village of Pinehurst

Memo

To: Village Council

From: Brooke Hunter

CC: Jeff Sanborn & Senior Leadership

Date: November 5, 2019

Re: Financial Statements for the Quarter Ended September 30, 2019

Financially, the Village is off to a good start for FY 2020. At the end of the first quarter, revenues exceeded expenditures by a larger margin than anticipated in our forecast. In addition, our operating expenditures are below expected levels. These results should position us well to carry out the objectives outlined in the FY 2020 Strategic Operating Plan.

Financial Position:

The Village's General Fund is showing $7.1 million in income for the first three months of the year compared to $5.1 million the prior year. The largest component of this increase is the return of $1 million previously contributed to the Given Memorial Library capital expansion campaign. These funds, along with the interest earned, returned to the Village in the first quarter due to the library's inability to meet fundraising efforts. The Village's General Fund fund balance is currently 68% of budgeted expenditures, which is lower than the 83% level seen the previous year at September 30.

The Village's total cash and investment balances increased by $816,000, or 6%, compared with the previous year. This is due to the return of library funds and also the timing of Community Center construction payments, as over $1.5 million of the construction contract remains to be paid at the end of the first quarter. Of the $15.4 million in cash and investments at September 30, 2019, $7.3 million was held in the North Carolina Capital Management Trust Term Portfolio and $7.9 million was held in the Government Portfolio. Our long-term debt balances also continue to remain relatively low. The Village currently owes a total of $291,000 in installment financing agreements.

Revenues & Expenditures:

General fund revenues were $707,000, or 7%, above the quarterly budget projections. Property tax revenues were $773,000 above the quarterly revenue estimate. Most of this variance was due to the timing of the Village's real and personal property tax collections. The collection rate of 77% through the first quarter was higher than the standard 70% collection rate that we estimated at this point in the year. It is also worth noting that the valuation of real and personal taxable property increased by approximately 7%, which is in accordance with our projection after combining expected regular growth and Moore County property revaluation rates.

Local option sales tax revenues were 2% higher than the quarterly budget. This should be viewed cautiously, however, since most of the revenue for the quarter is based upon estimated revenues.

General fund operating expenditures were $1,165,000, or 24%, below the quarterly budget overall. This variance is well outside the expected expenditure variance of 5%. Operating expenditures were, however, comparable to the previous year.

For capital outlay, approximately 58% of the capital outlay budgeted in the first quarter was expended. Several projects planned for the first quarter have not been completed but are still expected to be performed during the fiscal year. Variances of this type are common in the first quarter and will level out as the fiscal year progresses.

Financial Outlook:

Growth in the Village's property tax base remains steady. The total tax base increased by 7.33% this quarter as a result of growth and Moore County's property revaluation, compared to 1.08% the previous year. This calculation is important to monitor since property taxes comprise 54% of operating revenues. So far this year, the Village has issued 39 new residential building permits valued at $11,107,000. This is $2,613,000, or 31%, higher than the same period last year.

Other Items:

During the quarter, the Fair Barn covered 68% of operating expenditures with operating revenues. This is less than the 85% achieved at this point the previous year and below the balanced scorecard target of 79%. After discounts, Fair Barn revenue remained stable compared to the prior year, however, expenditures increased primarily in Buildings & Grounds maintenance charges due to a couple of larger repairs occurring early in the fiscal year.

The Harness Track covered 11% of its operating expenditures compared to 16% the previous year. Variances of this type are typical due to the timing of stall rental revenues at the start of the training season. By the end of the second quarter, we should have a better idea of where the Harness Track stands for the season. The performance target for expenditure coverage for the year is 49%, down from 60% the previous year.

Conclusion:

At this point in the fiscal year, our financial results are in line with expectations. Revenues are also running ahead of our forecast. However, with only one quarter completed, I am cautious to predict how the year will end. There are still many variables at play and most of the variances in revenues, expenditures, and capital outlay will be resolved as the fiscal year progresses.

Should you have any questions about these quarterly statements, please feel free to contact me.

