



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF NOVEMBER 10, 2020
ASSEMBLY HALL
395 MAGNOLIA RD.
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.

2. Reports:

Manager

Council

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Resolution to Honor Board of Adjustment and Planning and Zoning Board Member.

B. Public Safety Reports

October, 2020 Police Report

October, 2020 Fire Report

C. Approval of Village Council Meeting Minutes.

October 20, 2020 Special Meeting

October 27, 2020 Regular Meeting

October 27, 2020 Work Session

October 27, 2020 Closed Session

End of Consent Agenda.

4. Discuss and Consider a Resolution Appointing a Chair to the Planning and Zoning Board.

5. Discuss and Consider a Resolution Appointing a Member to the Board of Adjustment and Planning and Zoning Board.

6. Motion to Recess Regular Meeting and Enter Public Hearing.

7. Public Hearing No. 1

The purpose of the public hearing is to invite public comment on a proposed economic incentive agreement between the Village of Pinehurst and Pinehurst LLC. The purpose of this Agreement is to describe certain incentives to be provided by the Village to Pinehurst Resort in connection with Pinehurst Resort's construction of a new hotel and facilities supporting the U.S. Open Championships. Those facilities involve capital investments of at least sixteen million dollars, and the creation of twenty jobs. The agreement includes ten (10) years of grants which will be calculated as ninety percent of the total property taxes paid above and beyond the current ad

valorem tax value, provided the organization meets the requirements of the agreement as to job creation. The incentive agreement grants will be paid from any fund sources of the Village of Pinehurst which are not otherwise restricted. Council can approve the agreement by motion.

8. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.
9. Discuss and Consider Economic Incentive Agreement.
10. Q1 Update on the Status of the FY 2021 Strategic Operating Plan Implementation.
11. Presentation of Financial Statements for the Quarter Ended September 30, 2020.
12. Discuss and Consider Approval of the 2020 Cape Fear Regional Hazard Mitigation Plan.
13. Discuss and Consider a Resolution to Approve County-Wide Recycling Standards.
14. Discuss and Consider Adopting the 2021 Village Council Meeting Schedule.
15. Other Business.
16. Comments from Attendees.
17. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**COUNCIL
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

- ▣ 2020 Key Partner & Collaborator List



Council Member to Report	Partners & Collaborators
John Strickland	Moore County Transportation Committee
	Neighborhood Advisory Committee
	Pinehurst Resort
Judy Davis	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
	FirstHealth
	Moore County
Lydia Boesch	Pinehurst Business Partners
	Convention and Visitors Bureau
	Bicycle and Pedestrian Advisory Committee
Kevin Drum	Triangle J. COG
	Partners in Progress
	NCDOT/TARPO
Jane Hogeman	Beautification Committee
	Moore County Schools



**RESOLUTION TO HONOR BOARD OF ADJUSTMENT AND PLANNING
AND ZONING BOARD MEMBER.
ADDITIONAL AGENDA DETAILS:**

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

11/2/2020

MEMO DETAILS:

Attached is draft resolution 20-32 for your consideration. This resolution is to acknowledge and express appreciation to Mr. Leo Santowasso for his dedicated service to the citizens of Pinehurst as a member of the Board of Adjustment and Planning and Zoning Board.

ATTACHMENTS:

Description

▣ Resolution 20-32

RESOLUTION #20-32:

**RESOLUTION HONORING THE SERVICE OF MR. LEO SANTOWASSO AS A
MEMBER OF THE VILLAGE OF PINEHURST BOARD OF ADJUSTMENT AND
PLANNING AND ZONING BOARD**

WHEREAS, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Mr. Leo Santowasso for his dedicated service to the citizens of Pinehurst as a member of the Board of Adjustment and the Planning and Zoning Board; and

WHEREAS, Mr. Santowasso was first appointed to the Board of Adjustment and Planning and Zoning Board on November 18, 2014 and served continuously and faithfully from that time; and

WHEREAS, Mr. Santowasso served as the Chairman for the Board of Adjustment from November 15, 2016 to June 30, 2017 and as the Chairman of the Planning and Zoning Board from July 1, 2017 to November 17, 2020; and

WHEREAS, Mr. Santowasso was instrumental in the efficient operation of the Board of Adjustment and the Planning and Zoning Board always conducting the Village's business in a courteous, professional manner; and

WHEREAS, Mr. Santowasso has been a significant contributor to a number of subcommittees and study groups, always utilizing his analytical skills and his past experiences to create better outcomes for the community; and

WHEREAS, Mr. Santowasso was involved in numerous reviews of significant development projects in Pinehurst and its extraterritorial jurisdiction in which he always ensured that the Planning and Zoning Board fully examined all of the aspects of the proposed development or land use request before providing its recommendation to the Village Council; and

WHEREAS, Mr. Santowasso's presence always added a sense of dignity to the board's proceedings.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this this 10th day of November, 2020 as follows:

Section 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the gifts of time, ability, and determination given as a member of the Board of Adjustment and the Planning and Zoning Board.

Section 2. That the Village Manager is hereby directed to have a copy of this resolution presented to Mr. Santowasso as a token of our gratitude.

This resolution passed and adopted this 10th day of November, 2020.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney



**PUBLIC SAFETY REPORTS
ADDITIONAL AGENDA DETAILS:**

October, 2020 Police Report
October, 2020 Fire Report

FROM:
Beth Dunn

CC:
Jeff Sanborn

DATE OF MEMO:
11/2/2020

MEMO DETAILS:
Attached are the October, 2020 Public Safety reports.

ATTACHMENTS:

Description

- ❏ October, 2020 Police Report
- ❏ October, 2020 Fire Report

Police Department Monthly Report to Council October 2020

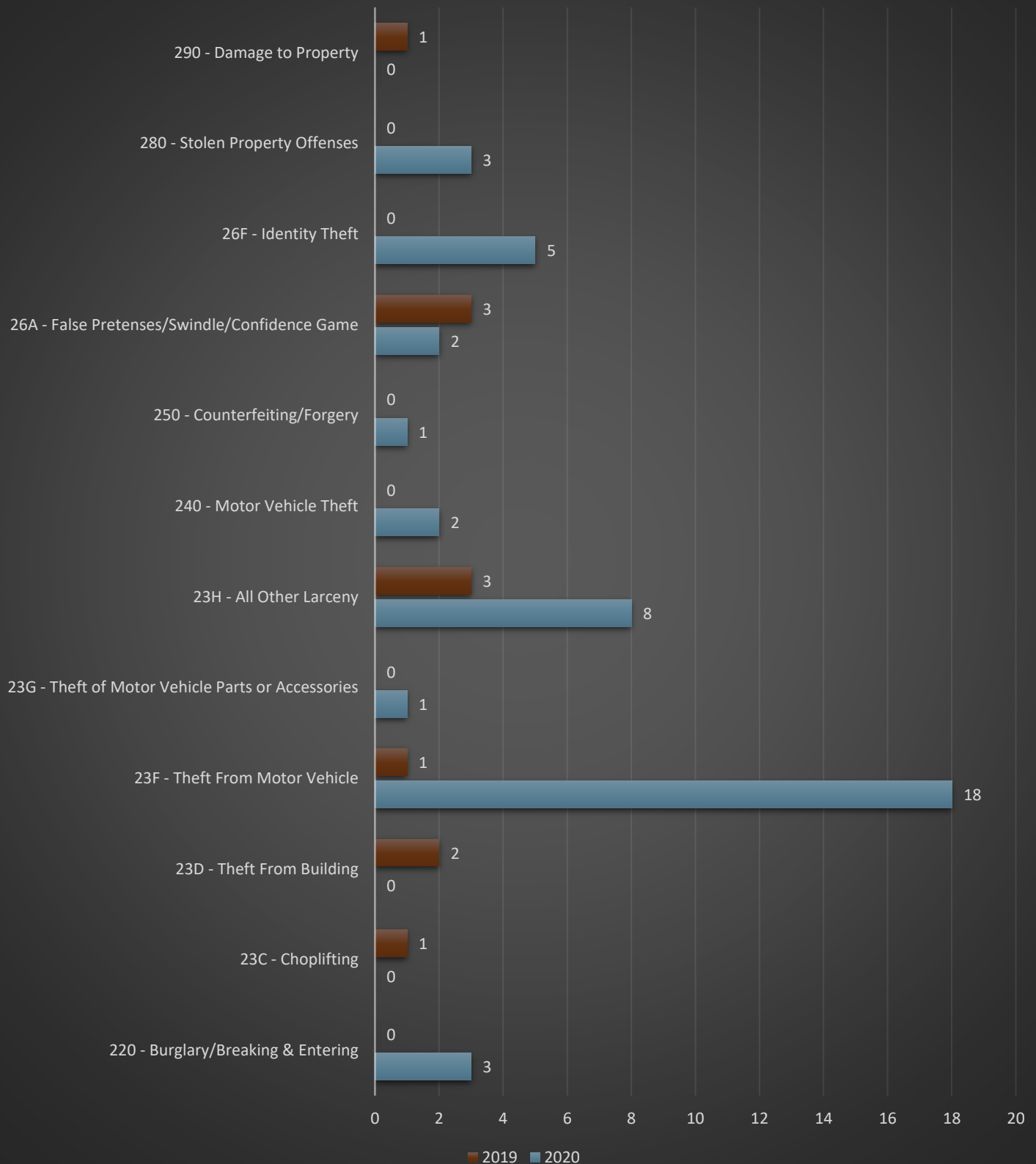


Prepared by
Chief Glen Webb

11/2/2020

Monthly Report Oct 1 - 31, 2020 (With Previous Year / Same Month Range)

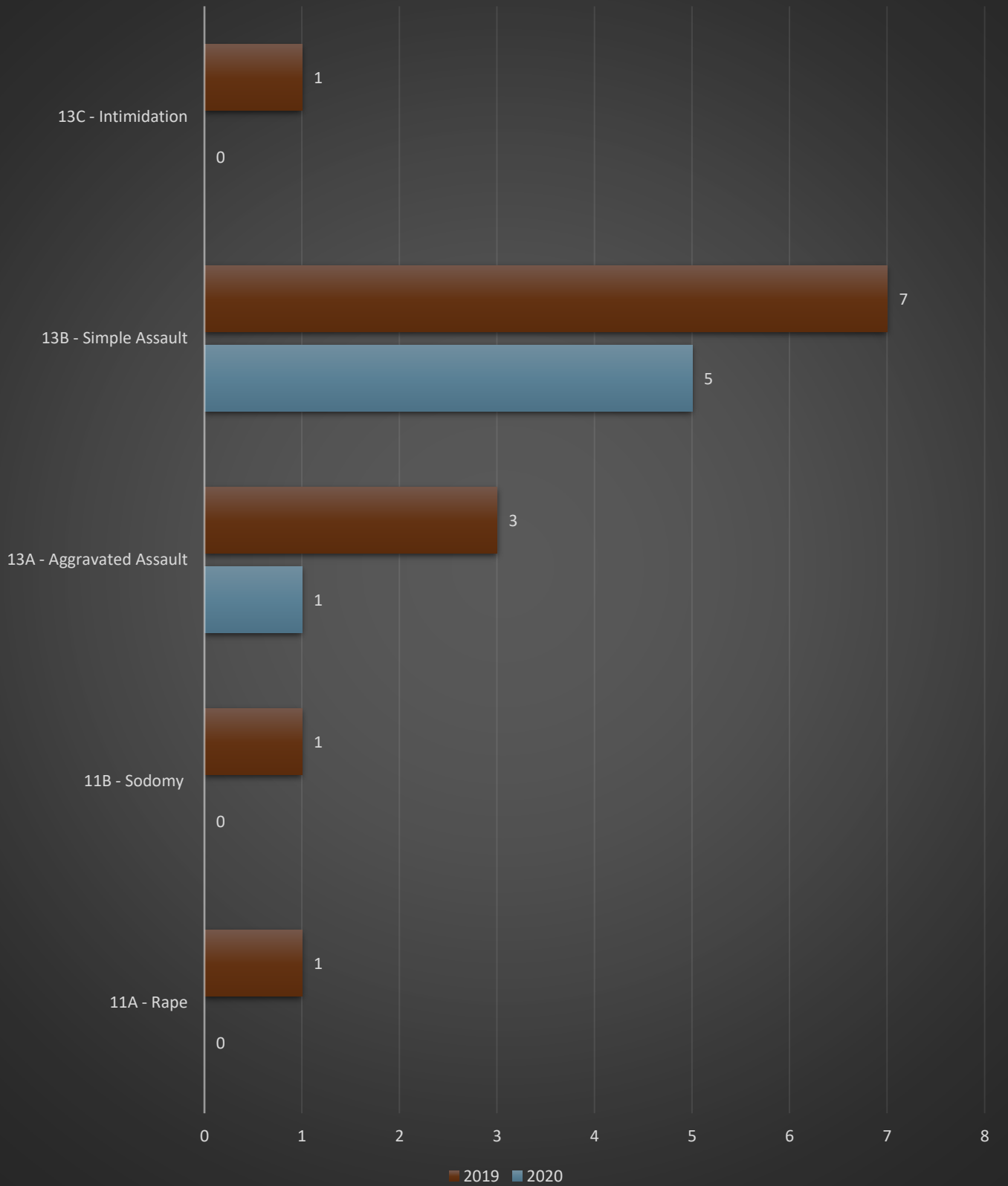
Property Crimes October 1- 31, 2020



October 2019 Total Crimes Against Property: 11

October 2020 Total Crimes Against Property: 43

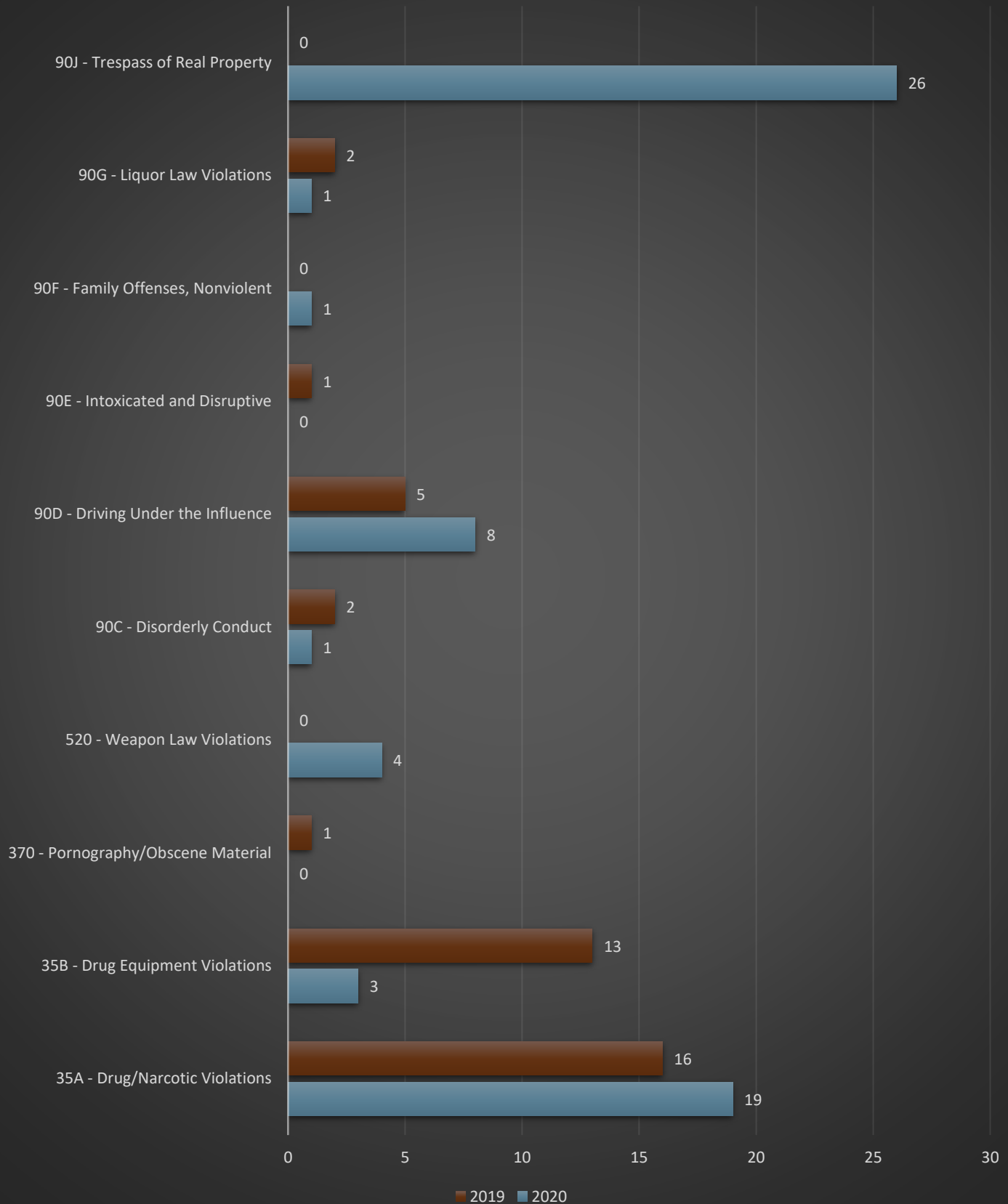
Crimes Against Persons October 1 - 31, 2020



October 2019 Total Crimes Against Persons: 13

October 2020 Total Crimes Against Persons: 6

Crimes Against Society October 1 - 31, 2020

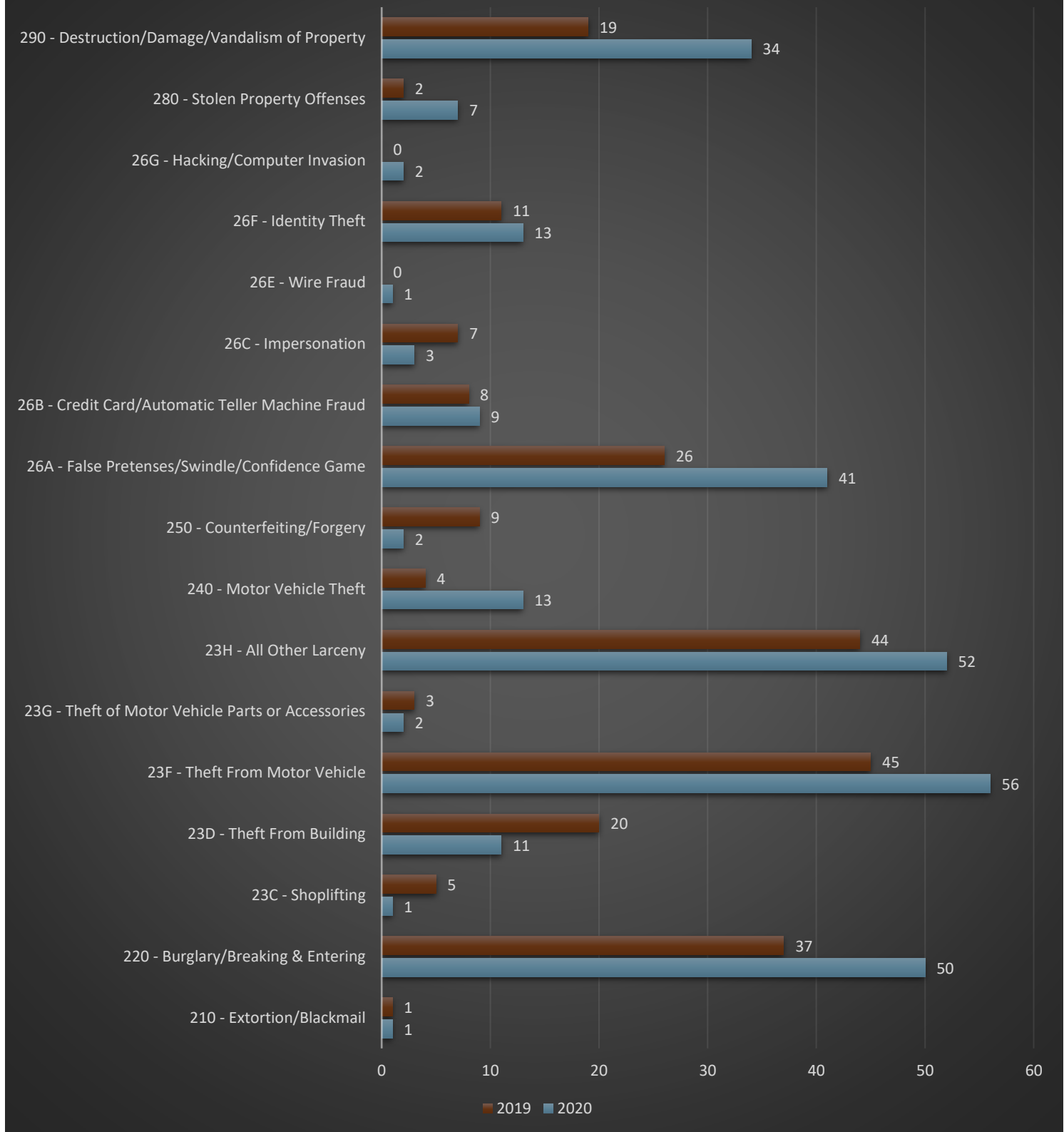


October 2019 Total Crimes Against Society: 40

October 2020 Total Crimes Against Society: 63

Rolling 12 Month Crimes Reported, Nov. 1, 2019- October 31, 2020
(With Previous Year 12 Month Total)

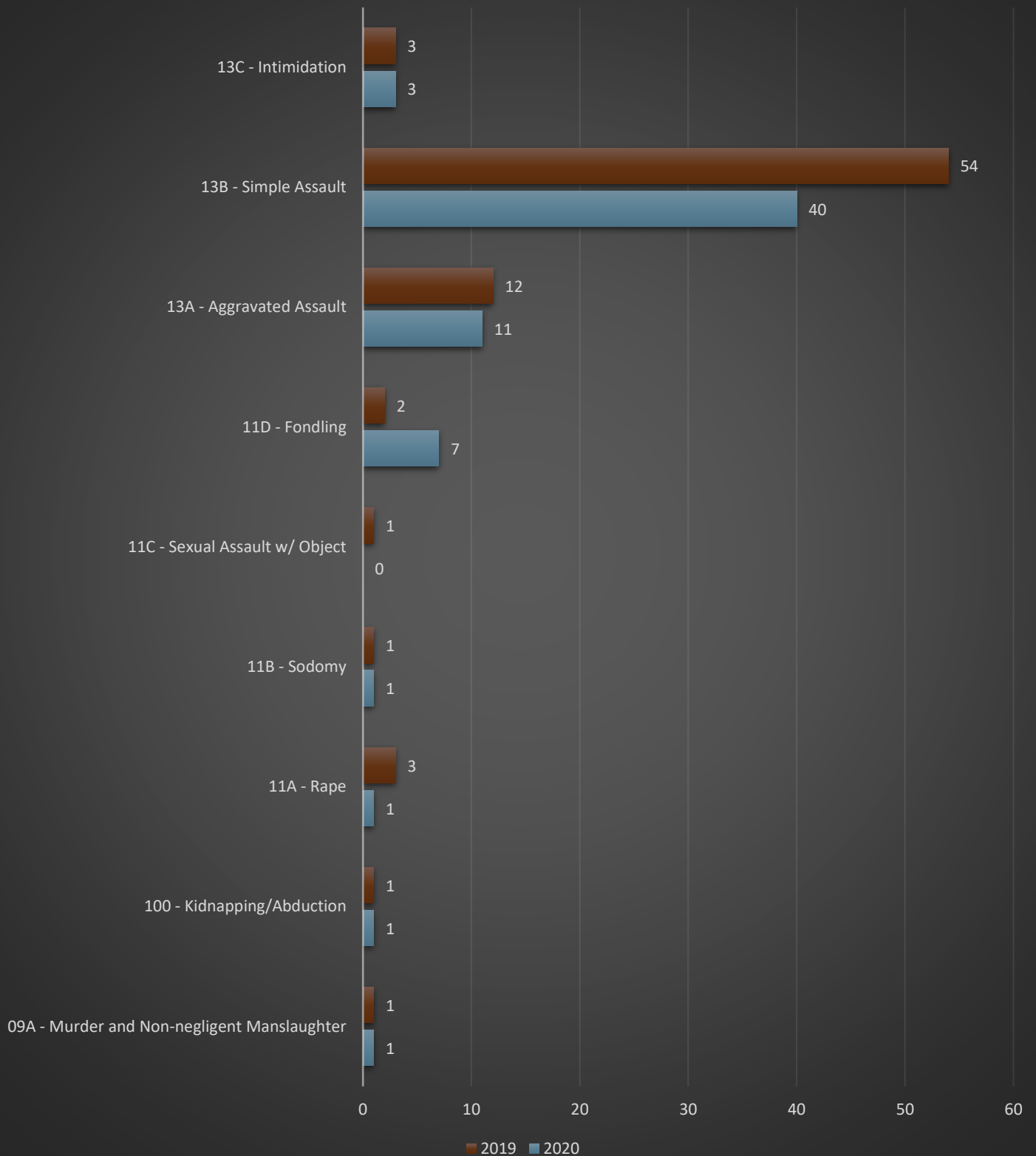
Property Crime Nov. 1, 2019 - Oct. 31, 2020



Rolling 12 Month Total Crimes Against Property 2019: 241

Rolling 12 Month Total Crimes Against Property 2020: 298

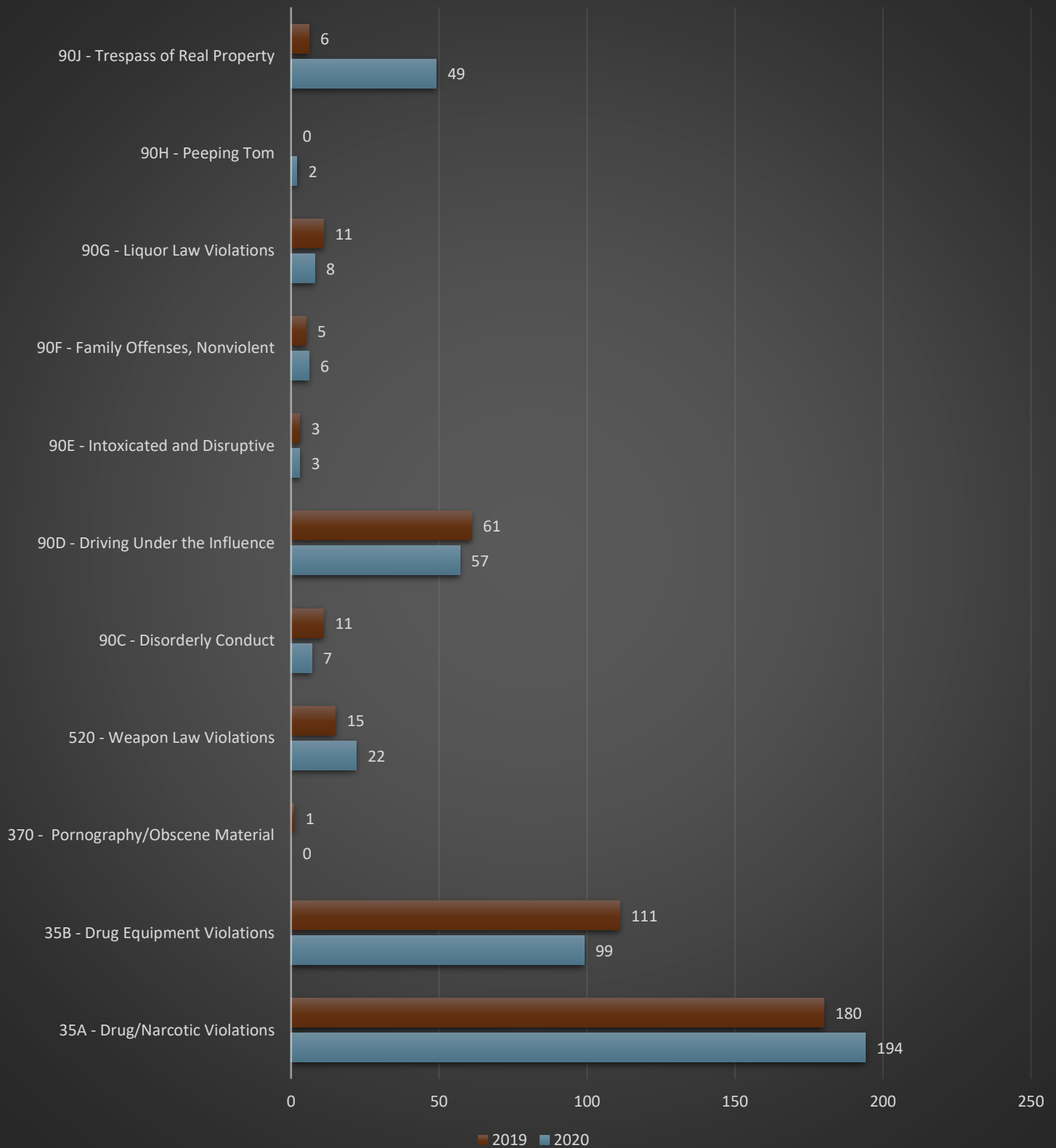
Crimes Against Persons No. 1, 2019 - Oct. 31, 2020



Rolling 12 Month 2019 Total Crimes Against Persons: 78

Rolling 12 Month 2020 Total Crimes Against Persons: 65

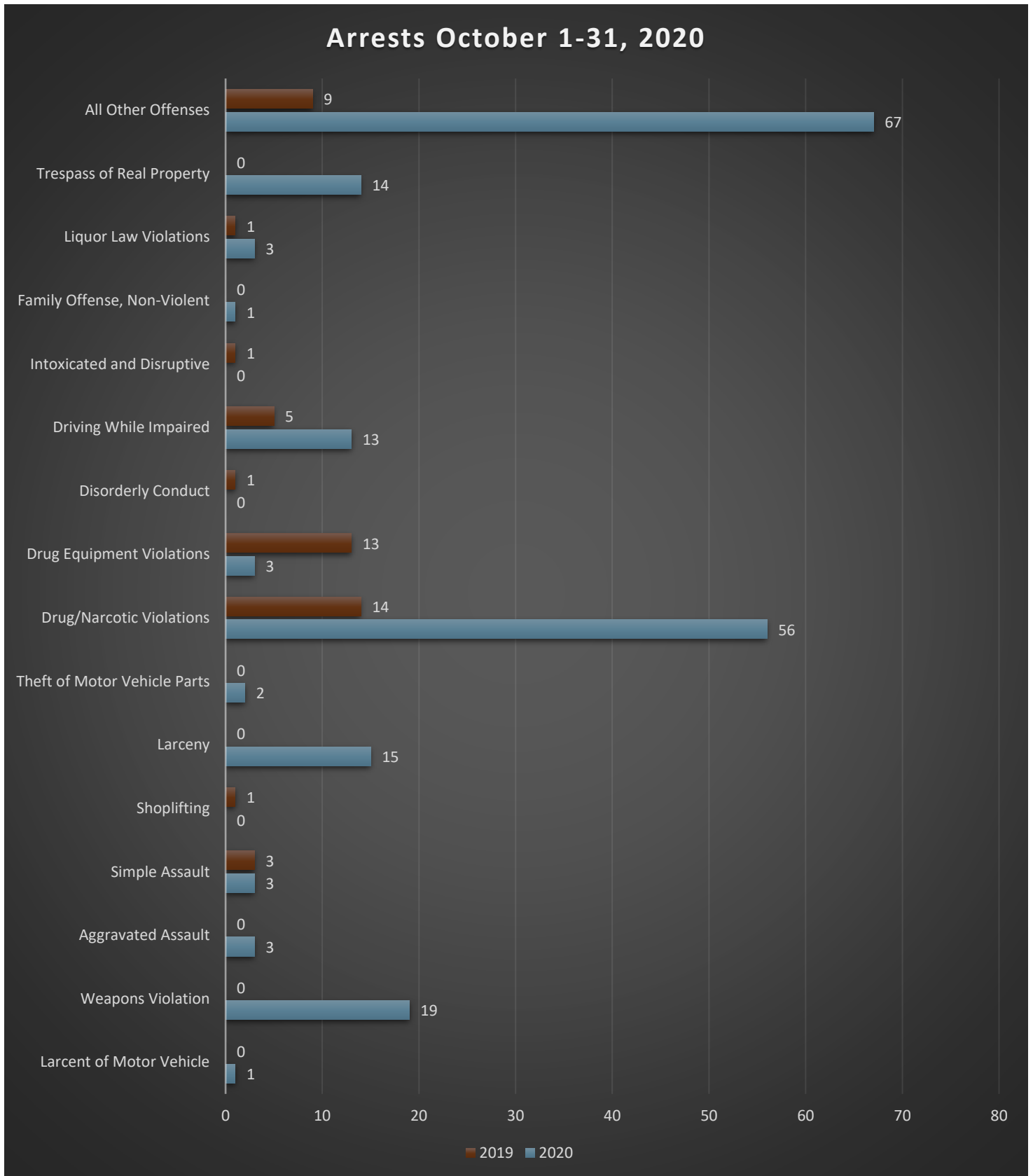
Crimes Against Society Nov. 1, 2019 - Oct. 31, 2020



Rolling 12 Month Total Crimes Against Society 2019: 404

Rolling 12 Month Total Crimes Against Society 2020: 447

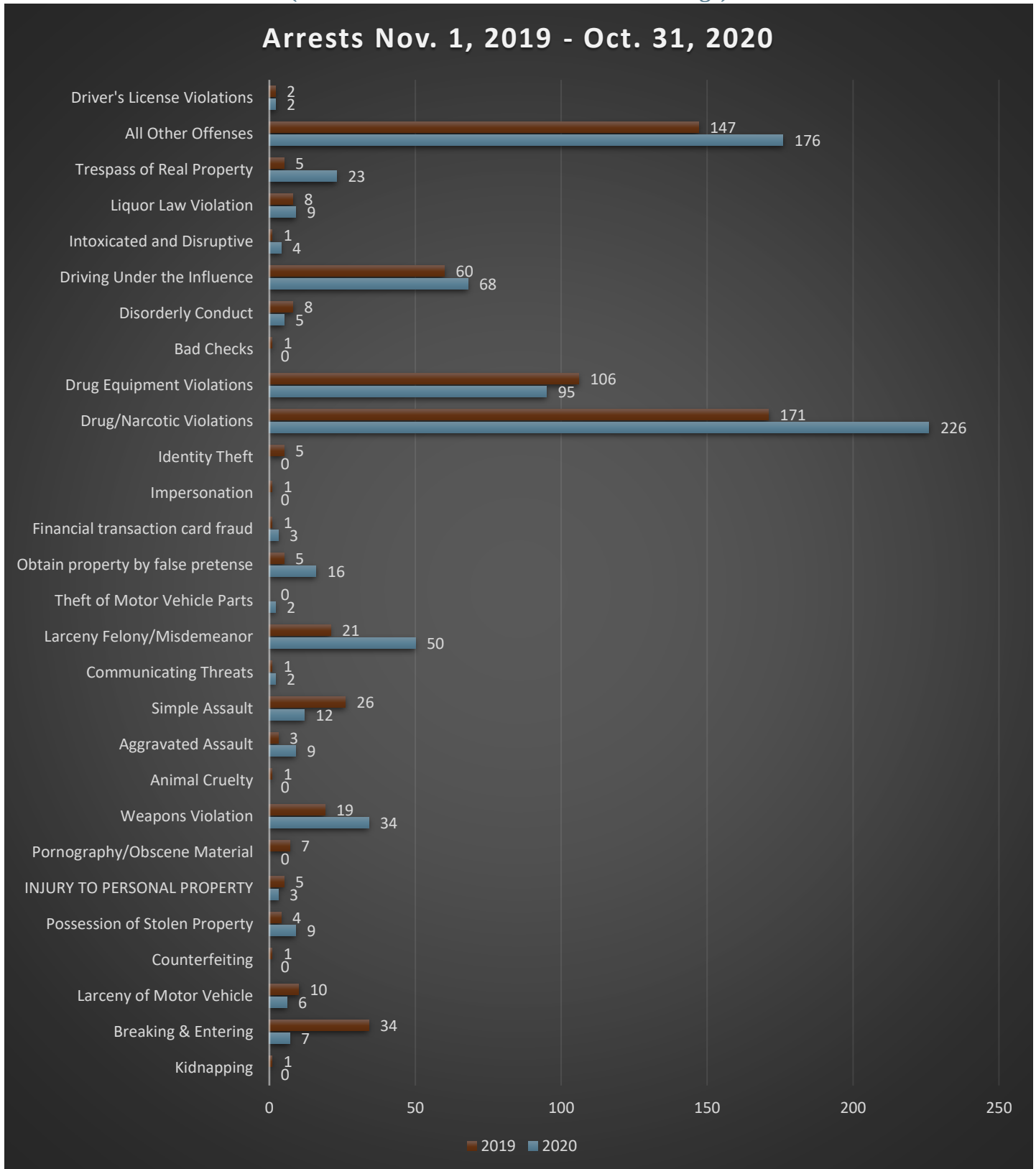
Arrest Totals October 1 - 31, 2020 (With Previous Year / Same Month Range)