VILLAGE OF PINEHURST

FINANCIAL STATEMENTS

FOR THE THREE MONTHS ENDED
SEPTEMBER 30, 2019

Village of Pinehurst
Financial Statements
Table of Contents

Village of Pinehurst
Combined Balance Sheet - All Fund Types
September 30, 2019

	Governmental Fund Types		Account Groups			
	General Fund	Capital Project Fund	General Capital Assets	General Long - Term Debt	Totals September 30, 2019	Totals September 30, 2018
ASSETS						
Cash & investments	$ 13,483,266	$ 1,961,513	$ -	$ -	$ 15,444,779	$ 14,628,488
Taxes receivable	2,379,929	-	-	-	2,379,929	2,197,551
Assessments receivable	28,876	-	-	-	28,876	60,653
Due from other governmental agencies	2,093,509	-	-	-	2,093,509	1,785,803
Other receivables	225,024	-	-	-	225,024	164,629
Inventory	44,581	-	-	-	44,581	43,780
Capital assets	-	-	47,616,963	-	47,616,963	44,414,148
Amounts to be provided for retirement of general long-term debt	-	-	-	4,478,826	4,478,826	3,893,927
TOTAL ASSETS	$ 18,255,185	$ 1,961,513	$ 47,616,963	$ 4,478,826	$ 72,312,487	$ 67,188,979
LIABILITIES AND FUND EQUITY						
Accounts payable	$ 6,826	$ 106,062	$ -	$ -	$ 112,888	$ 6,077
Withholdings & accrued expenses	179,342	-	-	-	179,342	186,656
Accrued vacation	-	-	-	681,271	681,271	648,771
Total pension liability (LEO)	-	-	-	1,025,925	1,025,925	1,034,234
Net pension liability (LGERS)	-	-	-	2,480,521	2,480,521	1,621,831
Deposits	249,205	-	-	-	249,205	233,833
Unavailable revenues	2,880,457	-	-	-	2,880,457	2,652,391
Long-term debt	-	-	-	291,109	291,109	589,091
Total Liabilities	3,315,830	106,062	-	4,478,826	7,900,718	6,972,884
EQUITY						
Investment in general capital assets	-	-	47,616,963	-	47,616,963	44,414,148
Fund Balance:						
Nonspendable:						
Inventory	44,581	-	-	-	44,581	43,780
Restricted:						
Stabilization by state statute	3,788,807	-	-	-	3,788,807	3,543,925
Public safety	10,996	-	-	-	10,996	2,684
Transportation	250,842	-	-	-	250,842	68,193
Committed:						
Cultural and recreation	-	1,855,451	-	-	1,855,451	98,069
Assigned:						
Designated for expenditures	1,049,416	-	-	-	1,049,416	4,608,420
Unassigned	9,794,713	-	-	-	9,794,713	7,436,876
Total equity	14,939,355	1,855,451	47,616,963	-	64,411,769	60,216,095
TOTAL LIABILITIES & EQUITY	$ 18,255,185	$ 1,961,513	$ 47,616,963	$ 4,478,826	$ 72,312,487	$ 67,188,979

Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended September 30, 2019

	Annual Budget as of 09/30/2019	Quarterly Budget as of 09/30/2019	YTD as of 09/30/2019	YTD as of 09/30/2018	Current Year Over (Under) Prior Year	% of 2020 Budget Spent / Received YTD
Revenues						
Ad valorem taxes & penalties	$ 11,186,000	$ 7,532,300	$ 8,305,294	$ 7,603,686	$ 701,608	74.25%
Assessments	24,200	-	2,406	-	2,406	9.94%
Other taxes and licenses	1,500	375	845	925	(80)	56.33%
Intergovernmental revenues:						
Unrestricted	6,023,300	1,136,250	1,148,566	1,100,030	48,536	19.07%
Restricted	511,100	252,507	250,567	249,450	1,117	49.03%
Permits & fees	925,700	231,425	208,472	187,882	20,590	22.52%
Sales & services	720,700	152,225	126,439	124,371	2,068	17.54%
Other revenues	1,224,880	1,074,661	1,015,869	14,226	1,001,643	82.94%
Interest earned on investments	180,000	12,590	41,143	44,442	(3,299)	22.86%
TOTAL REVENUES	20,797,380	10,392,333	11,099,601	9,325,012	1,774,589	53.37%
Operating Expenditures						
Governing Body	147,150	42,538	32,297	35,520	(3,223)	21.95%
Administration	1,389,840	411,924	317,907	288,904	29,003	22.87%
Financial Services	671,180	260,767	236,913	218,896	18,017	35.30%
Human Resources	545,980	175,711	79,030	78,365	665	14.47%
Police	3,364,147	887,079	716,970	692,909	24,061	21.31%
Fire	3,082,227	796,177	619,345	592,378	26,967	20.09%
Inspections	317,890	82,748	57,316	49,888	7,428	18.03%
Public Services Administration	481,270	126,044	93,946	92,717	1,229	19.52%
Streets & Grounds	1,686,200	511,385	278,856	475,172	(196,316)	16.54%
Powell Bill Funds	1,100,500	-	-	181,133	(181,133)	0.00%
Solid Waste	1,724,530	433,884	321,986	311,140	10,846	18.67%
Recreation	1,883,518	477,972	400,267	410,529	(10,262)	21.25%
Library	195,000	82,500	55,027	25,000	30,027	28.22%
Harness Track	579,250	157,151	111,982	118,714	(6,732)	19.33%
Fair Barn	375,790	95,311	82,232	64,815	17,417	21.88%
Planning	835,730	241,350	164,958	169,580	(4,622)	19.74%
Community Development	168,430	52,708	58,818	50,958	7,860	34.92%
Debt Service	312,127	114,183	156,486	160,511	(4,025)	50.14%
Contingency	1,000,000	-	-	-	-	0.00%
Total Operating Expenditures	19,860,759	4,949,432	3,784,336	4,017,129	(232,793)	19.05%
Capital Outlay Expenditures						
Administration	19,292	1,312	8	5,293	(5,285)	0.04%
Financial Services	880	560	-	1,680	(1,680)	0.00%
Human Resources	1,100	700	-	2,940	(2,940)	0.00%
Police	237,397	99,417	78,806	19,133	59,673	33.20%
Fire	617,373	2,723	166	8,351	(8,185)	0.03%
Inspections	572	410	18	904	(886)	3.15%
Public Services Administration	76,781	20,063	18,812	2,770	16,042	24.50%
Streets & Grounds	430,409	134,610	84,403	124,186	(39,783)	19.61%
Solid Waste	206,943	6,620	847	4,489	(3,642)	0.41%
Recreation	53,431	52,956	3,437	24,256	(20,819)	6.43%
Harness Track	103,148	82,988	49,659	37,004	12,655	48.14%
Fair Barn	62,563	29,403	13,628	12,147	1,481	21.78%
Planning	928	610	7	2,270	(2,263)	0.75%
Community Development	200,220	140	-	420	(420)	0.00%
Total Capital Outlay Expenditures	2,011,037	432,512	249,791	245,843	3,948	12.42%
TOTAL EXPENDITURES	21,871,796	5,381,944	4,034,127	4,262,972	(228,845)	18.44%
REVENUES OVER (UNDER) EXPENDITURES	(1,074,416)	5,010,389	7,065,474	5,062,040	2,003,434	

Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended September 30, 2019

	Annual Budget as of 09/30/2019	Quarterly Budget as of 09/30/2019	YTD as of 09/30/2019	YTD as of 09/30/2018	Current Year Over (Under) Prior Year	% of 2020 Budget Spent / Received YTD
Other Financing Sources (Uses)						
Sales of capital assets	$ 25,000	$ 6,250	$ 1,908	$ -	$ 1,908	7.63%
Total Other Fin. Sources (Uses)	25,000	6,250	1,908	-	1,908	7.63%
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXP AND OTHER FINANCING USES	(1,049,416)	5,016,639	7,067,382	5,062,040	2,005,342	
Appropriated Fund Balance	1,049,416	293,449	-	-	-	
EXCESS OF REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE APP. OVER (UNDER) EXP AND OTHER FIN. USES	$ -	$ 5,310,088	7,067,382	$ 5,062,040	$ 2,005,342	
FUND BALANCE, JULY 1			7,871,973			
FUND BALANCE, JUNE 30			$ 14,939,355			

Village of Pinehurst
Community Center Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
From Inception and for the Fiscal Period Ended September 30, 2019

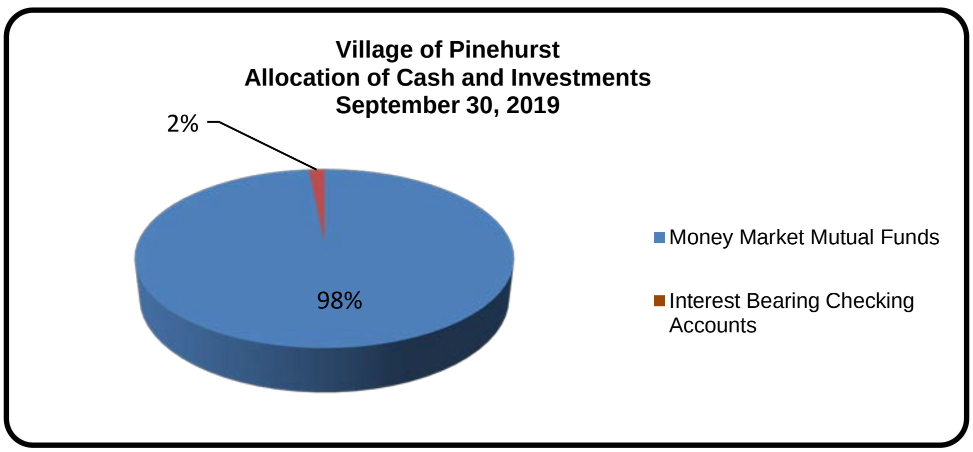
	Project Budget	Actual Prior Years	Actual Current Year	Actual Total To Date
REVENUES				
Interest earned on investments	$ -	$ 7,983	$ 11,389	19,372
	-	7,983	11,389	19,372
EXPENDITURES				
Design costs	344,000	293,694	12,306	306,000
Construction costs	4,569,165	2,106,996	664,090	2,771,086
	4,913,165	2,400,690	676,396	3,077,086
REVENUES OVER (UNDER) EXPENDITURES	(4,913,165)	(2,392,707)	(665,007)	(3,057,714)
OTHER FINANCING SOURCES (USES)				
Transfer from General Fund	4,913,165	4,913,165	-	4,913,165
	4,913,165	4,913,165	-	4,913,165
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	$ -	$ 2,520,458	(665,007)	$ 1,855,451
FUND BALANCE, JULY 1			2,520,458	
FUND BALANCE, JUNE 30			$ 1,855,451	

Village of Pinehurst
Schedule of Cash and Investments
September 30, 2019

Investment	Bond/Bank Ratings	Purchase Date	Maturity Date	Cost
Money Market Mutual Funds				
North Carolina Capital Management Trust - Term Portfolio	Unrated			$ 7,262,812
North Carolina Capital Management Trust - Government Portfolio	AAAm (S&P)			7,935,732
Interest Bearing Checking Accounts				
PNC Bank Operating				245,135
Petty Cash				1,100
Total Cash and Investments				$ 15,444,779
Total Cash and Investments (same quarter previous year)				$ 14,628,488