October 2019 Total Arrests: 48
October 2020 Total Arrests: 200

Rolling 12 Month Arrest Totals: Nov. 1, 2019-October 31, 2020

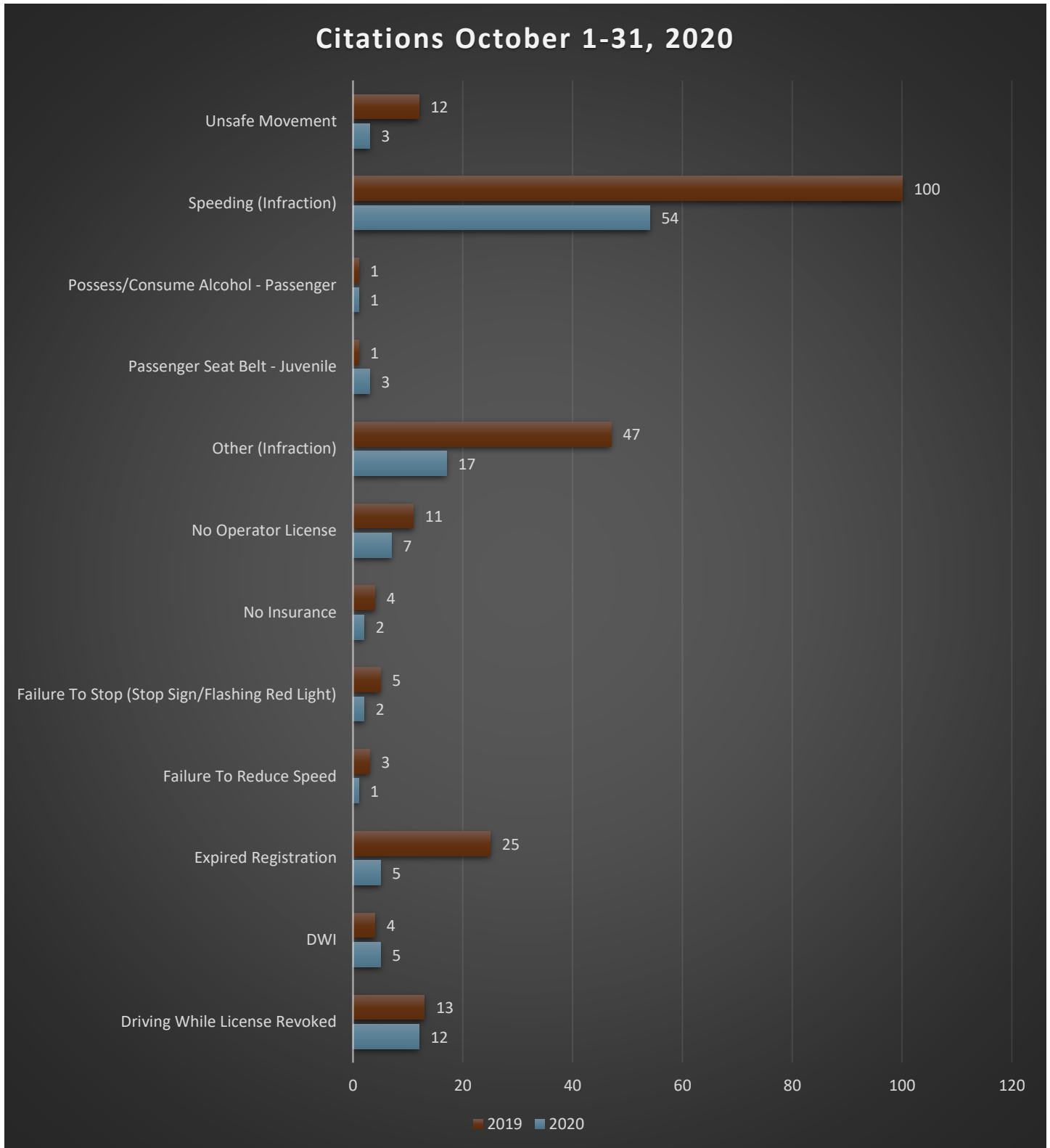
(With Previous Year Same 12 Month Range):



Rolling 12 Month Arrest Totals 2019: 654

Rolling 12 Month Arrest Totals 2020: 761

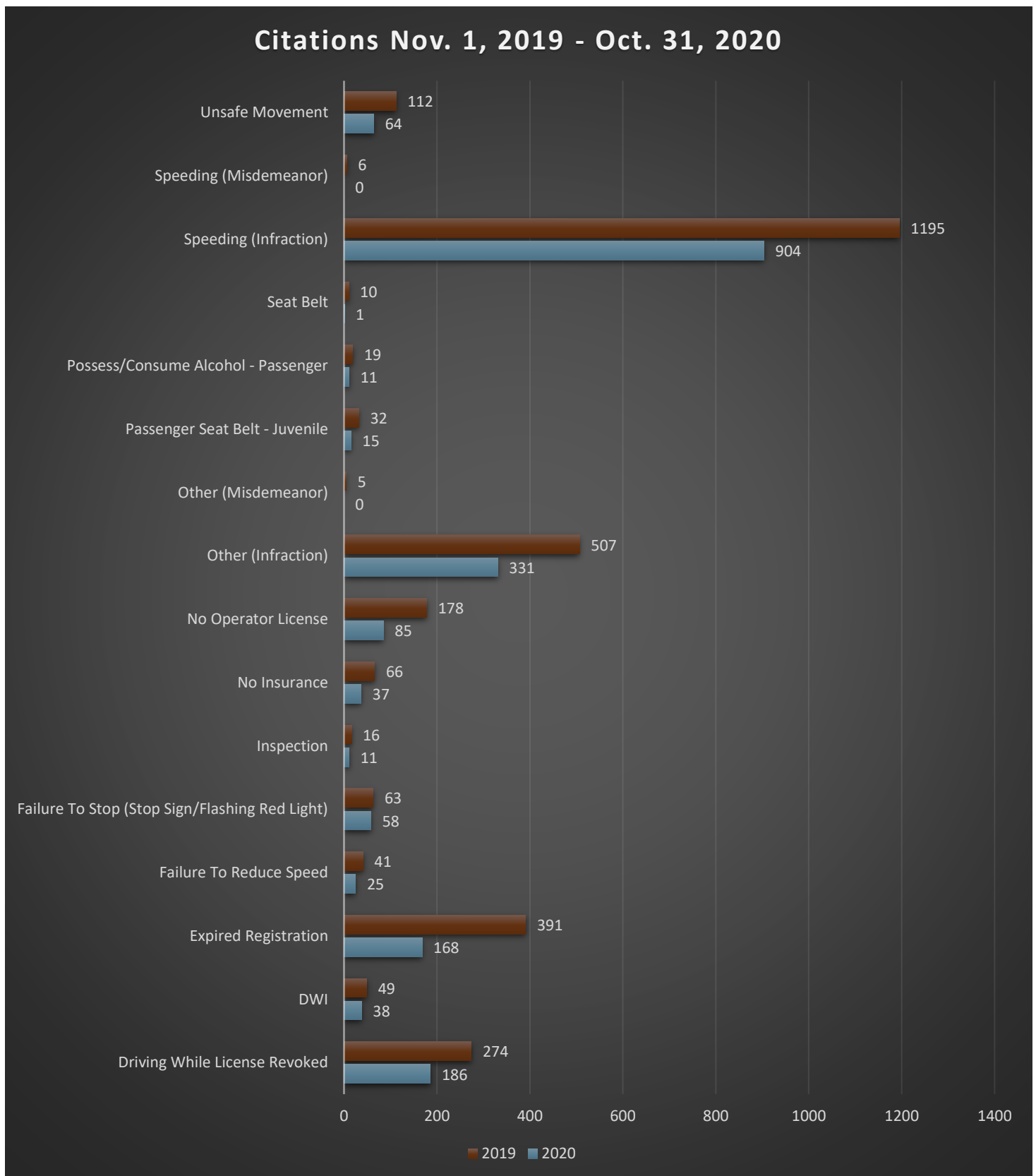
Citation Totals October 1-31, 2020 (With Previous Year / Same Month Range)



October 2019 Total Citations: 226

October 2020 Total Citations: 112

Rolling 12 Month Citation Totals: Nov. 1, 2019- Oct. 31, 2020
(With Previous Year Same 12 Month Range):



Rolling 12 Month 2019 Total Citations: 2964

Rolling 12 Month 2020 Total Citations: 1934

NOTES

- What looks like a spike in Trespassing is not what you would normally associate with Trespassing. In cleaning up our reporting and becoming compliant with NIBRS, when someone enters an unlocked vehicle, that is recorded as a Trespass. If they enter a locked vehicle, it is recorded as a breaking and entering for NIBRS reporting. If the suspect is arrested, even if the car is unlocked, the charge is Breaking and Entering. The NIBRS classification is for stat reporting only and does not affect the NC General Statutes used in charging offenders.
- Citations, on the rolling 12 month sheet are down, which is due to the “at home” deployment strategy. The previous year takes into account several months before that strategy was implemented. While the numbers are down, the impact is improved because the citations are being written in the Village Limits as opposed to out of county checkpoints.



PINEHURST FIRE DEPARTMENT

By The Numbers - October 2020



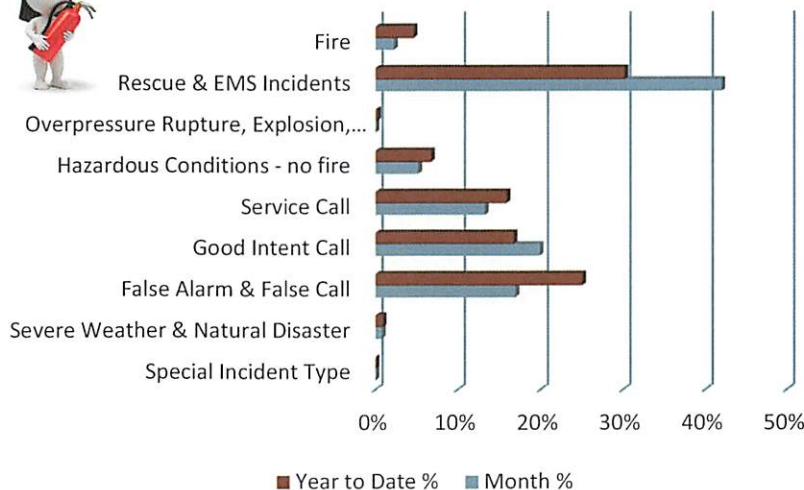
Month

Calls for Service **136**
 % Overlapping Incidents **18.38%**
 Busiest Day of Week **Wed.**
 Busiest Hour of Day **7 PM**
 # of Times Staff Recalled **0**

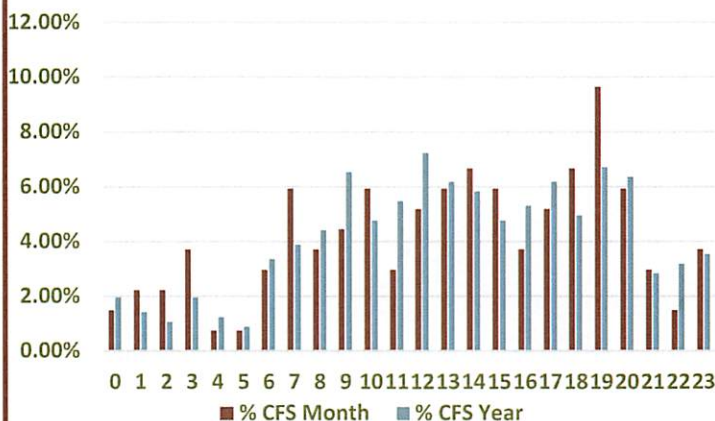
Year

Calls for Service **568**
 % Overlapping Incidents **13.20%**
 Busiest day of Week **Wed/Sat**
 Busiest Hour of Day **Noon**
 # of Times Staff Recalled **5**

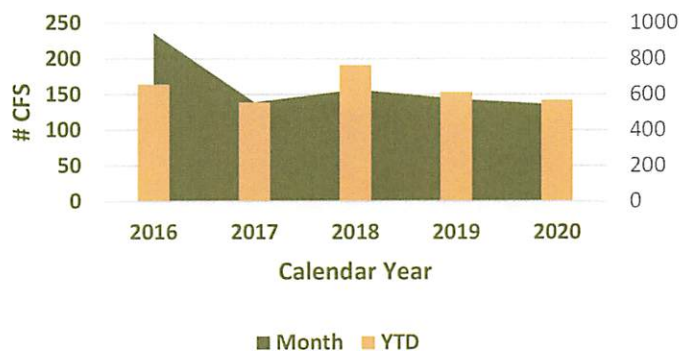
% of Calls for Service (CFS)



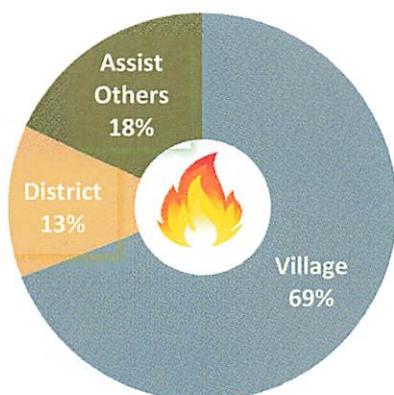
% CFS BY HOUR OF DAY



5 Year Comparison Through this Month of Year



LOCATION OF CFS FOR FY20



Inspections Completed this

MONTH **124**
 YEAR **396**

Code Violations Found this

MONTH **98**
 YEAR **110**

Percentage of Violations

Corrected YTD **92%**



Days Since Last Lost Time Accident in FD **261**

YTD Training Hours

IN HOUSE **2485**
 OUTSIDE **454**



Public Awareness Contacts

MONTH **27,459**
 YTD **52,523**





HISTORY, CHARM, AND SOUTHERN HOSPITALITY

SUMMARY FOR THE MONTH OF OCTOBER 2020

SUMMARY OF INCIDENT CALLS

TYPE OF INCIDENT	NUMBER THIS MONTH	NUMBER FYTD	NUMBER THIS MONTH LAST YEAR	NUMBER FYTD LAST YEAR	PERCENTAGE YTD
Fire	3	26	4	23	13%
Overpressure Rupture, Explosion, Overheat - no fire	0	1	3	4	-75%
Rescue & EMS Incidents	57	171	55	181	-6%
Hazardous Conditions - no fire	7	38	11	52	-27%
Service Call	18	90	20	121	-26%
Good Intent Call	27	95	26	106	-10%
False Alarm & False Call	23	142	25	118	20%
Severe Weather & Natural Disaster	1	5	0	7	-29%
Special Incident Type	0	0	0	1	-100%
TOTAL INCIDENTS	136	568	144	613	-7%

SUMMARY OF INSPECTION

TYPE OF INSPECTIONS	NUMBER THIS MONTH	NUMBER FYTD	NUMBER THIS MONTH LAST YEAR	NUMBER FYTD LAST YEAR	PERCENTAGE YTD
Residential	14	45	10	67	-33%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	4	12	0	0	1200%
Commercial	52	161	5	34	374%
Plan Review/Site Inspections	7	56	0	2	2700%
Reinspection	22	94	15	89	6%
Occupancy Certificates	25	28	0	0	2800%
TOTAL INSPECTIONS	124	396	30	192	106%
Violations Found:	98	208	14	61	241%
YTD Violations to be Corrected:		110		61	
YTD Violations Corrected:		101		53	
Correction Percentage:		92%		87%	

November 3, 2020


J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org



APPROVAL OF VILLAGE COUNCIL MEETING MINUTES.

ADDITIONAL AGENDA DETAILS:

October 20, 2020 Special Meeting
October 27, 2020 Regular Meeting
October 27, 2020 Work Session
October 27, 2020 Closed Session

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

11/3/2020

MEMO DETAILS:

Attached are the draft minutes from the October 20th special meeting and the October 27th regular meeting, work session, and closed session.

ATTACHMENTS:

Description

- ☐ October 20, 2020 Special Meeting
- ☐ October 27, 2020 Regular Meeting
- ☐ October 27, 2020 Work Session



**VILLAGE COUNCIL
MINUTES FOR SPECIAL MEETING OF OCTOBER 20, 2020
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

The Pinehurst Village Council held a special meeting at 10:00 a.m., Tuesday, October 20, 2020, in Assembly Hall at Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Mr. John C. Strickland, Mayor
Ms. Judy Davis, Mayor Pro Tem
Ms. Lydia Boesch, Treasurer
Mr. Kevin Drum, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 8 attendees, including 2 staff.

1. Call to Order.

Mayor John Strickland, called the Council special meeting to order.

2. Discuss Library Needs Assessment.

Natalie Hawkins, Assistant Village Manager, explained this meeting is to review and discuss the results of the ETC Library Services Needs Assessment Survey and determine the next steps in the Library Needs Assessment. Ms. Hawkins explained that 410 residents completed the ETC survey, resulting in a precision of at least +/- 4.8% at the 95% confidence level. Staff have reviewed, analyzed, and segmented the survey results into three key segments: users/non-users; households with/without children; resident age. Ms. Hawkins noted Fred Belledin, with Clearscapes, is here to discuss how the survey impacted the initial recommendations for facilities.

Ms. Hawkins stated that 55% of survey respondents are library users, which is consistent with our annual Community Survey results. Only 14% of respondents have children in the household, which shows that the age demographics of respondents favor residents 65 years or older. Overall, there is 34% disagreement rating that the library meets the needs of residents, with a much higher disagreement rating from residents under 35, with a 54% disagreement rating. Ms. Hawkins noted that overall 53% indicated digital media should be expanded and 38% indicated digital learning lab and public computers should be expanded. The greatest need for program expansion is children's programs, with 50% or more of residents, in all age groups, indicating these should be expanded. More than 60% of users and non-users and households with and without children expressed a need for extended weekday and Saturday operating hours.

Ms. Hawkins stated that there is a large amount of support for the Village to fund and operate a public library with 67% indicating support. Overall, 57% of respondents would support a tax increase of at least \$.01 to fund the library and 31% would support up to a \$.01 tax increase. 43% of respondents do not support a tax increase to fund the library. Ms. Hawkins noted that 66% of respondents indicated they would be willing to contribute to a library capital campaign.

Ms. Hawkins explained that in February 2020, the Village obtained extensive public input on the Library Needs Assessments through four key means: Online survey with 386 respondents; public input meetings with 115 residents attending; community conversations which consisted of four one and a half hour meetings with 53 residents; personal interviews with 26 interviews. The overall themes were a need for larger collection, more digital media, and expanded programming.

Councilmember Boesch asked if we had the data from those that filled out the ETC survey but were not chosen in the random selected group, as she would like to see any additional responses. Mayor Strickland asked to find out how many survey requests

were sent out to obtain the 400 responses needed. Councilmember Hogeman stated she reviewed the data from this survey and the Community Survey, completed this summer, and sees the need for a better collection and hours, but not a need for a new building. Councilmember Boesch stated she feels it is premature for Council to make any decisions yet, as they need more facts. Mayor Pro Tem Davis stated she loves seeing digital media as a predominant resource needed, as that doesn't require brick and mortar.

Ms. Hawkins asked Council what their expectations for Library IQ are for the final report. Councilmember Drum stated he wants Council to find the solutions and Library IQ to provide options. Ms. Hawkins suggested Council layout all the viable options then figure out how to evaluate those options. Fred Belledin, of Clearscapes, explained the preliminary report that was issued before the ETC Survey was completed recommended a 14,000 to 20,000 square foot library, based on the needs they heard during the initial public input meetings and survey. Mr. Belledin explained that now after the ETC Survey has been completed they would recommend a building size range of 10,000 to 14,000 square feet. He stated that Council needs to have a discussion with the appropriate entity regarding the Tufts Archives and noted that the National Historic Landmark Status is another area of concern that has to be factored into the decision. Mr. Belledin stated they would add additional options, into the final report, regarding options for the existing library building.

Ms. Hawkins stated she would start pulling together information requested today. Council and staff discussed how the timeline fits into the strategic planning process and the next steps. Council agreed to provide additional input to Ms. Hawkins and will discuss again at the next Council work session on October 27th. Council agreed to discuss further at the retreat and extend the retreat into January if additional time is needed, beyond the scheduled dates in December.

3. Motion to Adjourn

Council unanimously approved to adjourn the special meeting, by a vote of 5-0, at 12:05 p.m.

Respectfully Submitted,

Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF OCTOBER 27, 2020
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, October 27, 2020 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Mr. John C. Strickland, Mayor
Ms. Judy Davis, Mayor Pro Tem
Mr. Kevin Drum, Councilmember
Ms. Lydia Boesch, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 20 attendees, 9 staff members, and 1 press.

1. Call to Order.

Mayor Strickland, called the Village Council meeting to order.

2. Reports:

Village Manager

- Mr. Sanborn stated that Glen Webb has been named as the new Pinehurst Police Chief.

Village Council

- Mayor Strickland reminded everyone of the 3 W's, wear, wait, and wash and please continue to adhere to the Governor's orders. Please follow the guidelines for Trick-or treating this year. The Sandhills Motoring Club have been coming into the Village on Sunday's to show their cars. Mayor Strickland also noted that the noise ordinance was presented to the Neighborhood Advisory Committee at their October meeting.
- Councilmember Hogeman stated Pinehurst Business Partners successfully held the Holly Arts Fair on October 17th. She thanked everyone who helped make the event happen.
- Councilmember Boesch attended the Conventions and Visitors Bureau (CVB) meeting. They reported that occupancy is down in Moore County hotels, however, our numbers are still higher than the U.S. and southeast region occupancy levels. COVID is causing a resurgence in golf, highest levels since the Tiger Woods era. There has been increased sales in five categories of golf equipment. There is a new live webcam at Longleaf because of the weather station in Southern Pines. Live shots will be featured on WRAL and there is also a link on the CVB website at homegolf.com. Also, the CVB will be producing "Explore Moore" segments that will posted on social media, the CVB website, and YouTube. One of the segments will feature the Tufts Archives and their walking tour book. They are hoping to debut the segments in January 2021.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Public Safety Report
 - September, 2020 Fire Report
 - September, 2020 Police Report
- Approval of Village Council Meeting Minutes.
 - October 13, 2020 Regular Meeting
 - October 13, 2020 Work Session
 - October 13, 2020 Closed Session

End of Consent Agenda.

Upon a motion by Councilmember Drum, seconded by Councilmember Boesch, Council unanimously approved the consent agenda, by a vote of 5-0.

4. Discuss and Consider a Resolution Appointing a Member to the Bicycle and Pedestrian Committee.

Mark Wagner, Parks and Recreation Director, stated that there is a need to fill a vacancy on the Bicycle and Pedestrian Advisory Committee (BPAC). He and the Tom Campbell, Chairman of BPAC, are recommending Melody Jensen fill the vacancy. Mr. Wagner stated that Ms. Jensen is 26 year Air Force veteran and an avid walker, and her husband is an avid cyclist. Mr. Campbell stated she will be a welcomed addition to the committee.

Upon a motion by Councilmember Boesch, seconded by Councilmember Hogeman, Council unanimously approved resolution 20-31 appointing Melody Jensen to the Bicycle and Pedestrian Advisory Committee, by a vote of 5-0.

5. Discuss and Consider Requested Further Action on Preliminary Plat for the Floyd Way Major Subdivision.

Jeff Sanborn, Village Manager, explained that the applicant requested to Council to reconsider a condition, for the requirement of sight triangle placement on the plat, placed on the subdivision at the time of approval. Mr. Sanborn stated that Council could remove the condition, however, they can't remove the requirement in the Village's Engineering and Standards Manual (ESSM). Mr. Sanborn explained that there is some language in the Pinehurst Development Ordinance (PDO) that suggests the applicant may not pursue a variance from the Board of Adjustment for any of the conditions imposed. Staff is recommending Council clarify that the applicant can pursue a variance from the Board of Adjustment, given that North Carolina General Statutes obligate us to allow for that remedy on administrative decisions.

Darryn Burich, Planning and Inspections Director, explained the sight triangle condition placed on this plat approval was part of an administrative action. He noted that the applicant may appeal any administrative action to the Board of Adjustment per North Carolina General Statutes. Mr. Burich recommended that Council add an additional condition stating that the applicant may seek a variance or any other relief, on any of the conditions imposed, through the Board of Adjustment, which is a quasi-judicial evidentiary hearing. Then a ruling would be made based on fact based evidence.

Upon a motion by Mayor Strickland, seconded by Councilmember Drum, Council unanimously approved to amend the original conditions, A, B, and C, set forth in the approval of the Floyd Way major subdivision preliminary plat, identified as Moore County Parcel ID 00052077, on September 22, 2020, to include condition D as the Council's response to the applicant's request that the Council waive the sight triangle requirement in condition C. Condition D will read as follows: the applicant may seek a variance or other relief on any of the conditions imposed through the Village of Pinehurst Board of Adjustment per North Carolina General Statutes, the additional condition (D) was approved by a vote of 5-0.

6. Presentation of the FY 2020 State of the Village Report.

Lauren Craig, Organization Performance Director, stated that the Village of Pinehurst had another successful year working to accomplish the objectives set forth by the Village Council. Overall, we exceeded our FY 2020 goals. This year, 99% of residents and 100% of businesses rate the overall quality of life in the Village as excellent or good.

Ms. Craig explained that the Village received very high satisfaction levels with safeguarding the Village. The Police Department continued to work through the multi-year accreditation process with the CLEA. The Planning and Inspections Department issued 189 new single family permits and investigated 1,300 code violations, and completed 7,642 building inspections. Of those building inspections 100% were within 1 business day.

Ms. Craig explained that non-residential development saw another strong year with 35 non-residential permits issued at a value of \$36,992.067. In this year's business survey 97% of businesses indicated they were satisfied with the overall quality of services provided to their business by the Village, 97% indicated they were satisfied with customer service by Village employees compared to other places they operated a business in the past, and 93% were satisfied with the overall image of the Village. In FY 2020 the Welcome Center hosted Small Business Saturday to encourage local shopping and dining in November. The event drew more than 360 visitors to the Welcome Center with receipts totaling over \$25,000.

Ms. Craig stated in FY 2020, the Village maintained a total of 7.6 miles of greenway trails and 19.33 lane miles of walkways and resurfaced 4.46 miles of the Village's 107 centerline miles of Village roadways. This year, 85% of residents indicated satisfaction with maintenance of streets in neighborhoods around the Village of Pinehurst. Stormwater has risen as a priority for residents over the last several years. All stormwater complaints are submitted through MY VOP and last year alone, staff ensured 94% of these complaints were addressed on time. Over the last year, the Public Services Department reported 100% of solid waste routes were completed on schedule and with the use of the MY VOP app, staff responded to 0.76 solid waste complaints per 1,000 collection points for the fiscal year and 97% of the complaints were addressed on time.

Ms. Craig noted that the Community Center was completed with the construction of the Cannon Park Community Center, located at 210 Rattlesnake Trail. Recreation programs saw another successful year, despite program cancellations due to COVID19, with 95% of residents satisfied with the quality of youth recreation programs and 93% satisfied with the quality of adult recreation programs. Over the last year, the department served 3,392 participants in athletic and recreation programs. Ms. Craig stated there were approximately 4,900 downloads of the MY VOP app this past year. Village staff addressed over 5,200 requests and complaints received through MY VOP and responded to 97% of those complaints within desired time frames.

Ms. Craig stated that the Village continues to maintain a healthy financial condition and once again, the Village received a clean audit opinion by external auditors, proving diligent financial management. For the 27th consecutive year, the Village received the GFOA Certificate of Achievement for Excellence in Financial Reporting and for the 13th consecutive year we received the GFOA Distinguished Budget Award.

7. Receive Risk Management Committee Annual Report and Consider Employee Health Benefit Plans.

Jeff Batton, Assist Village Manager of Operations, explained that the Risk Management Committee (RMC) produces a report annually to highlight operations under the purview of the RMC. The RMC is directly involved in determining coverage limits, plan designs, guiding negotiations and selecting and recommending the best insurance programs for the Village. Mr. Batton stated that the RMC recommends remaining with CIGNA for medical coverage for calendar year 2021. There are no plan changes and the premium increase is 6.07% for 2021. The national trend for medical cost increase for 2021 is projected to be 4% to 10%. For dental, vision, life, and long term disability insurance the RMC also recommends staying with the current provider, Principal, with no rate increase for any of the products.

Mr. Batton explained that the net financial premium paid (total premium less employee withholdings for dependent coverage) by the Village when combining, medical, vision, and dental for calendar year 2021 is estimated at \$1,178,675 which represents a 7.6% increase over the projected 2020 expense of \$1,095,011. The cost difference is primarily attributed to the 6.07% medical insurance increase for 2021 which is calculated as if there will be no vacancies during the 2021 calendar year while the 2020 projected premium has vacancies already experienced factored in.

Mr. Batton explained that for property and liability insurance, administered through the North Carolinas League of Municipalities (NCLM), the combined premiums for FY 2021 are \$126,987, which is approximately a 3% increase over the current year. The Harness Track is covered by a different provider, Markel, as it is a specialized type of coverage and will not receive a rate increase this year. The Village is insured at five million per occurrence for most types of liability and insures approximately thirty-seven million in real property including the Harness Track and the newly constructed Community Center. Mr. Batton noted that Workers'

Compensation coverage is also administered through the NCLM and is renewed on a fiscal year (FY) basis. The Workers' Compensation premium for FY 2021 is \$125,428, before audit adjustments, which represents a 5.3% decrease from the previous year.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved the medical and dental insurance contracts for calendar year 2021 and authorized the Mayor or his designee to execute the contracts, by a vote of 5-0.

8. Discuss and Consider Small Area Plan Contract and Budget Amendment.

Darryn Burich, Planning and Inspections Director, stated this item is to discuss a contract proposal by planning consultant Design Collective for development of Small Area Plans and Form Based Codes for Village Place and Pinehurst South. The Small Area Plans will help to set and protect a land use and development pattern for each of the areas and will help to ensure that any future growth is consistent with the 2019 Comprehensive Plan. Mr. Burich explained the Small Area Plans will add more specificity in terms of land uses, density, building standards, and public space standards than are currently identified in the Comprehensive Plan and should ultimately result in the adoption of a set of Pinehurst Development Ordinance regulatory standards with the development of Form Based Codes for each the areas.

Mr. Burich explained that in April 2020, the Village issued an RFQ for plan development that resulted in 18 formal responses from consultant teams. That list was subsequently narrowed down to five consultant groups that were asked to respond to an RFP and Council interview process that resulted in Design Collective being considered to work with the Village to create the plans. The proposed contract includes development of the two small area plans and Form Based Codes. The base contract cost is \$190,000 with 21 task projects and 3 public workshops.

Councilmember Drum stated the only way to get to character based development is with form based codes. Mayor Pro Tem Davis stated she supports the process laid out in the contract. Councilmember Hogeman stated she believes the process is too complex and feels we will get public burn out and she also is concerned that the market analysis for the Small Area Plans will use the Village's 2017 land use fiscal analysis.

Upon a motion by Councilmember Drum, seconded by Mayor Pro Tem Davis, Council approved the contract with Design Collective, Incorporated for the Small Area Plans and authorized the Mayor or his designee to execute the contract and approved ordinance 20-14 amending the general fund budget for the Small Area Plans, by a vote of 3-2. With Councilmember Hogeman and Mayor Strickland voting no.

9. Other Business.

No other business was discussed.

10. Comments from Attendees.

- Bill Hager, Pinehurst resident, submitted the following comment by email: As a village resident of Pinehurst, I humbly request that the VOPH council look into the current safety issue of pedestrians involving the crosswalk at Beulah Hills & Ritter Roads. This crosswalk supports the VOPH greenway, which many village residents and tourists use regularly. Currently, this crosswalk is without a doubt the most dangerous one in Pinehurst. It's on Beulah Hill Road which is one of the busiest roads in Pinehurst. Currently, drivers DO NOT stop or slow down for pedestrians, and if a pedestrian has a brief opportunity to cross the street, drivers routinely honk their horns out of frustration. People often have to run in order to avoid the cars that do not slow down for people in the crosswalk. I believe adding a flashing signal light that can be manually actioned by the pedestrian attempting to access the crosswalk along with routine compliance monitoring of NC statute 20-173 (pedestrian crosswalk right of way) by the VOPH police would easily address this safety issue. I thank you for taking time to allow me to address this urgent safety concern.

11. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Drum, Council unanimously approved to adjourn the regular meeting, by a vote of 5-0, at 6:50 p.m.

Respectfully Submitted,

Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement

DRAFT



**VILLAGE COUNCIL
MINUTES FOR WORK SESSION OF OCTOBER 27, 2020
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

IMMEDIATELY FOLLOWING THE REGULAR MEETING

The Pinehurst Village Council held a work session at 6:55 p.m., Tuesday, October 27, 2020, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Mr. John C. Strickland, Mayor
Ms. Judy Davis, Mayor Pro Tem
n Drum, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 11 attendees, including 6 staff and 1 press.

1. Call to Order.

Mayor John Strickland, called the Council work session to order.

2. Discuss Village Christmas Tree Lighting.

Megan McDonald, Special Event Coordinator, reviewed the timeline of Christmas events in the Village. The Village Christmas tree in Tufts Park will be plugged in before 5:00 p.m. on Friday, November 27th, the day after Thanksgiving. There are no other activities scheduled for that day to prevent gathering. Ms. McDonald explained that the Welcome Center is working on promoting a weeklong event, from November 22nd to November 28th, to promote small businesses which ties into the usual shop small event, held on Small Business Saturday on November 28th. Live Christmas music will be played from the balcony above the Villager Deli to add to the "hallmark" feel of downtown on November 28th.

Ms. Donald noted that on Friday, December 4th, Parks and Recreation will host a Hometown Holiday Drive Through in the parking lot of the Cannon Park Community Center from 5:00 p.m. to 9:00 p.m. Cars will drive through and view Christmas scenes on display. Santa will be the final area, in which cars may stop at, to receive a treat bag and drop off their letter to Santa.

The Pinehurst Business Partners (PBP) will be hosting a Village Christmas on Friday, December 11th, from 5:00 p.m. to 8:00 p.m. This event is essentially an open house for local businesses in which they will remain open later to promote holiday sales and shop small. Ms. McDonald noted that each business is responsible for running a special promotion or providing a giveaway, the PBP are providing advertising. The Village of Pinehurst will add to the event by providing additional marketing through the Village website and e-newsletters, live music to set the mood, appearance by Santa, Police assistance to assist with extra foot traffic, and an opportunity to drop of a Christmas wish list.

Ms. McDonald stated that they are adding net lighting on some additional bushes this year. The Beautification Committee has added lights to the wreaths in the Village, which will add an additional 96 lights downtown.

3. BPAC Project recommendation for FY 21.

Mark Wagner, Parks and Recreation Director, noted that the crosswalk on Ritter Road is a high priority for Bicycle and Pedestrian Advisory Committee (BPAC). Council discussed re-engaging the Department of Transportation about installing a flashing light at that intersection.

Mr. Wagner stated that the BPAC is recommending installing sidewalks from the Pinehurst Elementary School to the Canon Park Community Center. He noted they would like to have the sidewalks in place before summer before the next school year starts. Mr. Wagoner stated they would also incorporate a crosswalk on Rattlesnake Road at the intersection of Woods and Magnolia. He suggested concrete sidewalks be install around the Community Center to keep with the existing material used on the opposite side of the road, then transition to screenings or other surface of choice. Mr. Wagner state they are currently studying different types of surfaces used and will let Council know of their findings. There was a consensus of Council to move forward with the RFP for the project and decided of surface material at a later time.

4. Discuss Library Needs Assessment.

Natalie Hawkins, Assistant Village Manager, sated this item to discuss the next steps in the Library Needs Assessment and identify any additional information needed for Council to move forward. Ms. Hawkins presented a list of potential solution options to Council. Council reviewed many options ranging from doing nothing, staying in the current facility, and building a new facility. Ultimately Council came to a consensus that doing nothing and waiting were not options they wanted to pursue. Ms. Hawkins reviewed a list of additional information needed by Council based on potential solutions options discussed and feedback from the last Council meeting.

5. Other Work Session Business

No other business was discussed.

6. Potential Future Agenda Topics.

- Councilmember Boesch stated she would like to hear from Kevin Brewer on the study completed on the trees in the Village.
- Mayor Pro Tem Davis stated she liked the idea mentioned previously of having quarterly amendments to Pinehurst Development Ordinance (PDO) come to Council. This will start the processes of cleaning up the PDO.

7. Motion to Recess Work Session and Enter Closed Session.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Drum, Council unanimously approved to recess the work session and enter into a closed session pursuant to NCGS §143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and pursuant to NCGS §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee, specifically, the Council will discuss the Village Manager's performance review, by a vote of 5-0.

8. Closed Session.

Council held a closed session to discuss the Village Manager's performance review, to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

9. Motion to Adjourn the Closed Session and Re-enter Work Session.

Upon a motion by Councilmember Hogeman, seconded by Councilmember Drum, Council unanimously to adjourn the closed session and re-enter the work session, by a vote of 5-0.

10. Motion to Adjourn.

Council unanimously approved to adjourn the work session, by a vote of 5-0, at 10:00 p.m.

Respectfully Submitted,

Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement



**DISCUSS AND CONSIDER A RESOLUTION APPOINTING A CHAIR TO
THE PLANNING AND ZONING BOARD.
ADDITIONAL AGENDA DETAILS:**

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

11/2/2020

MEMO DETAILS:

The term of the current Planning and Zoning Board Chairman, Leo Santowasso, is expiring on November 17, 2020. Staff and Mr. Santowasso are recommending Ms. Cyndie Burnett be considered for this appointment. Attached is a resolution 20-33 for your consideration appointing Ms. Burnett as the new Chair for the Planning and Zoning Board until November 30, 2022, which will conclude her final term as a board member.

ATTACHMENTS:

Description

📎 Resolution 20-33

RESOLUTION #20-33:

A RESOLUTION APPOINTING A CHAIRPERSON FOR THE VILLAGE OF PINEHURST PLANNING AND ZONING BOARD.

THAT WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board as required by its Zoning Ordinance and allowed under authority of North Carolina General Statutes 160A-361; and

WHEREAS, the term for Leo Santowasso serving as Chair of the Planning and Zoning Board expires on November 17, 2020; and

WHEREAS, the Village Council of the Village of Pinehurst is desirous of making an appointment to fill the vacant seat of Chair of the Planning and Zoning Board;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 10th day of November, 2020, as follows:

SECTION 1. That the following appointment is hereby made to the Pinehurst Planning and Zoning Board for the term indicated:

Ms. Cyndie Burnett shall be appointed as Chair of the Pinehurst Planning and Zoning Board, effective November 18, 2020, to serve at the pleasure of the Council until, November 30, 2022, which will conclude her final term as a board member.

SECTION 2. That the appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 10th day of November, 2020.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney



**DISCUSS AND CONSIDER A RESOLUTION APPOINTING A MEMBER TO
THE BOARD OF ADJUSTMENT AND PLANNING AND ZONING BOARD.
ADDITIONAL AGENDA DETAILS:**

MEMO DETAILS:

This agenda item is for Council to discuss and consider appointing Jack Farrell to the Village of Pinehurst Planning and Zoning Board and Board of Adjustment. Mr. Farrell will replace the expiring 2nd term of Mr. Leo Santowasso. The appointment being considered would be effective December 1, 2020 and end on November 30, 2023. Attached to this agenda item is resolution 20-34 for Council's consideration.

ATTACHMENTS:

Description

- ❑ Resolution 20-34
- ❑ Application for Jack Farrell
- ❑ Current Board Terms

RESOLUTION #20-34:

**A RESOLUTION REGARDING AN APPOINTMENT TO THE PINEHURST
PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.**

WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, there is a need to fill a vacancy on the boards; and

WHEREAS, Mr. Jack Farrell and the Village Council of Pinehurst are desirous of Mr. Farrell serving as a member of the Board of Adjustment and the Planning and Zoning Board.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 10th day of November, 2020, as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment and the Planning and Zoning Board for the term indicated:

SECTION 2. Mr. Farrell is appointed as a member of the Board of Adjustment and the Planning and Zoning Board, effective December 1, 2020, said term expiring on November 30, 2023.

SECTION 3. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 10th day of November, 2020.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney

From: webmaster@vopnc.org
To: [Beth Dunn](#)
Subject: Village of Pinehurst, NC: Volunteer Program Application
Date: Monday, January 6, 2020 5:40:15 PM

A new entry to a form/survey has been submitted.