Summary of Cash and Investments

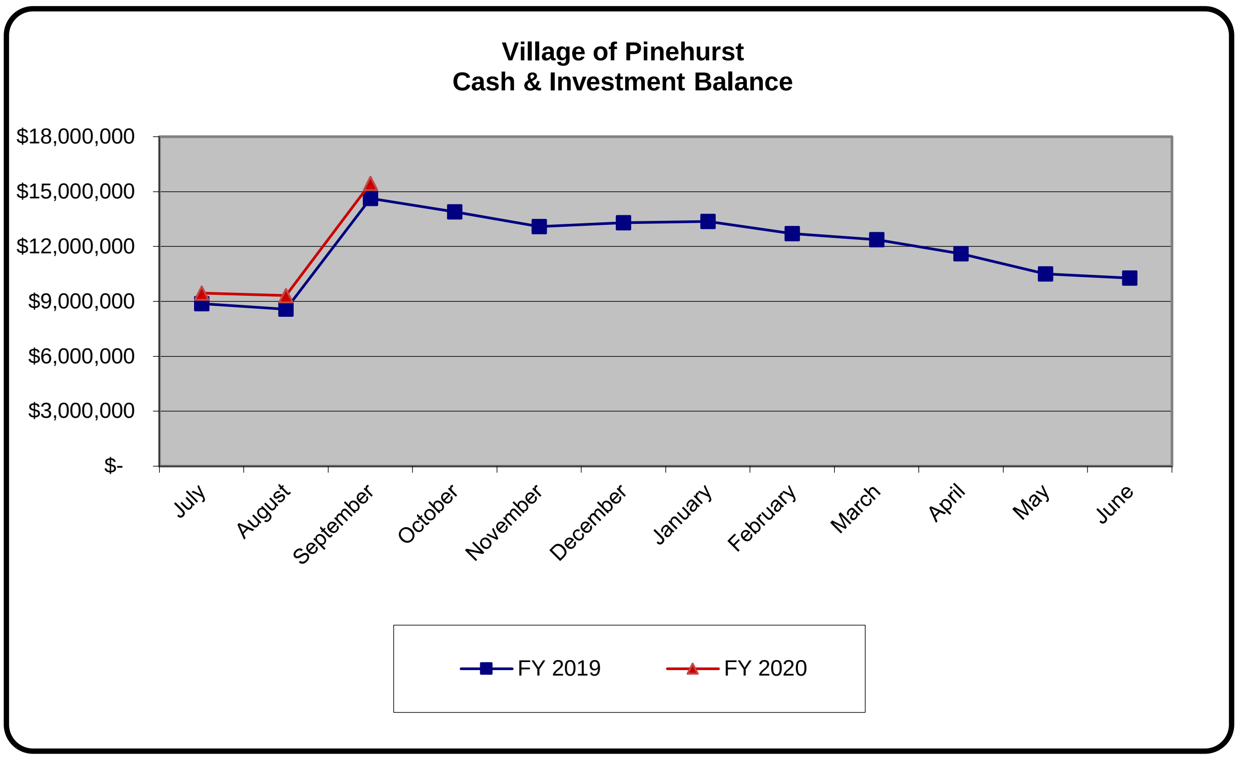
Money Market Mutual Funds	$ 15,198,544
Interest Bearing Checking Accounts	245,135
Petty Cash	1,100
	$ 15,444,779



Village of Pinehurst
Investment Yield Summary

	FY 2019			FY 2020		
	Cash Balance	Investment Earnings	Investment Yield*	Cash Balance	Investment Earnings	Investment Yield*
July	$ 8,882,648	$ 11,854	1.52%	$ 9,457,886	$ 17,938	2.21%
August	8,573,791	15,605	2.18%	9,323,182	16,551	2.14%
September	14,628,488	17,540	1.84%	15,444,779	18,043	1.77%
October	13,899,345	25,655	2.19%			
November	13,097,675	24,559	2.21%			
December	13,305,725	26,943	2.48%			
January	13,366,194	27,134	2.48%			
February	12,696,950	23,531	2.20%			
March	12,371,857	25,597	2.48%			
April	11,612,375	23,018	2.34%			
May	10,503,733	21,712	2.39%			
June	10,276,467	19,137	2.24%			
Average	$ 11,934,604	$ 262,285	2.20%	$ 11,408,616	$ 52,532	2.04%

* Investment yield is presented on an accrual basis.



Village of Pinehurst
Schedule of Fund Balance - General Fund
September 30, 2019

	Fund Balance at 09/30/2019	Fund Balance at 09/30/2018
General Fund		
Nonspendable:		
Inventory	$ 44,581	$ 43,780
Prepaid Items	-	-
Restricted:		
Stabilization by State Statute	3,788,807	3,543,925
Transportation	250,842	68,193
Public Safety	10,996	2,684
Assigned		
Subsequent year's expenditures	1,049,416	4,608,420
Unassigned	9,794,713	7,436,876
	$ 14,939,355	$ 15,703,878

Village of Pinehurst
Schedule of Capital Outlay by Function and Activity - General Fund
For the Fiscal Period Ended September 30, 2019

	Annual Budget	YTD Budget	YTD Expenditures	Remaining Balance
Land				
Police	$ 8,500	$ 8,500	$ -	$ 8,500
Fire	200,000	-	-	200,000
Streets & Grounds	115,000	-	-	115,000
Recreation	51,650	51,650	3,390	48,260
Community Development	200,000	-	-	200,000
	575,150	60,150	3,390	571,760
Buildings and Grounds				
Public Services Administration	19,315	19,315	-	19,315
Harness Track	65,500	65,500	18,811	46,689
Fair Barn	53,972	28,972	13,623	40,349
	138,787	113,787	32,434	106,353
Equipment and Furniture				
Administration	19,292	1,312	8	19,284
Financial Services	880	560	-	880
Human Resources	1,100	700	-	1,100
Police	34,897	10,917	895	34,002
Fire	17,373	2,723	166	17,207
Inspections	572	410	18	554
Public Services Administration	57,466	748	18,812	38,654
Streets & Grounds	60,409	3,610	28,815	31,594
Solid Waste	6,943	6,620	847	6,096
Recreation	1,781	1,306	47	1,734
Harness Track	37,648	17,488	30,848	6,800
Fair Barn	8,591	431	5	8,586
Planning	928	610	7	921
Community Development	220	140	-	220
	248,100	47,575	80,468	167,632
Vehicles				
Police	194,000	80,000	77,912	116,088
Fire	400,000	-	-	400,000
Solid Waste	200,000	-	-	200,000
	794,000	80,000	77,912	716,088
Infrastructure				
Streets & Grounds	255,000	131,000	55,587	199,413
	255,000	131,000	55,587	199,413
Total	$ 2,011,037	$ 432,512	$ 249,791	$ 1,761,246

% of Capital Outlay Budget Expended	12.42%

Note: This Schedule includes Fleet Maintenance, Buildings & Grounds and Information Technology Capital Outlay.