Form Name: Volunteer Program Application
Date & Time: 01/06/2020 5:40 PM
Response #: 129
Submitter ID: 2440
IP address: 65.191.250.40
Time to complete: 43 min. , 39 sec.

Survey Details

Page 1

1. Date of Application:

01/06/2020

2. Board/Committee Interest (Check all that apply):

For information more information, please see the list of boards/committees on the [Volunteer Opportunities](#) page.

☒ Board of Adjustment/Planning and Zoning Board

3. Contact Info

First Name: John
Middle Initial: E
Last Name: Farrell
Mailing Street Address: PO Box 280
Physical Street Address: 21 Grey Abbey Drive
City: Pinehurst
Zip Code: 28374
Preferred Phone #: 910-992-2370
Birthday (month and day only): 05/10
Email Address: jackfarrell7@gmail.com
Pinehurst Resident Since: 2010

4. Summarize your educational background, volunteer, or work experience that would be helpful as a volunteer.

Education

- Lehigh University - BS in Business Administration
- Lehigh University - MBA - Business Administration

Volunteer Experience

- Village of Pinehurst Council 2019
- Village of Pinehurst Historic Commission
- Zoning Board of Appeals, New Fairfield CT
- Director - Pinehurst Civic Group
- Volunteer - Tufts Archives, Pinehurst, NC
- President - Multiple HOAs Radnor PA and Pinehurst NC
- Parks and Recreation Board, New Fairfield CT
- Chairman - Bicentennial Historic Commission - Washington Crossing PA
- Notary Public - State of North Carolina

Work Experience

- Biomedical Computer Research Institute,
- Wyeth Pharmaceuticals / Wyeth Research
- Conrail (Consolidated Railroad) Corporation
- International Business Machines Corporation

Numerous positions, representative activities include: Management of large scale IT technical systems support organization(s) providing IT support in systems and application development, operations, problem solving, strategic planning and application implementation.

Development and implementation of IT standards and process for conformance with FDA standards and other US Government regulations.

Contract development and negotiations with clients and legal departments for new special contracts for IT offerings to large multi-national firms.

Creation and implementation of business conduct guidelines for all United States sales and systems personnel.

Military Service

United States Army

Pennsylvania Air National Guard

- Please click [here](#) to review the Village of Pinehurst Ethics Policy and complete the acknowledgement below.**

(o) I have read and understand the Village of Pinehurst Ethics Policy and my responsibilities as a volunteer regarding this policy.

- I certify that all statements made by me on this application are true and complete to the best of my knowledge. I understand that any false statement, misrepresentation, or omission may cause me to be excused from volunteer service.**

Please initial for jef
certification.

- STATE OF NORTH CAROLINA**
COUNTY OF MOORE

RELEASE AND ACKNOWLEDGEMENT

The undersigned ("volunteer") is an adult person of sound mind who wishes to serve the Village of Pinehurst as a volunteer.

In consideration of the Village's acceptance of the volunteer, the Village allows the volunteer to engage in volunteer activity and the volunteer does hereby acknowledge that he/she is not entitled to any Worker's Compensation benefits, medical benefits, sick leave benefits, pension benefits, or any other benefits which accrue to employees of the Village of Pinehurst and hereby releases the Village of Pinehurst from any claims for any such benefits or for any other claim arising from the activities of the volunteer for the Village of Pinehurst.

The volunteer has read this document thoroughly and there are no other agreements, oral, or written, which are inconsistent with this document.

Date 01/06/2020

Please initial for release and acknowledgement. jef

Thank you,
Village of Pinehurst, NC

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

WebMaster



VILLAGE OF PINEHURST
BOARD OF ADJUSTMENT AND PLANNING AND ZONING BOARD MEMBERS
AS OF NOVEMBER 1, 2020

TITLE	LAST NAME	BOARD	INITIAL APPOINTMENT	CURRENT APPOINTMENT	TERM EXPIRATION
CYNDIE	BURNETT	BOA/P&Z	12/1/2016	12/01/2019	11/30/2022
DAVID	ALZAMORA	BOA/P&Z	05/1/2020	05/01/2020	4/30/2023
JOEL	SHRIBERG	BOA/P&Z	01/30/2016	2/1/2018	1/31/2021
JULIA	LATHAM	BOA/P&Z	8/1/2017	8/1/2020	7/31/2023
LEO	SANTOWASSO	BOA/P&Z	11/18/2014	7/1/2017	11/17/2020
SONJA	ROTHSTEIN	BOA/P&Z	7/1/2019	7/1/2019	06/30/2022
JERAMY	HOOPER	BOA/P&Z	11/1/2018	11/1/2018	10/31/2021
PAUL	ROBERTS	BOA/P&Z	12/1/2018	12/1/2018	11/30/2021
PHILLIP	SHUMAKER	BOA/P&Z	11/1/2018	11/01/2019	10/31/2022



PUBLIC HEARING NO. 1
ADDITIONAL AGENDA DETAILS:

The purpose of the public hearing is to invite public comment on a proposed economic incentive agreement between the Village of Pinehurst and Pinehurst LLC. The purpose of this Agreement is to describe certain incentives to be provided by the Village to Pinehurst Resort in connection with Pinehurst Resort's construction of a new hotel and facilities supporting the U.S. Open Championships. Those facilities involve capital investments of at least sixteen million dollars, and the creation of twenty jobs. The agreement includes ten (10) years of grants which will be calculated as ninety percent of the total property taxes paid above and beyond the current ad valorem tax value, provided the organization meets the requirements of the agreement as to job creation. The incentive agreement grants will be paid from any fund sources of the Village of Pinehurst which are not otherwise restricted. Council can approve the agreement by motion.

ATTACHMENTS:

Description

- ☐ Economic Incentive Agreement

PINEHURST, LLC
and
VILLAGE OF PINEHURST, NORTH CAROLINA

INCENTIVE AGREEMENT

Dated as of September 21, 2020

INCENTIVE AGREEMENT

THIS INCENTIVE AGREEMENT is dated as of September __, 2020 (as supplemented or amended, the "Agreement"), and is between **PINEHURST, LLC**, a North Carolina limited liability company ("Pinehurst Resort"), and the **VILLAGE OF PINEHURST, NORTH CAROLINA**, a public body politic and a political subdivision of the State of North Carolina (the "Village").

RECITALS:

The purpose of this Agreement is to describe certain incentives to be provided by the Village to Pinehurst Resort in connection with Pinehurst Resort's construction of a new hotel and facilities supporting the U.S. Open Championships.

WHEREAS, the United States Golf Association ("USGA") has committed to hosting five (5) Men's U.S. Open Championships in the Village of Pinehurst area, beginning in 2024, with one every five (5) to seven (7) years thereafter;

WHEREAS, to support the repetitive U.S. Open Championships, Pinehurst Resort is considering the construction of a new hotel in the Village of Pinehurst with at least thirty four (34) rooms and additional spaces and design elements to be agreed upon by Pinehurst Resort and the USGA, all of which will accommodate and support the U.S. Open Championship events (the "Facilities");

WHEREAS, the provisions of the Local Development Act, North Carolina General Statute § 158-7.1 authorize the Village to provide incentives to support the construction of the Facilities; and

WHEREAS, in addition to and separate from this Agreement, the Pinehurst Resort and the Village each agree that they will continue in good faith to attempt to negotiate a separate agreement to address long-term parking needs at the Carolina Hotel and various other locations within the Village and the Pinehurst Resort; and

WHEREAS, at public hearing on _____ __, 2020 the Village Council in recognition of the substantial benefits offered by the construction of the Facilities, including support for the U.S. Open Championships, increases in tax revenue to the Village, increased employment opportunities, and the increases in property values and future opportunities, voted to approve the incentives as provided for in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby agree as follows:

ARTICLE I **DEFINITIONS; RULES OF CONSTRUCTION**

1.01. Definitions. For all purposes of this Agreement, unless the context requires otherwise, the following terms shall have the following meanings:

“Applicable Tax Bill” has the meaning assigned in Section 4.02.

“Business Day” means any day that is not a Saturday or a Sunday, or a day on which banks in the State are required by law to be closed.

“Closing Date” means the date on which this Agreement is first executed and delivered by the parties and if the Agreement is not executed by the parties and exchanged on the same date, the date on which the final signature is received by the party who signed and delivered first.

“County” means Moore County, North Carolina.

“Direct Investment” means the capital investments of all infrastructure, buildings, furniture, fixtures, and equipment placed at the Site by or on behalf of Pinehurst Resort on the ad valorem tax rolls.

“Facilities” has the meaning assigned in the second recital.

“Full Time Employees” means persons employed at the Facilities who are paid for at least thirty five (35) hours of work per week, and whose wages are subject to withholding for North Carolina income taxes.

“Grant Period” means the period beginning on the date Pinehurst Resort submits its first application for an Incentive Payment as provided in Section 4.02 below and ending one hundred and twenty four (124) months thereafter, so as to afford Pinehurst Resort the opportunity to receive ten (10) Incentive Payments.

“Incentive Payments” means the incentive payments from the Village to Pinehurst Resort as described in Article IV.

“Incentive Year” refers to the twelve (12) month period beginning January 1 and ending December 31.

“Initial Incentive Year” means the year in which, as determined solely by Pinehurst Resort, in its sole discretion, Incentive Payments begin. Pinehurst Resort shall communicate to the Village its election of the Initial Incentive Year no later than December 31, 2024.

“Performance Commitments” has the meaning assigned in Article II of this Agreement.

“Site” means the real property in the Village upon which the Facilities are to be constructed, as more specifically described in Exhibit A and Exhibit A-1, which description is subject to adjustments based upon engineering analyses by Pinehurst Resort.

“State” means the State of North Carolina.

“Support Commitments” has the meaning assigned in Section 5.01.

1.02 Rules of Construction. Unless the context otherwise indicates:

(a) Words importing the singular shall include the plural and vice versa, and words importing the masculine gender shall include the feminine and neuter genders as well;

(b) All references to articles, sections or exhibits are references to articles, sections and exhibits of this Agreement;

(c) All references to officers are references to Village officers; and

(d) The headings of articles, sections, and sub-sections are solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meanings, construction or effect.

(e) This Agreement shall be construed without regard to any presumption or other rule requiring construction against the party causing this Agreement to be drafted.

ARTICLE II

PINEHURST RESORT’S COMMITMENTS

In return for the Incentive Payments and Support Commitments set forth herein, which are a competitive necessity for Pinehurst Resort to construct the Facilities, Pinehurst Resort commits to certain Performance Commitments (defined below).

2.01 Performance Commitments. Pinehurst Resort agrees to meet or exceed the following (collectively the “Performance Commitments”):

(a) On or before March 1, 2024 Pinehurst Resort shall cause twenty (20) Full Time Employees to be employed at the Facilities. After March 1, 2024 Pinehurst Resort will continue to employ a minimum annual average of twenty (20) Full Time Employees for the duration of the Grant Period.

(b) Pinehurst Resort agrees that the average wage of all Full Time Employees shall be no less than thirty thousand dollars (\$30,000) per year. Pinehurst Resort will provide benefits to Full Time Employees, which benefits will include, but not be limited to, health insurance coverage, with Pinehurst Resort paying at least fifty percent (50%) of the cost for such coverage.

(c) On or before March 1, 2024 Pinehurst Resort shall cause to be made an initial Direct Investment equal to at least sixteen million two hundred dollars (\$16,200,000). It is understood that Direct Investments will be made over a period of time from the Closing Date to March 1, 2024 on a phased basis. The Direct Investments in the Facilities will be maintained during the Grant Period.

(d) Pinehurst Resort cause construction of the Facilities to be completed no later than March 1, 2024.

2.02 Performance Commitment Confirmation. Confirmations of Pinehurst Resort's attainment of Performance Commitments shall be determined by the Village based on Pinehurst Resort's application for an Incentive Payment in the manner described in Article IV below.

ARTICLE III

CONSTRUCTION OF FACILITIES

The parties agree that the Village shall have no obligation to construct the Facilities. Pinehurst Resort shall cause the construction to be carried on in accordance with all applicable State and local laws and regulations. Pinehurst Resort shall cause the Facilities to be constructed on the Site and shall insure (1) that the Facilities do not impermissibly encroach upon nor overhang any easement or right-of-way and (2) that the Facilities, when erected, will be wholly within any applicable building set-back lines, and will not violate applicable use or other restrictions contained in prior conveyances or applicable protective covenants or restrictions. Pinehurst Resort shall cause all utility lines and streets serving the Site, which are located within the Site, to be completed in accordance with applicable regulations of any governmental agency having jurisdiction.

Pinehurst Resort shall pay all taxes and all charges for utility services furnished to or used on or in connection with the Site and the Facilities. Pinehurst Resort shall bear all risk of loss to and condemnation of the Site and the Facilities.

Pinehurst Resort shall observe and comply promptly with all current and future orders of all courts and regulatory bodies having jurisdiction over the Facilities or any portion thereof (or be diligently and in good faith contesting such orders), and all current and future requirements of all insurance companies writing policies covering the Facilities or any portion thereof.

ARTICLE IV

INCENTIVE PAYMENTS

4.01 Amount of Incentive Payments. Subject to the possible reduction contemplated in Section 4.02 below, the Village commits to pay to Pinehurst Resort Incentive Payments equal to ninety percent (90%) of the property taxes related to the Facilities and personal property installed or used therein, but not the land on which the Facilities are constructed, paid by Pinehurst Resort to the Village each year as shown on the Applicable Tax Bill (each an “Incentive Payment”). This calculation is for ease of determination of the amounts of the Incentive Payments. Such Incentive Payments may be paid by the Village from any fund source available to the Village, which is not restricted as to the use of such funds. The Incentive Payments will be paid for ten (10) years.

4.02 Application for Incentive Payments. In each Incentive Year during the term of this Agreement Pinehurst Resort may make application to the Village for an Incentive Payment, which application shall include (a) for the Site, the Facilities, and the personal property located in the Facilities or at the Site, the ad valorem tax bill that is due for payment no later than the following January (for each year the “Applicable Tax Bill”) and (b) completed North Carolina Department of Commerce, Division of Employment Security forms NCUI-101 (employee names and social security numbers may be redacted) for each of the preceding four calendar quarters. In each application for an Incentive Payment, Pinehurst Resort shall identify the specific employees who work in the Facilities. Using information in the application the Village shall confirm that ad valorem taxes have been paid and shall determine the average number of Full Time Employees employed by Pinehurst Resort during the Incentive Year (such determination being a simple average calculated by adding the total number employees reported on line 1 of each form NCUI-101 and dividing the result by 4 (the number of forms delivered with the application)). It is understood and agreed that for measuring entitlement to the full amount of any Incentive Payment, Pinehurst Resort shall be deemed to have complied with the job creation requirements if it creates ninety percent (90%) or more of the jobs described above. If the number of Full Time Employees falls below such ninety percent (90%) amount, the Incentive Payment due to Pinehurst Resort shall be reduced to equal the product of the Incentive Payment otherwise due multiplied by a percentage determined by dividing the number of Full Time Employees (calculated as provided above) by eighteen (18). For example, if for the Incentive Year January 1, 2027 to December 31, 2027 an incentive of \$100,000 was otherwise due to Pinehurst Resort, but Pinehurst Resort employed only 14 Full Time Employees during that year, the Incentive Payment due Pinehurst Resort would be \$77,777.78 ($\$100,000 \times (14/18) = \$77,777.78$). Notwithstanding anything to the contrary in this Agreement, the number of Full Time Employees as reported on the form NCUI-101 is the only element in the Performance Commitments that the Village may assess in determining whether Pinehurst Resort receives all or a portion of an Incentive Payment in any given Incentive Year; it being understood that the value of the Direct Investment is reflected in the amount of each Applicable Tax Bill.

4.03 Timing of Incentive Payments. The Village shall make each Incentive Payment to Pinehurst Resort no later than thirty (30) days after the later of (a) the date Pinehurst Resort submits a request to the Village or (b) the date on which Pinehurst Resort pays the taxes invoiced in the Applicable Tax Bill.

4.04 Clawback of Incentive Payments. Notwithstanding anything in this Agreement to the contrary, and supported by the survival provisions in Section 7.04 of this Agreement, if Pinehurst Resort ceases operations in the Facility in any Incentive Year after having received an Incentive Payment for such Incentive year, the Village shall have the right to demand the return of the Incentive Payment paid to Pinehurst Resort pursuant to Article IV of this Agreement for such Incentive Year, and Pinehurst Resort agrees to return to the Village such Incentive Payment within ninety (90) days of its receipt of Notice from the Village demanding repayment pursuant to this Section 4.04. Pursuant to the terms of a separate agreement between the Village and the USGA, the USGA is obligated to bring five (5) Men's U.S. Open Championships to the Village area beginning in 2024, with one occurring every five (5) to seven (7) years thereafter. The first U.S. Men's Open will occur in 2024. The second U.S. Men's Open will occur not later than 2031. The third U.S. Men's Open will occur not later than seven (7) years after the second. The fourth U.S. Men's Open will occur not later than seven (7) years after the third. The fifth U.S. Men's Open will occur not later than seven (7) years after the fourth. If any of those maximum allowable seven (7) year increments is violated, the Village shall have the right to demand a return or a partial return of the Incentive Payments paid to Pinehurst Resort pursuant to Article IV of this Agreement, and Pinehurst Resort agrees to return to the Village such portion of Incentive Payment within ninety (90) days of its receipt of Notice from the Village demanding repayment pursuant to this Section 4.04. The right to demand a return of incentive payments shall arise on December 31 of the year corresponding to the maximum allowable seven (7) year outside dates specified above, and the portion of the Incentive Payments previously paid to Pinehurst Resort that is subject to the clawback provided in this Section 4.04 shall be an amount equal to thirty-five percent (35%) of the Incentive Payments paid to the Resort (the balance of the Incentive Payments (65%)) being attributed to job creation and investment created through the Facilities) multiplied by: one-hundred percent (100%) for the first Championship that must have occurred by 2024, one-hundred percent (100%) for the second Championship that must have occurred by 2031; sixty-five percent (65%) for the third Championship that must have occurred by 2038; thirty-five percent (35%) for the fourth Championship that must have occurred by 2045, and five percent (5%) for the fifth Championship that must have occurred by 2052. It is expressly agreed by all parties that the clawback rights of the Village, and clawback obligations of Pinehurst Resort, as set forth in this paragraph shall survive termination of this Agreement as provided in Section 7.04.

ARTICLE V

VILLAGE SUPPORT COMMITMENTS

5.01 Village Support Commitments. In addition to the commitment to make the Incentive Payments, the Village makes the following commitments to Pinehurst Resort in connection with the Pinehurst Resort's construction of the Facilities supporting the U.S. Open Championship operations ("Support Commitments"):

(a) The Village will support the development of the Facilities on the Site, consistent with applicable ordinances, statutes, and governing law.

(b) The Village shall designate a primary contact person with the Village to serve as Pinehurst Resort's primary coordinating contact for all matters related to zoning; site plan approval; adoption of a new zoning district, zoning overlay district, or conditional use zoning district; issuance of a conditional use permit, if applicable, and all similar required approvals (all of which are hereinafter collectively referred to as "Zoning Matters") permitting, inspections, and any other matter related to the development of the Site or construction of the Facilities that arises out of, or relates to, requirements imposed by statutes, rules, regulations, ordinances, procedures, guidelines, or similar matters of the State, County, Village, or any of their agencies, boards, departments, divisions, commissions, or instrumentalities. The contact shall be appointed by the Village Manager and shall report directly to the Village Manager on all matters related to Pinehurst Resort's construction of the Facilities at the Site.

(c) The Village agrees to hold off-cycle meetings and/or hearings and to direct staff to act as promptly as allowed by applicable ordinances, statutes, and governing law all in an effort to expedite where possible the handling of all applications submitted by or on behalf of Pinehurst Resort for Zoning Matters, land disturbance permits, building permits, inspections, and all similar matters related to the development of the Site or the construction of the Facilities. The Village acknowledges that avoiding delays and expediting applications submitted by Pinehurst Resort is critical to meeting the required Facility completion date.

5.02 Limitation on Support Commitments. Nothing contained in this Agreement shall be deemed or construed so as to in any way estop, limit, or impair the Village from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions. Nothing herein is intended or should be interpreted as any preliminary indication of how the Village Council might vote as to any Zoning Matter, and it is understood that any such decision will be based solely on evidence presented before the Village Council or to each such matter. The Village Support Commitments in Sections 5.01(a) – (c) are intended to enhance communication, prevent delays, and support achievement of an occupancy date prior to March 1, 2024.

ARTICLE VI

INDEMNIFICATION

Pinehurst Resort hereby agrees to indemnify, protect and save the Village and its officers, directors and employees harmless from all liability, obligations, losses, claims, damages, actions, suits, proceedings, costs and expenses, including reasonable attorneys' fees, arising out of, connected with, or resulting directly or indirectly from the Site or the Facilities or the transactions contemplated by or relating to this Agreement, including without limitation, the possession, condition, construction or use thereof, insofar as such matters relate to events subject to the control of Pinehurst Resort and not the Village.

ARTICLE VII

TERMINATION OF AGREEMENT

7.01. Termination by Pinehurst Resort. Upon the occurrence of any of the following events, Pinehurst Resort shall have the option of terminating this Agreement by giving written notice to the Village:

(a) Failure of the Village to make Incentive Payments, as provided in Article IV of this Agreement; or

(b) Failure of the Village to fulfill its Support Commitments, as provided in Article V of this Agreement.

7.02. Termination by the Village of Pinehurst. If Pinehurst Resort ceases to conduct any operations in the Facilities for a period of greater than ninety (90) days after the initial opening of the Facilities, the Village shall have the option of terminating this Agreement by giving written notice to Pinehurst Resort.

7.03. Automatic Termination. If not sooner terminated pursuant to Section 7.01 or Section 7.02 above, this Agreement shall terminate at the end of the Grant Period after Pinehurst Resort's receipt of the tenth (10th) Incentive Payment.

7.04. Survival. No obligations shall survive upon the termination of this Agreement.

ARTICLE VIII

TEMPORARY REDUCTIONS IN PERFORMANCE COMMITMENTS

Notwithstanding anything herein to the contrary, if Pinehurst Resort shall be prevented or delayed from fulfilling, or continuing to fulfill the Performance Commitments as set forth herein, by reason of a:

- (a) Government moratorium;
- (b) Delay in obtaining any governmental or quasi-governmental approvals, permits, or certificates, despite reasonable efforts by Pinehurst Resort to obtain same;
- (c) Enemy or hostile governmental or terrorist action;
- (d) Act of God, including but not limited to hurricane, tornado, snowstorm, windstorm, earthquake or flood, fire or other extreme weather conditions or other casualty;
- (e) Strike, lockout or a labor dispute involving entities other than Pinehurst Resort which causes Pinehurst Resort an inability to obtain labor or materials; or
- (f) Any other event, other than normal business exigencies, which is beyond the reasonable control of Pinehurst Resort;

in the occurrence of any of the above events, the Performance Commitments for the year(s) in which such event occurred shall be equitably reduced or the time for performance extended, or both to reflect the effect of such event.

The parties shall negotiate in good faith to make an equitable adjustment in the Performance Commitments for an affected year(s). However, if the parties cannot in good faith reach an agreement as to such adjustment, all parties agree to submit this issue to binding arbitration on an expedited basis.

ARTICLE IX

ASSIGNMENTS

No party shall sell or assign any interest in or obligation under this Agreement without the prior express written consent of all the parties. Provided, however, that this Agreement may be assigned by Pinehurst Resort to a wholly owned subsidiary of Pinehurst Resort, without the consent of the Village, provided that Pinehurst Resort will guarantee the performance by the subsidiary of the obligations due under this Agreement.

ARTICLE X

CONTINUING CONTRACT

It is understood and agreed to by the parties that this Agreement is a continuing contract as defined by North Carolina General Statute § 160A-17, and is a legal, valid and binding agreement of Pinehurst Resort and the Village, enforceable against Pinehurst Resort and the Village in accordance with its terms.

ARTICLE XI

MISCELLANEOUS

11.01 Governing Law. The parties intend that this Agreement shall be governed by the law of the State of North Carolina.

11.02 Notices.

(a) Any communication required or permitted by this Agreement must be in writing except as expressly provided otherwise in this Agreement.

(b) Any communication shall be sufficiently given and deemed given when delivered by hand or five days after being mailed by first-class mail, postage prepaid, and addressed as follows:

(1) If to Pinehurst Resort, to:

Tom Pashley,
President
80 Carolina Vista
Village of Pinehurst, NC 28374

With a copy to:

Ernest Pearson
Nexsen Pruet PLLC
4141 Parklake Ave, Suite 200
Raleigh, NC 27612

(2) If to the Village, to:

Village Manager
Village of Pinehurst
395 Magnolia Rd
Pinehurst, NC 28374

(c) Any communications hereunder may be sent by the attorney for the party making the communication.

(d) Any addressee may designate additional or different addresses for communications by notice given under this Section to each of the others.

11.03 Non-Business Days. If the date for making any payment or the last day for performance of any act or the exercising of any right shall not be a Business Day, such payment shall be made or act performed or right exercised on or before the next preceding Business Day.

11.04 Severability. If any provision of this Agreement shall be determined to be unenforceable, that shall not affect any other provision of this Agreement.

11.05. Entire Agreement; Amendments. This Agreement, including Exhibit A and Exhibit A-1 attached, which are incorporated herein and made a part hereof, constitutes the entire contract between the parties, and this Agreement shall not be changed except in writing signed by all the parties.

11.06. Binding Effect. Subject to the specific provisions of this Agreement, this Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties and their respective successors and assigns.

11.07. Time. Time is of the essence in this Agreement and each and all of its provisions.

11.08. Liability of Officers and Agents. No officer, agent or employee of the Village or Pinehurst Resort shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their

official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent or employee from the performance of any official duty provided by law.

11.09. Amendments and Waivers. No amendment of any provision of this Agreement shall be valid unless the amendment is in writing, signed by each party and expressly states it is amending of this Agreement. No waiver of any provision of this Agreement shall be valid unless the waiver is in writing, signed by the party granting the waiver and expressly identifies the provision of this Agreement to which the waiver applies. A failure by a party to enforce any provision of this Agreement in any particular circumstance for any period of time shall not constitute a waiver of (i) such provision in any other circumstance or at any future time, or (ii) any other right of such party under any other provision of this Agreement. Without limiting the generality of the foregoing, Pinehurst Resort's delay in making application for an Incentive Payment shall not waive or diminish Pinehurst Resort's right to receive any such payment.

11.10. Counterparts. This Agreement may be executed in several counterparts, including separate counterparts. Each shall be an original, but all of them together constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

PINEHURST, LLC

a North Carolina limited liability company

By _____
Tom Pashley, President

[SEAL]

**VILLAGE OF PINEHURST, NORTH
CAROLINA**

ATTEST:

By _____
John C. Strickland, Mayor

Clerk

This instrument has been pre-audited
in the manner required by The Local
Government Budget and Fiscal Control Act

Name:
Finance Officer, Village of Pinehurst,
North Carolina

EXHIBIT A

SITE DESCRIPTION

The Site is west of the Pinehurst Resort clubhouse, south of the parking lot, and east of Beulah Hill Road. The Site is generally depicted on Exhibit A-1. The Site is approximately 1.2 acres and is subject to adjustment during the site planning and subdivision process.

The Site is a portion of, and will be subdivided from, a larger tract owned by Resorts of Pinehurst, Inc., being more particularly described as follows:

That certain tract or parcel of land containing 69.73 acres more or less bounded by N.C. Highway #5 on the east Morganton Road on the South, Cherokee Road on the North and Village Green Road and portion of Golf Course #2 and #4 on the East and being more particularly described as follows:

The deed conveying the above property was recorded in the Moore County Register of Deeds at Book 1418, Page 403.

EXHIBIT A-1

SITE DESCRIPTION





**DISCUSS AND CONSIDER ECONOMIC INCENTIVE AGREEMENT.
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Sanborn

DATE OF MEMO:

11/2/2020

MEMO DETAILS:

Council will discuss and consider a proposed economic incentive agreement between the Village of Pinehurst and Pinehurst LLC. The purpose of this Agreement is to describe certain incentives to be provided by the Village to Pinehurst Resort in connection with Pinehurst Resort's construction of a new hotel and facilities supporting the U.S. Open Championships. Those facilities involve capital investments of at least sixteen million dollars, and the creation of twenty jobs. The agreement includes ten (10) years of grants which will be calculated as ninety percent of the total property taxes paid above and beyond the current ad valorem tax value, provided the organization meets the requirements of the agreement as to job creation. The incentive agreement grants will be paid from any fund sources of the Village of Pinehurst which are not otherwise restricted. Council can approve the agreement by motion.



**Q1 UPDATE ON THE STATUS OF THE FY 2021 STRATEGIC OPERATING
PLAN IMPLEMENTATION.
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

11/2/2020

MEMO DETAILS:

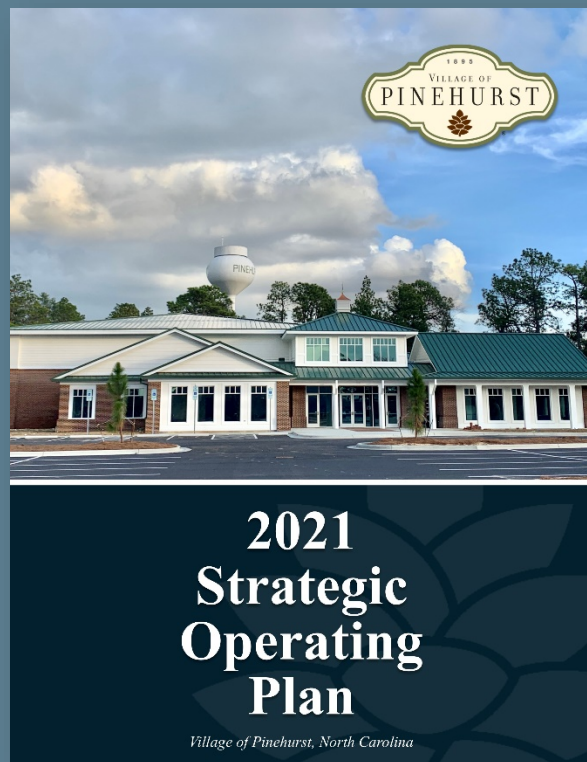
This agenda item is to review the update on the status of implementing the FY 2021 Strategic Operating Plan, including this year's Initiative Action Plans (IAPs) through the end of September 30, 2020.

ATTACHMENTS:

Description

▣ Q1 FY 2021 SOP Update

**Village of Pinehurst
Strategic Operating Plan Update
FY 2021 – Q1
July 1, 2020 - September 30, 2020**



VILLAGE OF PINEHURST | www.vopnc.org



FY 2021 Strategic Operating Plan Overview

Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan, which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and includes a five-year financial plan.

Vision, Mission, and Values

The vision is what the Village intends to be and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees and volunteers are expected to operate as they provide services.



Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

FY 2021 Balanced Scorecard

FY 2021 Goals

The FY 2021 Balanced Scorecard contains 9 strategic goals in the four perspectives.



FY 2021 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2021, the Village Council identified three strategic objectives as Areas of Focus AOF:

1. Manage development and enforce codes and ordinances,
2. Provide a safe and effective multi-modal transportation system; and
3. Manage stormwater systems.

FY 2021-2025 Strategic Opportunities

We define strategic opportunities as prospects for new or changed services or processes. The Village Council prioritizes the list of strategic opportunities identified in the annual Strategic Planning Retreat. Below is a list of all strategic opportunities included in the five-year financial forecast (FY 2021-2025).

FY 2021 Strategic Opportunities	OFI	Years	Notes
Update the Pinehurst Development Ordinance	IAP	FY21-25	In progress
Small Area Plan for the Village Place/Rattlesnake Trail Corridor and Pinehurst South/Hwy5 Commercial Area	IAP	FY21	In progress
Prepare a comprehensive stormwater master plan	IAP	FY21-23	Starting in Q3
Implement the GIS strategic plan	IAP	FY21	In progress
Evaluate, identify, and purchase land for a future third fire station	Project	FY21	In progress
Pursue regulatory authority around our borders through ETJ extensions, annexation agreements, and amending the water/wastewater agreement with Moore County	Project	FY21	Not started yet
Develop a comprehensive plan for mitigating future traffic on Highway 5	Project	FY21	Transportation Planner position was posted after authorized by the Village Council
Consolidate and align multi-modal transportation planning/engineering	Project	FY21-25	Transportation Planner position was posted after authorized by the Village Council
Identify alternative locations for the Public Services Complex	Project	FY21	Not started yet
Implement elements of the 2015 Comprehensive Pedestrian Plan and Bicycle Plan	Project	FY21-25	Obtained Council approval to proceed with Rattlesnake Trail and Woods Road walkway project
Create a master plan to develop West Pinehurst Park	Project	FY21	Developing RFQ for the master plan consultants
Future Years Strategic Opportunities			
Update the Comprehensive Parks & Recreation Master Plan while considering neighborhood open spaces and amenities	Project	FY23	
Expand street lighting	Project	FY23-25	
Prepare a consolidated multi-modal transportation plan	IAP	FY24	
Partner with others to bring high speed internet and mobile services to the Village	Project	FY26+	

FY 2021 Initiative Action Plans (IAPs)

Status of FY 2021 Initiative Action Plans at September 30, 2020

The FY 2021 Strategic Operating Plan includes 8 Initiative Action Plans (IAPs). As of September 30, 2020, the 7 IAPs scheduled to begin were all in progress and on schedule. 1 IAP is scheduled to begin in Q3 of FY 2021. Please see the attached report for more information.

IAP Status at 09/30/2019		# of IAPs	% of IAPs
In progress; NOT on schedule		0	-
In progress; on schedule		7	100%
Completed		0	-
TOTAL		7	100%
Begins in a future quarter		1	-

Status of FY 2021 Initiative Action Plan Metrics at September 30, 2020

The 8 IAPs include metrics to track how effective the Village is at accomplishing targeted results. As of September 30, 2020, the Village achieved projected performance for 5, or 71%, of the 7 IAPs that began tracking metrics in Q1.

IAP Metrics at 09/30/2020		# of IAPs	% of IAPs
Achieved projected performance		5	71%
Did not achieve projected performance		2	29%
TOTAL		7	100%
Begins in a future quarter		1	-

The complete status of the FY 2021 IAPs and an indication if metric projections were achieved in Q1 are indicated in the table attached to this report.

Village of Pinehurst
Initiative Action Plans (IAPs) Quarterly Report
FY 2021



	Goal	IAP Name	IAP Description	FY	Q1 FY 2021 IAP Status				
					IAP Status	Q1 Comments	IAP Metrics	YTD Actual	YTD Goal
Customer	Safeguard the community	Police Department Accreditation	Implement accreditation standards for law enforcement and achieve Law Enforcement Accreditation through CALEA	FY21		The Police Department CALEA team continued working through the self-assessment process by incorporating standards into departmental policies, collecting proofs, and working toward scheduling a mock onsite.	% of standards in compliance with CALEA accreditation	73%	33%
	Promote high quality development and appearance	Update the Pinehurst Development Ordinance	Update the Pinehurst Development Ordinance to reflect priorities of the 2019 Comprehensive Plan and changes required by 160d legislation.	FY21-FY25		During Q1, tree preservation standards were drafted and will be presented to P&Z at their November 5 meeting.	# of PDO text amendments drafted and presented to Village Council	0	0
		Small Area Plan for the Village Place/Rattlesnake Trail Corridor and Pinehurst South/Hwy5 Commercial Area	Engage a consultant and develop small area plans for 2 Focus Areas identified in the 2019 Comp Plan. This represents an update and expansion of the previously adopted 2008 New Core Master Plan and a new plan for the Pinehurst South Focus Area 2.	FY21		At the end of Q1, staff continued working with Design Collective, the selected consultant during the RFP process, to draft a contract for the consulting services. This was taken to Council for approval on October 27.	# of participants who attended meetings or viewed information on Engage Pinehurst	0	0
	Protect the environment	Develop a comprehensive storm water master plan	Develop a plan and strategy to address stormwater issues and concerns within the community.	FY21-FY23		This IAP is scheduled to begin in Q3 of FY 2021.	# of MyVOP stormwater requests	73	33
Internal	Professionally manage a high performing organization	P&I Process Improvements (carryforward)	Implement recommendations to improve the efficiency and effectiveness of our permit and inspection processes as identified, recommended, and approved as a result of the BIRDIE evaluation.	FY21		Staff continued working on PDO amendments for the new process due to the online permitting software and drafted six permit guides which are due to be finalized in Q2.	Average # of days to issue single family permits for new construction and additions/alterations	12.93	11
		Build Baldrige Framework Systems & Culture	Continue to use the leading business model, the Baldrige Framework for Performance Excellence, to ensure systematic processes that deliver exceptional results and conduct a site visit for the National Malcolm Baldrige Quality award.	FY21		Staff prepared for the virtual site visit which began on October 2, 2020. Preparations included: gathering documentation and materials, updating results, training employees virtually and in person, drafting presentations, creating a site visit video and IT demo, preparing facilities for the site visit video, and organizing the logistics.	% of site visit preparation plan completed	100%	100%
		Expand GIS Capabilities	Continue implementing the GIS Strategic Plan for the Village.	FY21		In Q1, IT and Public Services staff created an interactive map for storm water collection and maintenance, which is now being used internally.	# of online interactive GIS maps	10	10

	Goal	IAP Name	IAP Description	FY	Q1 FY 2021 IAP Status				
					IAP Status	Q1 Comments	IAP Metrics	YTD Actual	YTD Goal
Workforce	Attract & retain an engaged workforce	Workforce Learning and Development	Expand the Village's succession planning process and enhance the workforce learning and development system.	FY21		Staff worked through the systematic steps of the Learning and Development System for Q1. There are no new tasks for the IAP scheduled until Q3.	% of vacancies filled with internal candidates	43%	35%
IAPs listed in red are FY 2021 Village Council Areas of Focus.									

Key for IAP Status	
	In progress; NOT on schedule
	In progress; on schedule
	Completed
	Starts in the future
Key for Metrics	
	Did not achieve projected performance
	Achieved projected performance
	Starts in the future



**PRESENTATION OF FINANCIAL STATEMENTS FOR THE QUARTER
ENDED SEPTEMBER 30, 2020.
ADDITIONAL AGENDA DETAILS:**

FROM:

Natalie Hawkins

DATE OF MEMO:

11/4/2020

MEMO DETAILS:

This agenda item is a presentation of the quarterly financial statements for the three-months ended September 30, 2020.

ATTACHMENTS:

Description

- ▣ Financial Statements Cover Memo
- ▣ Financial Statements for the Quarter Ended September 30, 2020.