Village of Pinehurst
Schedule of General Long Term Debt
September 30, 2019

	Balance at 09/30/2019	Balance at 09/30/2018	Increase (Decrease)
Fire Station			
$2,500,000; due in 30 semi-annual payments of fixed principal of $83,334 plus interest @ 3.44%; collateralized by Fire Station bldg; final payment due on 3/15/20.	$ 83,333	$ 250,000	$ (166,667)
Fair Barn			
$1,000,000; due in 40 semi-annual payments consisting of fixed principal of $25,000 plus interest @ 4.60%; collateralized by Fair Barn bldg; final payment due on 3/11/22.	125,000	175,000	(50,000)
2013 Firetruck			
$550,000; due in 14 semi-annual payments of $41,917 beginning on 2/1/14; final payment due on 8/1/20; interest @ 1.75%; collateralized by firetruck.	82,776	164,091	(81,315)
	291,109	589,091	(297,982)
Total Pension Liability (LEO) *	1,025,925	1,034,234	(8,309)
Net Pension Liability (LGERS) *	2,480,521	1,621,831	858,690
Accumulated Vacation	681,271	648,771	32,500
	4,187,717	3,304,836	882,881
	$ 4,478,826	$ 3,893,927	$ 584,899

* Based on an independent annual actuarial valuation

Village of Pinehurst
Schedule of Budget Amendments - General Fund
For the Fiscal Period Ended September 30, 2019

	ORIGINAL FY 2020 BUDGET	Amended * Qtr Ended 09/30/19	Amended Qtr Ended 12/31/19	Amended Qtr Ended 03/31/20	Amended Qtr Ended 06/30/20	Total Amendments	Amended FY 2020 Budget
REVENUES							
Ad valorem taxes	$ 11,186,000	$ -	$ -	$ -	$ -	$ -	$ 11,186,000
Other taxes and licenses	1,500	-	-	-	-	-	1,500
Unrestricted Intergov't Revenues	6,023,300	-	-	-	-	-	6,023,300
Restricted Intergov't Revenues	511,100	-	-	-	-	-	511,100
Permits & Fees	925,700	-	-	-	-	-	925,700
Sales & Services	720,700	-	-	-	-	-	720,700
Assessments	24,200	-	-	-	-	-	24,200
Other Revenues	1,249,880	-	-	-	-	-	1,249,880
Investment Income	180,000	-	-	-	-	-	180,000
Appropriated Fund Balance	755,967	293,449	-	-	-	293,449	1,049,416
TOTAL REVENUES	**$ 21,578,347**	**$ 293,449**	**$ -**	**$ -**	**$ -**	**$ 293,449**	**$ 21,871,796**
OPERATING EXPENDITURES							
Governing Body	147,150	-	-	-	-	-	147,150
Administration	1,383,700	6,140	-	-	-	6,140	1,389,840
Financial Services	671,180		-	-	-	-	671,180
Human Resources	536,060	9,920	-	-	-	9,920	545,980
Police	3,347,260	16,887	-	-	-	16,887	3,364,147
Fire	3,071,520	10,707	-	-	-	10,707	3,082,227
Inspections	317,890	-	-	-	-	-	317,890
Public Services Administration	481,270	-	-	-	-	-	481,270
Streets & Grounds	1,685,200	1,000	-	-	-	1,000	1,686,200
Powell Bill	1,100,500	-	-	-	-	-	1,100,500
Solid Waste	1,724,530	-	-	-	-	-	1,724,530
Planning	801,110	34,620	-	-	-	34,620	835,730
Community Development	168,430	-	-	-	-	-	168,430
Recreation	1,879,030	4,488	-	-	-	4,488	1,883,518
Library	150,000	45,000	-	-	-	45,000	195,000
Harness Track	579,250	-	-	-	-	-	579,250
Fair Barn	374,240	1,550	-	-	-	1,550	375,790
Contingency	1,000,000	-	-	-	-	-	1,000,000
Debt Service	312,127	-	-	-	-	-	312,127
Total Operating Expenditures	19,730,447	130,312	-	-	-	130,312	19,860,759
CAPITAL EXPENDITURES							
Administration	19,292	-	-	-	-	-	19,292
Financial Services	880	-	-	-	-	-	880
Human Resources	1,100	-	-	-	-	-	1,100
Police	156,497	80,900	-	-	-	80,900	237,397
Fire	618,273	(900)	-	-	-	(900)	617,373
Inspections	572	-	-	-	-	-	572
Public Services Administration	57,466	19,315	-	-	-	19,315	76,781
Streets & Grounds	400,409	30,000	-	-	-	30,000	430,409
Solid Waste	206,943	-	-	-	-	-	206,943
Planning	928	-	-	-	-	-	928
Community Development	200,220	-	-	-	-	-	200,220
Recreation	27,581	25,850	-	-	-	25,850	53,431
Harness Track	103,148	-	-	-	-	-	103,148
Fair Barn	54,591	7,972	-	-	-	7,972	62,563
Total Capital Expenditures	$ 1,847,900	$ 163,137	$ -	$ -	$ -	$ 163,137	$ 2,011,037
TOTAL EXPENDITURES	**$ 21,578,347**	**$ 293,449**	**$ -**	**$ -**	**$ -**	**$ 293,449**	**$ 21,871,796**
Amended Budget as a % of Original Budget		101.4%					

* Includes $293,449 that was reappropriated from FY 2019.

Village of Pinehurst
Schedule of Encumbrances
For the Fiscal Period Ended September 30, 2019

	Annual Budget as of 09/30/2019	YTD as of 09/30/2019	Encumbered Amount	Unencumbered Balance
GENERAL FUND				
Operating Expenditures				
Governing Body	$ 147,150	$ 32,297	$ 41,940	$ 72,913
Administration	1,389,840	317,907	33,075	1,038,858
Financial Services	671,180	236,913	31,771	402,496
Human Resources	545,980	79,030	5,246	461,704
Police	3,364,147	716,970	26,085	2,621,092
Fire	3,082,227	619,345	39,870	2,423,012
Inspections	317,890	57,316	1,485	259,089
Public Services Administration	481,270	93,946	35,463	351,861
Streets & Grounds	1,686,200	278,856	123,358	1,283,986
Powell Bill Funds	1,100,500	-	-	1,100,500
Solid Waste	1,724,530	321,986	637,405	765,139
Recreation	1,883,518	400,267	106,339	1,376,912
Library	195,000	55,027	25,527	114,446
Harness Track	579,250	111,982	42,459	424,809
Fair Barn	375,790	82,232	34,565	258,993
Planning	835,730	164,958	43,091	627,681
Community Development	168,430	58,818	22,514	87,098
Fleet Maintenance	750,960	183,308	41,752	525,900
B&G Maintenance	1,334,260	263,754	162,027	908,479
Information Technology	1,262,440	282,331	116,342	863,767
Debt Service	312,127	156,486	-	155,641
Contingency	1,000,000	-	-	1,000,000
Total Operating Expenditures *	23,208,419	4,513,729	1,570,314	17,124,376
Capital Outlay Expenditures				
Administration	19,292	8	-	19,284
Financial Services	880	-	-	880
Human Resources	1,100	-	-	1,100
Police	237,397	78,806	-	158,591
Fire	617,373	166	-	617,207
Inspections	572	18	-	554
Public Services Administration	76,781	18,812	-	57,969
Streets & Grounds	430,409	84,403	-	346,006
Solid Waste	206,943	847	-	206,096
Recreation	53,431	3,437	-	49,994
Harness Track	103,148	49,659	-	53,489
Fair Barn	62,563	13,628	-	48,935
Planning	928	7	-	921
Community Development	200,220	-	-	200,220
Fleet Maintenance	945,240	146,730	335,982	462,528
B&G Maintenance	225,502	35,855	46,626	143,021
Information Technology	28,000	-	-	28,000
Total Capital Outlay Expenditures *	3,209,779	432,376	382,608	2,394,795
Charges to Other Departments *	(4,546,402)	(911,978)	-	(3,634,424)
TOTAL GENERAL FUND EXPENDITURES	$ 21,871,796	$ 4,034,127	$ 1,952,922	$ 15,884,747
COMMUNITY CENTER CAPITAL PROJECT FUND				
Capital Expenditures				
Design & Engineering Costs	$ 344,000	$ 306,000	$ 12,892	$ 25,108
Construction Costs	4,569,165	2,771,086	1,563,922	234,157
TOTAL CAPITAL PROJECT FUND EXPENDITURES	$ 4,913,165	$ 3,077,086	$ 1,576,814	$ 259,265

* In this schedule, General Fund operating and capital expenditures are overstated due to internal service allocation budgets appearing in both the internal service departments (Fleet, B&G, & IT) and the department to which the expenditure is eventually allocated. Total expenditures, however, reflect the actual General Fund budget.

Village of Pinehurst
Schedule of Ad Valorem Property Tax Collections
For the Fiscal Period Ended September 30, 2019

Real and Personal

Tax Year	For the Fiscal Period Ended September 30, 2019			For the Fiscal Period Ended September 30, 2018		
	Budgeted Collections	Gross Collections	% Collected Through 09/30/2019	Budgeted Collections	Gross Collections	% Collected Through 09/30/2018
Third Prior Year	$ -	$ -	100.00%	$ -	$ 2,089	100.00%
Second Prior Year	-	26	100.00%	-	4,725	100.00%
First Prior Year	5,000	652	13.04%	5,000	1,980	39.60%
Current Year	10,519,000	8,127,567	77.27%	9,642,000	7,427,424	77.03%
	$ 10,524,000	$ 8,128,245	77.24%	$ 9,647,000	$ 7,436,218	77.08%

Motor Vehicles

Tax Year	For the Fiscal Period Ended September 30, 2019			For the Fiscal Period Ended September 30, 2018		
	Budgeted Collections	Gross Collections	% Collected Through 09/30/2019	Budgeted Collections	Gross Collections	% Collected Through 09/30/2018
Third Prior Year	$ -	$ 265	100.00%	$ -	$ 125	100.00%
Second Prior Year	-	-	0.00%	-	-	0.00%
First Prior Year	2,000	-	0.00%	2,000	-	0.00%
Current Year	660,000	176,026	26.67%	601,000	165,843	27.59%
	$ 662,000	$ 176,291	26.63%	$ 603,000	$ 165,968	27.52%