Brooke Hunter, CPA
395 Magnolia Road
Pinehurst, NC 28374
Phone: 910-295-8646
Fax: 910-295-4434
e-mail: bhunter@vopnc.org

Village of Pinehurst

Memo

To: Village Council
From: Natalie Hawkins (filling in for Brooke Hunter)
CC: Jeff Sanborn & Senior Leadership
Date: November 4, 2020
Re: Financial Statements for the Three Months Ended September 30, 2020

Attached are the quarterly financial statements for the three months ended September 30, 2020. Financially, the Village is off to a good start for FY 2021, despite the impacts of the COVID-19 coronavirus pandemic on our local economy. At the end of the first quarter, revenues exceeded expenditures by a much larger margin than anticipated in our forecast. These results should position us well to carry out the objectives outlined in the FY 2021 Strategic Operating Plan (SOP). We will also continue to closely monitor the impacts of the pandemic on our more economically sensitive revenues as the year progresses.

Financial Position:

The Village's General Fund is showing \$6.4 million in income for the first three months of the year compared to \$7.1 million the prior year. The Village's General Fund fund balance is currently 78% of budgeted expenditures, which is higher than the 68% level seen the previous year at September 30.

The Village's total cash and investment balances increased by \$600,888, or 3.9%, compared with the previous year. Of the \$16 million in cash and investments at September 30, 2020, \$7.3 million was held in the North Carolina Capital Management Trust Term Portfolio and \$8.3 million was held in the Government Portfolio. Our long-term debt balances also continue to remain relatively low. The Village currently owes a total of \$75,000 in installment financing agreements, which the Village will pay off in the 2nd quarter of this fiscal year. This early debt payoff will make the Village free of any installment financing debt obligations.

Revenues & Expenditures:

General fund revenues were \$600,000, or 6%, above the quarterly budget projections. Property tax revenues were \$863,000 above the quarterly revenue estimate. Most of this variance was due to the timing of the Village's real and personal property tax collections. The collection rate of 77.8% through the first quarter was higher than the standard 70% collection rate that we estimated at this point in the year. It is also worth noting that the valuation of real & personal taxable property increased by approximately 2% and motor vehicle valuations increased 18% compared to this time last year. Both of these growth rates exceed FY 2021 budgeted increases of 1.3% and 1.0% for real & personal property and motor vehicles, respectively.

Local option sales tax revenues were \$25,225, or 2.7% higher than the quarterly budget. This should be viewed cautiously, however, since most of the revenue for the quarter is based upon estimated revenues for sales taxes collected which we will not receive until Q2. As Brooke reported to Council at a previous work session, actual local option sales tax collections for the month of July exceeded our conservative budget estimate by over \$73,000.

General fund operating expenditures were \$1,142,000, or 27%, below the quarterly budget overall, which is comparable to previous year amounts. In this quarter, Village staff held back on making certain expenditures until the impacts of COVID-19 on our revenues became clearer.

For capital outlay, only 3% of the capital outlay budgeted in the first quarter was expended. Per Council and management's direction, staff held off on capital expenditures in the first quarter to better determine the revenue implications of the pandemic. Several projects planned for the first quarter were put on hold, but department heads have now been authorized to proceed with capital purchases after the 1st Quarter revenue update previously provided to the Council. This update indicated the Village is approximately \$100,000 ahead of budget estimates for three economically sensitive revenues: 1) Local Option Sales Tax, 2) Recreation Revenues, and 3) Permits & Fees.

Financial Outlook:

Growth in the Village's property tax base continues to remain steady and is a key influence on the Village's financial outlook. The total tax base increased by 2.21% this quarter as a result of growth, compared to 7.33% the previous year, which was primarily due to a property revaluation. So far this year, the Village has issued 45 new residential building permits valued at nearly \$11.5 million. This is approximately \$362,000, or 3.3%, more in residential building values than the same time period last year. The Village anticipated a greater economic slowdown for FY 2021 than what has transpired thus far in this fiscal year. We budgeted for less sales tax revenue than what we have collected and the number of new residential permits issued in three months is nearly ½ of the 100 new homes we anticipated would be built the entire fiscal year.

Other Items:

The impacts of COVID-19 have certainly affected our Fair Barn operations with state-mandated closures. As a result, during this quarter, the Fair Barn recognized no revenues and issued a refund, which resulted in a negative 3% of operating expenditures covered with operating revenues. This is significantly less than the 80% coverage achieved at this point last year and well below the Balanced Scorecard goal of 99%, which will likely need to be amended given gathering size restrictions imposed on the Village.

The Harness Track covered 23% of its operating expenditures compared to 20% the previous year. Revenues were in line with quarterly budget estimates and expenditures fell below budget due in part to delays in spending as previously discussed. The performance target for expenditure coverage for this fiscal year is 45%, down from 49% the previous year.

Conclusion:

At this point in the fiscal year, we are doing better than we anticipated with revenues ahead of forecast and expenditures below forecast. However, with only one quarter completed, we should remain conscientious of the impact of COVID-19 on both our revenue sources and our expenditures, as some uncertainty remains. There are still many variables at play in our overall financial outlook and most of the variances in revenues, expenditures, and capital outlay may be resolved as the fiscal year progresses. We will continue to closely monitor all revenues and expenditures to ensure good financial oversight of taxpayer dollars.

Should you have any questions about these quarterly statements, please feel free to contact me.

VILLAGE OF PINEHURST



FINANCIAL STATEMENTS
FOR THE THREE MONTHS ENDED
SEPTEMBER 30, 2020

**Village of Pinehurst
Financial Statements
Table of Contents**

Combined Balance Sheet.....	1
General Fund	
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual.....	2
Community Center Capital Project Fund	
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual.....	4
Schedule of Cash and Investments.....	5
Investment Yield Summary.....	6
Schedule of Fund Balance	7
Schedule of Capital Outlay by Function and Activity	8
Schedule of General Long Term Debt.....	9
Schedule of Budget Amendments.....	10
Schedule of Encumbrances.....	11
Schedule of Ad Valorem Property Tax Collections	12
Schedule of Ad Valorem Property Tax Levy	13
Residential Building Permits Summary.....	14
Local Option Sales Taxes Summary.....	15
Schedule of Fair Barn Revenues and Expenditures	16
Schedule of Harness Track Revenues and Expenditures.....	17

Village of Pinehurst
Combined Balance Sheet - All Fund Types
September 30, 2020

	Governmental Fund Types		Account Groups			
	General	Capital	General	General	Totals	Totals
	Fund	Project	Capital	Long - Term	September 30,	September 30,
	Fund	Fund	Assets	Debt	2020	2019
ASSETS						
Cash & investments	\$ 15,761,240	\$ 284,427	\$ -	\$ -	\$ 16,045,667	\$ 15,444,779
Taxes receivable	2,387,203	-	-	-	2,387,203	2,379,929
Assessments receivable	5,179	-	-	-	5,179	28,876
Due from other governmental agencies	2,653,944	-	-	-	2,653,944	2,093,509
Other receivables	248,705	-	-	-	248,705	225,024
Prepaid items	10,650	-	-	-	10,650	-
Inventory	48,482	-	-	-	48,482	44,581
Capital assets	-	-	51,202,629	-	51,202,629	47,616,963
Amounts to be provided for retirement of general long-term debt	-	-	-	4,803,549	4,803,549	4,478,826
TOTAL ASSETS	\$ 21,115,403	\$ 284,427	\$ 51,202,629	\$ 4,803,549	\$ 77,406,008	\$ 72,312,487
LIABILITIES AND FUND EQUITY						
Accounts payable	\$ 143,534	\$ 35,000	\$ -	\$ -	\$ 178,534	\$ 112,888
Withholdings & accrued expenses	192,983	-	-	-	192,983	179,342
Accrued vacation	-	-	-	728,331	728,331	681,271
Total pension liability (LEO)	-	-	-	1,243,898	1,243,898	1,025,925
Net pension liability (LGERs)	-	-	-	2,756,320	2,756,320	2,480,521
Deposits	246,268	-	-	-	246,268	249,205
Unavailable revenues	2,884,874	-	-	-	2,884,874	2,880,457
Long-term debt	-	-	-	75,000	75,000	291,109
Total Liabilities	3,467,659	35,000	-	4,803,549	8,306,208	7,900,718
EQUITY						
Investment in general capital assets	-	-	51,202,629	-	51,202,629	47,616,963
Fund Balance:						
Nonspendable:						
Inventory	48,482	-	-	-	48,482	44,581
Prepaid items	10,650	-	-	-	10,650	-
Restricted:						
Stabilization by state statute	5,088,612	-	-	-	5,088,612	3,788,807
Public safety	-	-	-	-	-	10,996
Transportation	240,187	-	-	-	240,187	250,842
Committed:						
Cultural and recreation	-	249,427	-	-	249,427	1,855,451
Assigned:						
Designated for expenditures	2,685,940	-	-	-	2,685,940	1,049,416
Unassigned	9,573,873	-	-	-	9,573,873	9,794,713
Total equity	17,647,744	249,427	51,202,629	-	69,099,800	64,411,769
TOTAL LIABILITIES & EQUITY	\$ 21,115,403	\$ 284,427	\$ 51,202,629	\$ 4,803,549	\$ 77,406,008	\$ 72,312,487

**Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended September 30, 2020**

	Annual Budget as of 09/30/2020	Quarterly Budget as of 09/30/2020	YTD as of 09/30/2020	YTD as of 09/30/2019	Current Year Over (Under) Prior Year	% of 2021 Budget Spent / Received YTD
Revenues						
Ad valorem taxes & penalties	\$ 11,403,000	\$ 7,658,550	\$ 8,521,946	\$ 8,305,294	\$ 216,652	74.73%
Assessments	5,170	-	-	2,406	(2,406)	0.00%
Other taxes and licenses	2,000	500	1,365	845	520	68.25%
Intergovernmental revenues:						
Unrestricted	6,087,500	1,155,750	1,168,368	1,148,566	19,802	19.19%
Restricted	765,600	505,526	263,957	250,567	13,390	34.48%
Permits & fees	626,600	156,650	285,439	208,472	76,967	45.55%
Sales & services	725,400	145,375	48,229	126,439	(78,210)	6.65%
Other revenues	244,780	75,337	12,640	1,015,869	(1,003,229)	5.16%
Interest earned on investments	25,400	5,820	1,764	41,143	(39,379)	6.94%
TOTAL REVENUES	19,885,450	9,703,508	10,303,708	11,099,601	(795,893)	51.82%
Operating Expenditures						
Governing Body	146,400	44,100	38,513	32,297	6,216	26.31%
Administration	1,486,350	439,466	357,765	317,907	39,858	24.07%
Financial Services	718,190	280,606	256,934	236,913	20,021	35.78%
Human Resources	613,555	189,716	92,096	79,030	13,066	15.01%
Police	3,424,365	911,841	670,563	716,970	(46,407)	19.58%
Fire	3,051,474	798,473	609,102	619,345	(10,243)	19.96%
Inspections	340,720	89,243	67,593	57,316	10,277	19.84%
Public Services Administration	617,730	162,706	115,171	93,946	21,225	18.64%
Streets & Grounds	1,594,924	436,279	319,194	278,856	40,338	20.01%
Powell Bill Funds	1,263,742	163,742	90	-	90	0.01%
Solid Waste	1,783,110	457,503	339,409	321,986	17,423	19.03%
Recreation	2,006,451	567,807	413,455	400,267	13,188	20.61%
Library	163,764	51,264	42,500	55,027	(12,527)	25.95%
Harness Track	579,180	157,516	100,571	111,982	(11,411)	17.36%
Fair Barn	376,940	102,518	53,181	82,232	(29,051)	14.11%
Planning	1,002,510	265,878	182,643	164,958	17,685	18.22%
Community Development	179,310	64,803	57,954	58,818	(864)	32.32%
Debt Service	148,167	27,300	69,233	156,486	(87,253)	46.73%
Total Operating Expenditures	19,496,882	5,210,761	3,785,967	3,784,336	1,631	19.42%
Capital Outlay Expenditures						
Administration	28,631	12,600	-	8	(8)	0.00%
Financial Services	3,880	3,600	-	-	-	0.00%
Human Resources	6,790	6,300	-	-	-	0.00%
Police	218,090	31,400	8,274	78,806	(70,532)	3.79%
Fire	1,322,116	663,400	-	166	(166)	0.00%
Inspections	1,940	1,800	-	18	(18)	0.00%
Public Services Administration	32,208	31,915	-	18,812	(18,812)	0.00%
Streets & Grounds	891,433	157,493	73,575	84,403	(10,828)	8.25%
Solid Waste	212,960	2,700	-	847	(847)	0.00%
Recreation	196,827	12,800	-	3,437	(3,437)	0.00%
Harness Track	117,808	72,700	-	49,659	(49,659)	0.00%
Fair Barn	61,975	56,800	17,418	13,628	3,790	28.10%
Planning	3,880	3,600	-	7	(7)	0.00%
Community Development	970	900	-	-	-	0.00%
Total Capital Outlay Expenditures	3,099,508	1,058,008	99,267	249,791	(150,524)	3.20%
TOTAL EXPENDITURES ¹	22,596,390	6,268,769	3,885,234	4,034,127	(148,893)	17.19%
REVENUES OVER (UNDER) EXPENDITURES	(2,710,940)	3,434,739	6,418,474	7,065,474	(647,000)	

**Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended September 30, 2020**

	Annual Budget as of 09/30/2020	Quarterly Budget as of 09/30/2020	YTD as of 09/30/2020	YTD as of 09/30/2019	Current Year Over (Under) Prior Year	% of 2021 Budget Spent / Received YTD
Other Financing Sources (Uses)						
Sales of capital assets	\$ 25,000	\$ 6,250	\$ -	\$ 1,908	\$ (1,908)	0.00%
Total Other Fin. Sources (Uses)	25,000	6,250	-	1,908	(1,908)	0.00%
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXP AND OTHER FINANCING USES	(2,685,940)	3,440,989	6,418,474	7,067,382	(648,908)	
Appropriated Fund Balance	2,685,940	1,082,473	-	-	-	
EXCESS OF REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE APP. OVER (UNDER) EXP AND OTHER FIN. USES	<u>\$ -</u>	<u>\$ 4,523,462</u>	6,418,474	<u>\$ 7,067,382</u>	<u>\$ (648,908)</u>	
FUND BALANCE, JULY 1			<u>11,229,270</u>			
FUND BALANCE, JUNE 30			<u>\$ 17,647,744</u>			
			YTD as of 09/30/2020	% of Total Expenditures		
¹ Total Expenditures by Type						
Salaries & Benefits			\$ 2,269,176	58%		
Operating			1,516,791	39%		
Capital			99,267	3%		
Total Expenditures by Type			<u>\$ 3,885,234</u>	<u>100%</u>		

Village of Pinehurst
Community Center Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
From Inception and for the Fiscal Period Ended September 30, 2020

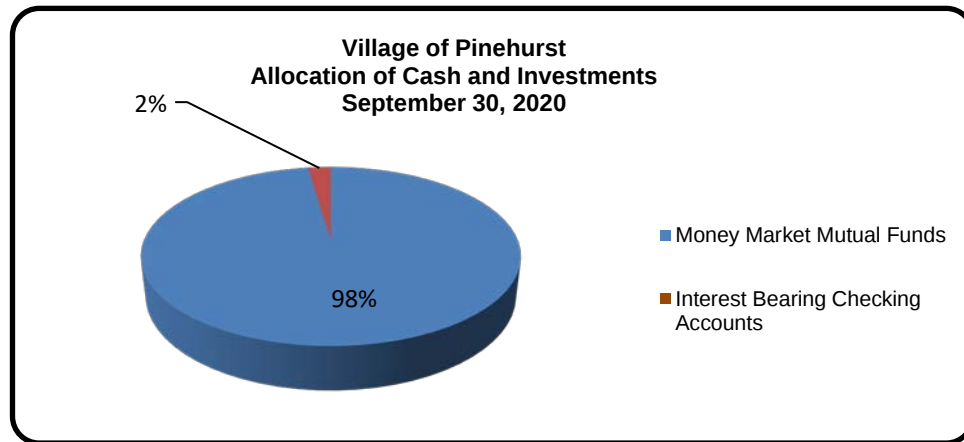
	Project Budget	Prior Years	Actual Current Year	Total To Date
REVENUES				
Interest earned on investments	\$ -	\$ 27,662	\$ 53	\$ 27,715
	-	27,662	53	27,715
EXPENDITURES				
Design costs	344,000	326,995	-	326,995
Construction costs	4,569,165	4,364,458	-	4,364,458
	4,913,165	4,691,453	-	4,691,453
REVENUES OVER (UNDER) EXPENDITURES	<u>(4,913,165)</u>	<u>(4,663,791)</u>	<u>53</u>	<u>(4,663,738)</u>
OTHER FINANCING SOURCES (USES)				
Transfer from General Fund	4,913,165	4,913,165	-	4,913,165
	4,913,165	4,913,165	-	4,913,165
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	<u>\$ -</u>	<u>\$ 249,374</u>	<u>53</u>	<u>\$ 249,427</u>
FUND BALANCE, JULY 1			<u>249,374</u>	
FUND BALANCE, JUNE 30			<u>\$ 249,427</u>	

**Village of Pinehurst
Schedule of Cash and Investments
September 30, 2020**

Investment	Bond/Bank Ratings	Purchase Date	Maturity Date	Cost
Money Market Mutual Funds				
North Carolina Capital Management Trust - Term Portfolio	Unrated			\$ 7,341,475
North Carolina Capital Management Trust - Government Portfolio	AAAm (S&P)			8,330,969
Interest Bearing Checking Accounts				
PNC Bank Operating				371,973
Petty Cash				
				<u>1,250</u>
Total Cash and Investments				<u><u>\$ 16,045,667</u></u>
Total Cash and Investments (same quarter previous year)				<u><u>\$ 15,444,779</u></u>

Summary of Cash and Investments

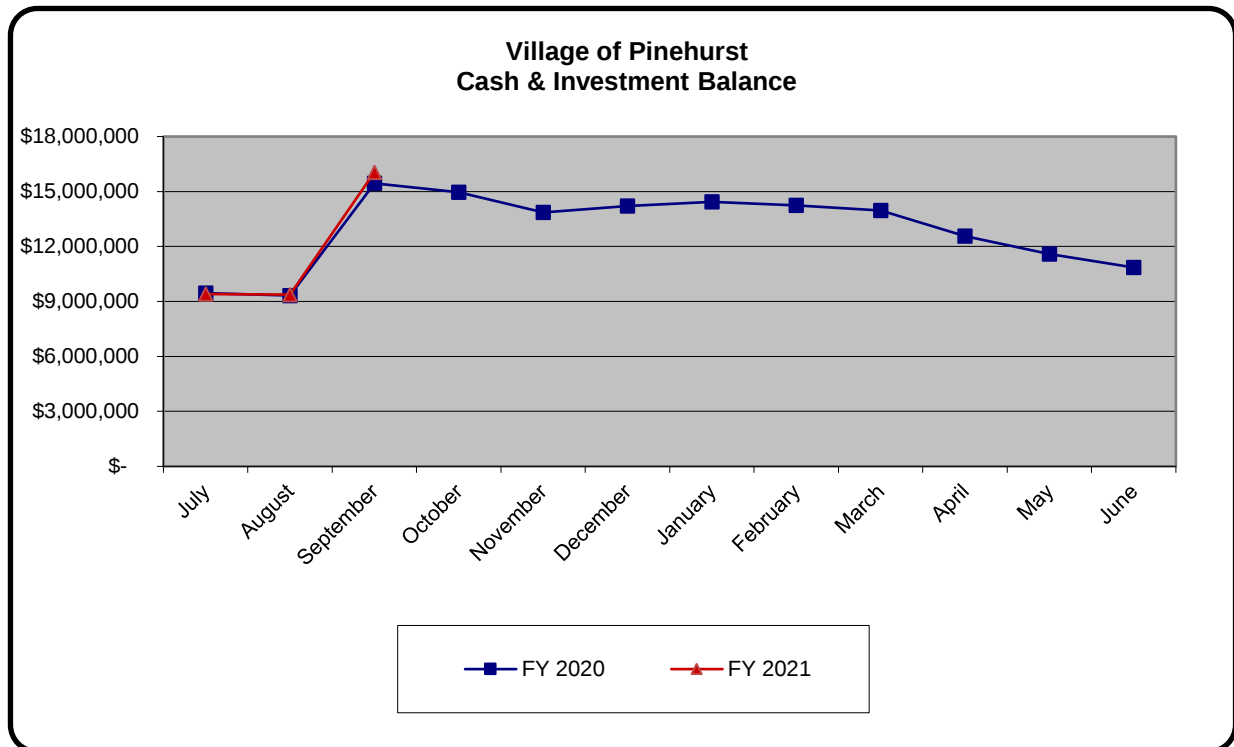
Money Market Mutual Funds	\$ 15,672,444
Interest Bearing Checking Accounts	371,973
Petty Cash	<u>1,250</u>
	<u><u>\$ 16,045,667</u></u>



Village of Pinehurst Investment Yield Summary

	FY 2020			FY 2021		
	Cash Balance	Investment Earnings	Investment Yield*	Cash Balance	Investment Earnings	Investment Yield*
July	\$ 9,457,886	\$ 17,938	2.21%	\$ 9,400,575	\$ 1,110	0.13%
August	9,323,182	16,551	2.14%	9,375,289	479	0.06%
September	15,444,779	18,043	1.77%	16,045,667	228	0.02%
October	14,959,741	23,204	1.86%			
November	13,865,852	19,443	1.64%			
December	14,213,330	19,008	1.65%			
January	14,437,153	19,086	1.62%			
February	14,250,122	17,314	1.47%			
March	13,955,664	14,018	1.21%			
April	12,563,081	7,705	0.71%			
May	11,588,764	4,743	0.48%			
June	10,856,052	2,165	0.23%			
Average	<u>\$ 12,909,634</u>	<u>\$ 179,218</u>	1.39%	<u>\$ 11,607,177</u>	<u>\$ 1,817</u>	0.07%

* Investment yield is presented on an accrual basis.