Village of Pinehurst
Schedule of Ad Valorem Property Tax Levy
For the Fiscal Period Ended September 30, 2019

Property Valuation

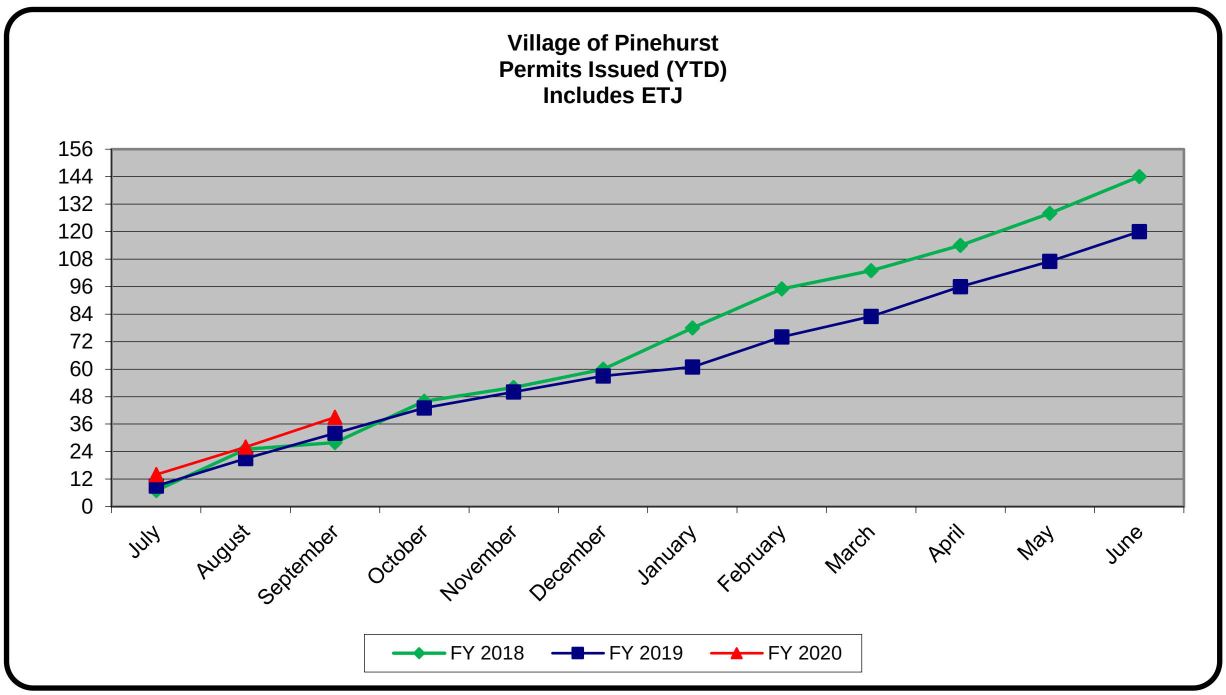
	For the Fiscal Period Ended September 30, 2019	For the Fiscal Period Ended September 30, 2018	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal	$ 3,495,667,640	$ 3,256,028,601	$ 239,639,039	7.36%
Motor Vehicles	59,376,600	56,163,877	3,212,723	5.72%
	$ 3,555,044,240	$ 3,312,192,478	$ 242,851,762	7.33%

Levy

	For the Fiscal Period Ended September 30, 2019	For the Fiscal Period Ended September 30, 2018	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal	$ 10,492,992	$ 9,606,910	$ 886,082	9.22%
Motor Vehicles	175,688	165,374	10,314	6.24%
	$ 10,668,680	$ 9,772,284	$ 896,396	9.17%

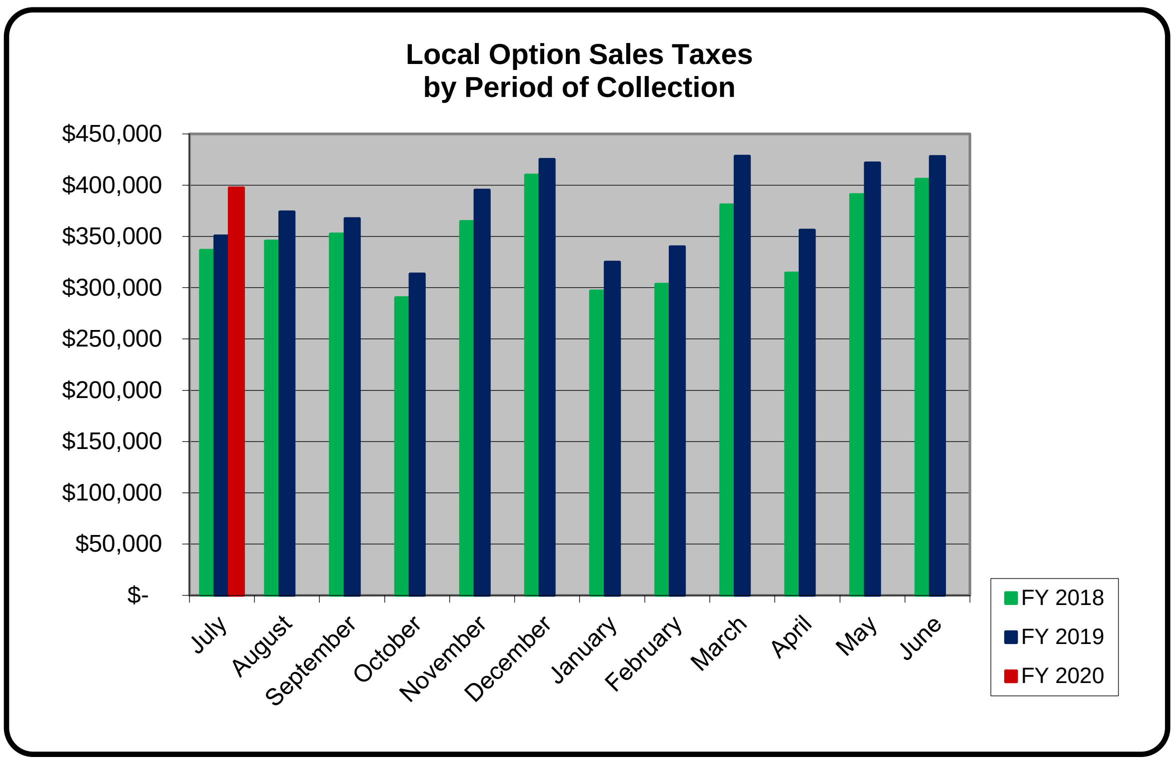
Village of Pinehurst
Residential Building Permits - Includes ETJ

	FY 2018		FY 2019		FY 2020		Construction Costs
	# of Permits Issued	Est. Construction Costs	# of Permits Issued	Est. Construction Costs	# of Permits Issued	Est. Construction Costs	Percentage Change YTD
July	7	$ 1,691,850	11	$ 2,707,900	14	$ 2,607,470	-3.71%
August	18	3,158,655	12	2,037,903	12	6,686,427	95.83%
September	3	2,174,900	11	3,748,750	13	1,813,297	30.76%
October	18	4,675,000	11	3,826,000			
November	6	2,984,550	7	2,338,600			
December	8	1,589,700	5	1,939,800			
January	18	3,414,632	6	2,643,040			
February	17	4,524,452	13	1,400,000			
March	8	1,756,700	9	2,055,550			
April	11	2,206,400	13	2,372,968			
May	14	4,567,000	11	3,582,210			
June	16	5,748,500	13	5,748,658			
YTD	144	$ 38,492,339	122	$ 34,401,379	39	$ 11,107,194	



Village of Pinehurst
Local Option Sales Taxes

	FY 2018	FY 2019	FY 2020	Same Month Change From Prior Year
July	$ 336,443	$ 350,690	$ 397,457	13.34%
August	345,760	374,077	-	
September	352,649	367,404	-	
October	290,344	313,447	-	
November	364,829	395,196	-	
December	409,840	425,352	-	
January	296,850	324,936	-	
February	303,470	339,985	-	
March	381,053	428,386	-	
April	314,470	356,115	-	
May	390,927	421,823	-	
June	405,916	428,103	-	
YTD	$ 4,192,551	$ 4,525,514	$ 397,457	



Village of Pinehurst
Schedule of Fair Barn Revenues and Expenditures
For the Fiscal Period Ended September 30, 2019

	Annual Budget as of 09/30/2019	Quarterly Budget as of 09/30/2019	Actual 09/30/2019	YTD as of 09/30/2018	Current Year Over (Under) Prior Year	% of 2020 Budget Spent / Received YTD
Fair Barn						
Revenues	$ 233,000	$ 60,000	$ 65,388	$ 61,288	$ 4,100	28.06%
Expenditures						
Operating	375,790	95,311	82,232	64,815	17,417	21.88%
Capital	62,563	29,403	13,628	12,147	1,481	21.78%
Debt Service	56,325	28,400	28,451	29,601	(1,150)	50.51%
	494,678	153,114	124,311	106,563	17,748	25.13%
Net Before Discounts	(261,678)	(93,114)	(58,923)	(45,275)	(13,648)	22.52%
Event Revenue Discounts			(9,843)	(6,098)	(3,745)	
Net After Discounts	$ (261,678)	$ (93,114)	$ (68,766)	$ (51,373)	$ (17,393)	26.28%
Operating Revenues as a % of Operating Expenditures - **Before Discounts**	62%	63%	80%	95%		
Operating Revenues as a % of Operating Expenditures - **After Discounts**	62%	63%	68%	85%		
Target			79%			

Village of Pinehurst
Schedule of Harness Track Revenues and Expenditures
For the Fiscal Period Ended September 30, 2019

	Annual Budget as of 09/30/2019	Quarterly Budget as of 09/30/2019	Actual 09/30/2019	YTD as of 09/30/2018	Current Year Over (Under) Prior Year	% of 2020 Budget Spent / Received YTD
Harness Track						
Revenues	$ 256,200	$ 31,050	$ 22,327	$ 18,438	$ 3,889	8.71%
Expenditures						
Operating	579,250	157,151	111,982	118,714	(6,732)	19.33%
Capital	103,148	82,988	49,659	37,004	12,655	48.14%
	682,398	240,139	161,641	155,718	5,923	23.69%
Net Before Discounts	(426,198)	(209,089)	(139,314)	(137,280)	(2,034)	32.69%
Event Revenue Discounts			(9,600)	-	(9,600)	
Net After Discounts	$ (426,198)	$ (209,089)	$ (148,914)	$ (137,280)	$ (11,634)	34.94%
Operating Revenues as a % of Operating Expenditures - **Before Discounts**	44%	20%	20%	16%		
Operating Revenues as a % of Operating Expenditures	44%	20%	11%	16%		
Target			49%			