Village of Pinehurst
Schedule of Fund Balance - General Fund
September 30, 2020

	Fund Balance at 09/30/2020	Fund Balance at 09/30/2019
General Fund		
Nonspendable:		
Inventory	\$ 48,482	\$ 44,581
Prepaid Items	10,650	-
Restricted:		
Stabilization by State Statute	5,088,612	3,788,807
Transportation	240,187	250,842
Public Safety	-	10,996
Assigned		
Subsequent year's expenditures	2,685,940	1,049,416
Unassigned	9,573,873	9,794,713
	<u>\$ 17,647,744</u>	<u>\$ 14,939,355</u>

Village of Pinehurst
Schedule of Capital Outlay by Function and Activity - General Fund
For the Fiscal Period Ended September 30, 2020

	Annual Budget	YTD Budget	YTD Expenditures	Remaining Balance
<u>Land</u>				
Fire	\$ 200,000	200,000	-	200,000
Streets & Grounds	331,093	81,093	-	331,093
Recreation	109,500	6,500	-	109,500
Harness Track	45,000	-	-	45,000
	685,593	287,593	-	685,593
<u>Buildings and Grounds</u>				
Police	32,000	-	-	32,000
Public Services Administration	19,315	19,315	-	19,315
Recreation	80,500	-	-	80,500
Harness Track	71,800	71,800	-	71,800
Fair Barn	55,000	55,000	17,418	37,582
	258,615	146,115	17,418	241,197
<u>Equipment and Furniture</u>				
Administration	28,631	12,600	-	28,631
Financial Services	3,880	3,600	-	3,880
Human Resources	6,790	6,300	-	6,790
Police	66,090	31,400	8,274	57,816
Fire	97,116	63,400	-	97,116
Inspections	1,940	1,800	-	1,940
Public Services Administration	12,893	12,600	-	12,893
Streets & Grounds	140,340	44,900	38,102	102,238
Solid Waste	2,960	2,700	-	2,960
Recreation	6,827	6,300	-	6,827
Harness Track	1,008	900	-	1,008
Fair Barn	6,975	1,800	-	6,975
Planning	3,880	3,600	-	3,880
Community Development	970	900	-	970
	380,300	192,800	46,376	333,924
<u>Vehicles</u>				
Police	120,000	-	-	120,000
Fire	1,025,000	400,000	-	1,025,000
Solid Waste	210,000	-	-	210,000
	1,355,000	400,000	-	1,355,000
<u>Infrastructure</u>				
Streets & Grounds	420,000	31,500	35,473	384,527
	420,000	31,500	35,473	384,527
Total	\$ 3,099,508	\$ 1,058,008	\$ 99,267	\$ 3,000,241

% of Capital Outlay Budget Expended

3.20%

Note: This Schedule includes Fleet Maintenance, Buildings & Grounds and Information Technology Capital Outlay.

**Village of Pinehurst
Schedule of General Long Term Debt
September 30, 2020**

	Balance at 09/30/2020	Balance at 09/30/2019	Increase (Decrease)
Fire Station			
\$2,500,000; due in 30 semi-annual payments of fixed principal of \$83,334 plus interest @ 3.44%; collateralized by Fire Station bldg; final payment due on 3/15/20.	\$ -	\$ 83,333	\$ (83,333)
Fair Barn			
\$1,000,000; due in 40 semi-annual payments consisting of fixed principal of \$25,000 plus interest @ 4.60%; collateralized by Fair Barn bldg; final payment due on 3/11/22.	75,000	125,000	(50,000)
2013 Firetruck			
\$550,000; due in 14 semi-annual payments of \$41,917 beginning on 2/1/14; final payment due on 8/1/20; interest @ 1.75%; collateralized by firetruck.	-	82,776	(82,776)
	75,000	291,109	(216,109)
Total Pension Liability (LEO) *	1,243,898	1,025,925	217,973
Net Pension Liability (LGERS) *	2,756,320	2,480,521	275,799
Accumulated Vacation	728,331	681,271	47,060
	4,728,549	4,187,717	540,832
	<u>\$ 4,803,549</u>	<u>\$ 4,478,826</u>	<u>\$ 324,723</u>

* Based on an independent annual actuarial valuation

Village of Pinehurst
Schedule of Budget Amendments - General Fund
For the Fiscal Period Ended September 30, 2020

	ORIGINAL FY 2021 BUDGET	Amended * Qtr Ended 09/30/20	Amended Qtr Ended 12/31/20	Amended Qtr Ended 03/31/21	Amended Qtr Ended 06/30/21	Total Amendments	Amended FY 2021 Budget
REVENUES							
Ad valorem taxes	\$ 11,403,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,403,000
Other taxes and licenses	2,000	-	-	-	-	-	2,000
Unrestricted Intergov't Revenues	6,087,500	-	-	-	-	-	6,087,500
Restricted Intergov't Revenues	513,600	252,000	-	-	-	252,000	765,600
Permits & Fees	626,600	-	-	-	-	-	626,600
Sales & Services	725,400	-	-	-	-	-	725,400
Assessments	5,170	-	-	-	-	-	5,170
Other Revenues	269,780	-	-	-	-	-	269,780
Investment Income	25,400	-	-	-	-	-	25,400
Appropriated Fund Balance	1,603,467	1,082,473	-	-	-	1,082,473	2,685,940
TOTAL REVENUES	\$ 21,261,917	\$ 1,334,473	\$ -	\$ -	\$ -	\$ 1,334,473	\$ 22,596,390
OPERATING EXPENDITURES							
Governing Body	146,400	-	-	-	-	-	146,400
Administration	1,446,940	39,410	-	-	-	39,410	1,486,350
Financial Services	716,090	2,100	-	-	-	2,100	718,190
Human Resources	602,120	11,435	-	-	-	11,435	613,555
Police	3,387,200	37,165	-	-	-	37,165	3,424,365
Fire	3,013,230	38,244	-	-	-	38,244	3,051,474
Inspections	339,470	1,250	-	-	-	1,250	340,720
Public Services Administration	612,880	4,850	-	-	-	4,850	617,730
Streets & Grounds	1,561,480	33,444	-	-	-	33,444	1,594,924
Powell Bill	1,100,500	163,242	-	-	-	163,242	1,263,742
Solid Waste	1,781,510	1,600	-	-	-	1,600	1,783,110
Planning	982,110	20,400	-	-	-	20,400	1,002,510
Community Development	178,210	1,100	-	-	-	1,100	179,310
Recreation	1,925,660	80,791	-	-	-	80,791	2,006,451
Library	150,000	13,764	-	-	-	13,764	163,764
Harness Track	576,720	2,460	-	-	-	2,460	579,180
Fair Barn	370,030	6,910	-	-	-	6,910	376,940
Contingency	-	-	-	-	-	-	-
Debt Service	148,167	-	-	-	-	-	148,167
Total Operating Expenditures	19,038,717	458,165	-	-	-	458,165	19,496,882
CAPITAL EXPENDITURES							
Administration	16,031	12,600	-	-	-	12,600	28,631
Financial Services	280	3,600	-	-	-	3,600	3,880
Human Resources	490	6,300	-	-	-	6,300	6,790
Police	186,690	31,400	-	-	-	31,400	218,090
Fire	673,616	648,500	-	-	-	648,500	1,322,116
Inspections	140	1,800	-	-	-	1,800	1,940
Public Services Administration	9,293	22,915	-	-	-	22,915	32,208
Streets & Grounds	804,940	86,493	-	-	-	86,493	891,433
Solid Waste	210,260	2,700	-	-	-	2,700	212,960
Planning	280	3,600	-	-	-	3,600	3,880
Community Development	70	900	-	-	-	900	970
Recreation	184,027	12,800	-	-	-	12,800	196,827
Harness Track	116,908	900	-	-	-	900	117,808
Fair Barn	20,175	41,800	-	-	-	41,800	61,975
Total Capital Expenditures	\$ 2,223,200	\$ 876,308	\$ -	\$ -	\$ -	\$ 876,308	\$ 3,099,508
TOTAL EXPENDITURES	\$ 21,261,917	\$ 1,334,473	\$ -	\$ -	\$ -	\$ 1,334,473	\$ 22,596,390

Amended Budget as a % of
Original Budget

106.3%

* Includes \$1,082,473 that was reappropriated from FY 2020.

Village of Pinehurst
Schedule of Encumbrances
For the Fiscal Period Ended September 30, 2020

	Annual Budget as of 09/30/2020	YTD as of 09/30/2020	Encumbered Amount	Unencumbered Balance
GENERAL FUND				
Operating Expenditures				
Governing Body	\$ 146,400	\$ 38,513	\$ 42,927	\$ 64,960
Administration	1,486,350	357,765	67,921	1,060,664
Financial Services	718,190	256,934	9,408	451,848
Human Resources	613,555	92,096	16,636	504,823
Police	3,424,365	670,563	43,285	2,710,517
Fire	3,051,474	609,102	39,760	2,402,612
Inspections	340,720	67,593	1,495	271,632
Public Services Administration	617,730	115,171	50,754	451,805
Streets & Grounds	1,594,924	319,194	142,069	1,133,661
Powell Bill Funds	1,263,742	90	-	1,263,652
Solid Waste	1,783,110	339,409	662,563	781,138
Recreation	2,006,451	413,455	74,510	1,518,486
Library	163,764	42,500	8,763	112,501
Harness Track	579,180	100,571	43,442	435,167
Fair Barn	376,940	53,181	36,200	287,559
Planning	1,002,510	182,643	28,850	791,017
Community Development	179,310	57,954	26,176	95,180
Fleet Maintenance	758,170	155,426	21,145	581,599
B&G Maintenance	1,440,050	331,663	225,190	883,197
Information Technology	1,338,750	343,991	174,637	820,122
Debt Service	148,167	69,233	-	78,934
Contingency	-	-	-	-
Total Operating Expenditures *	23,033,852	4,617,047	1,715,731	16,701,074
Capital Outlay Expenditures				
Administration	28,631	-	-	28,631
Financial Services	3,880	-	-	3,880
Human Resources	6,790	-	-	6,790
Police	218,090	8,274	-	209,816
Fire	1,322,116	-	23,150	1,298,966
Inspections	1,940	-	-	1,940
Public Services Administration	32,208	-	-	32,208
Streets & Grounds	891,433	73,575	127,803	690,055
Solid Waste	212,960	-	-	212,960
Recreation	196,827	-	-	196,827
Harness Track	117,808	-	-	117,808
Fair Barn	61,975	17,418	-	44,557
Planning	3,880	-	-	3,880
Community Development	970	-	-	970
Fleet Maintenance	1,394,640	38,102	688,635	667,903
B&G Maintenance	432,010	17,418	33,455	381,137
Information Technology	129,000	8,274	89,681	31,045
Total Capital Outlay Expenditures *	5,055,158	163,061	962,724	3,929,373
Charges to Other Departments *	(5,492,620)	(894,874)	-	(4,597,746)
TOTAL GENERAL FUND EXPENDITURES	\$ 22,596,390	\$ 3,885,234	\$ 2,678,455	\$ 16,032,701
COMMUNITY CENTER CAPITAL PROJECT FUND				
Capital Expenditures				
Design & Engineering Costs	\$ 344,000	\$ 326,995	\$ -	\$ 17,005
Construction Costs	4,569,165	4,364,458	1,000	203,707
TOTAL CAPITAL PROJECT FUND EXPENDITURES	\$ 4,913,165	\$ 4,691,453	\$ 1,000	\$ 220,712

* In this schedule, General Fund operating and capital expenditures are overstated due to internal service allocation budgets appearing in both the internal service departments (Fleet, B&G, & IT) and the department to which the expenditure is eventually allocated. Total expenditures, however, reflect the actual General Fund budget.

Village of Pinehurst
Schedule of Ad Valorem Property Tax Collections
For the Fiscal Period Ended September 30, 2020

Real and Personal

Tax Year	For the Fiscal Period Ended September 30, 2020			For the Fiscal Period Ended September 30, 2019		
	Budgeted Collections	Gross Collections	% Collected Through 09/30/2020	Budgeted Collections	Gross Collections	% Collected Through 09/30/2019
Third Prior Year	\$ -	\$ 20	100.00%	\$ -	\$ -	100.00%
Second Prior Year	-	9	100.00%	-	26	100.00%
First Prior Year	5,000	2,439	48.78%	5,000	652	13.04%
Current Year	10,679,000	8,310,633	77.82%	10,519,000	8,127,567	77.27%
	<u>\$ 10,684,000</u>	<u>\$ 8,313,101</u>	<u>77.81%</u>	<u>\$ 10,524,000</u>	<u>\$ 8,128,245</u>	<u>77.24%</u>

Motor Vehicles

Tax Year	For the Fiscal Period Ended September 30, 2020			For the Fiscal Period Ended September 30, 2019		
	Budgeted Collections	Gross Collections	% Collected Through 09/30/2020	Budgeted Collections	Gross Collections	% Collected Through 09/30/2019
Third Prior Year	\$ -	\$ -	100.00%	\$ -	\$ 265	100.00%
Second Prior Year	-	-	0.00%	-	-	0.00%
First Prior Year	2,000	-	0.00%	2,000	-	0.00%
Current Year	717,000	208,862	29.13%	660,000	176,026	26.67%
	<u>\$ 719,000</u>	<u>\$ 208,862</u>	<u>29.05%</u>	<u>\$ 662,000</u>	<u>\$ 176,291</u>	<u>26.63%</u>

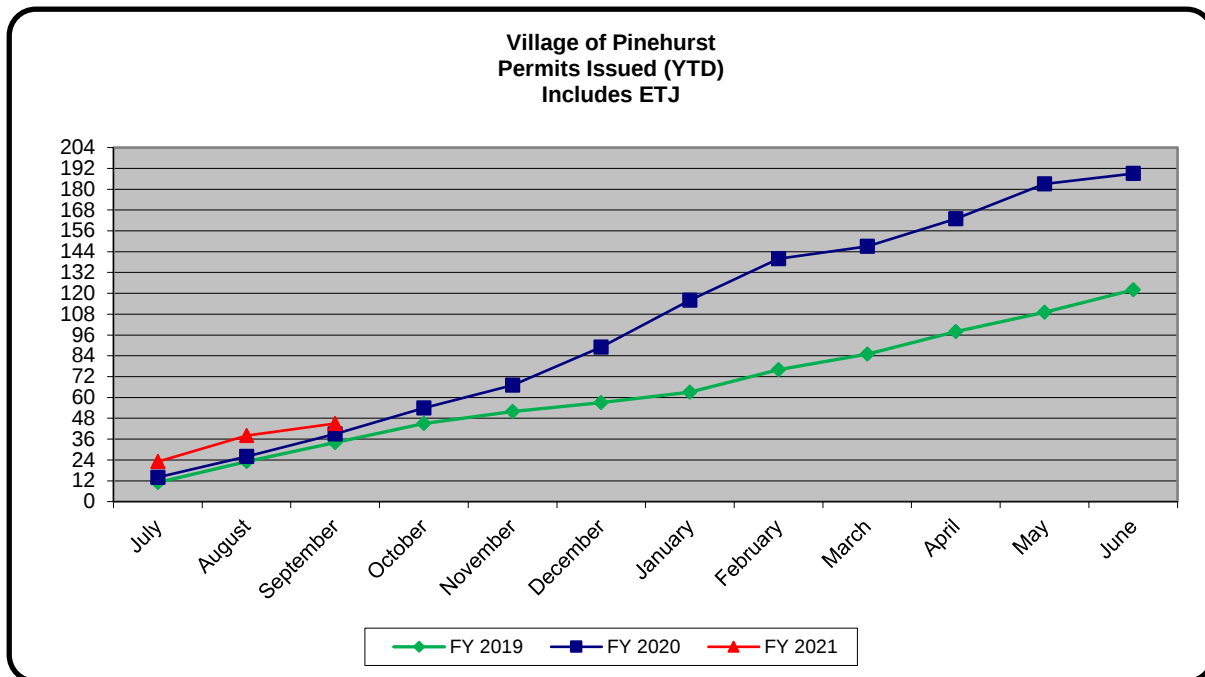
Village of Pinehurst
Schedule of Ad Valorem Property Tax Levy
For the Fiscal Period Ended September 30, 2020

Property Valuation				
	For the Fiscal Period Ended September 30, 2020	For the Fiscal Period Ended September 30, 2019	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal Motor Vehicles	\$ 3,563,592,281	\$ 3,495,667,640	\$ 67,924,641	1.94%
	70,055,435	59,376,600	10,678,835	17.98%
	<u>\$ 3,633,647,716</u>	<u>\$ 3,555,044,240</u>	<u>\$ 78,603,476</u>	<u>2.21%</u>

Levy				
	For the Fiscal Period Ended September 30, 2020	For the Fiscal Period Ended September 30, 2019	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal Motor Vehicles	\$ 10,692,276	\$ 10,492,992	\$ 199,284	1.90%
	208,371	175,688	32,683	18.60%
	<u>\$ 10,900,647</u>	<u>\$ 10,668,680</u>	<u>\$ 231,967</u>	<u>2.17%</u>

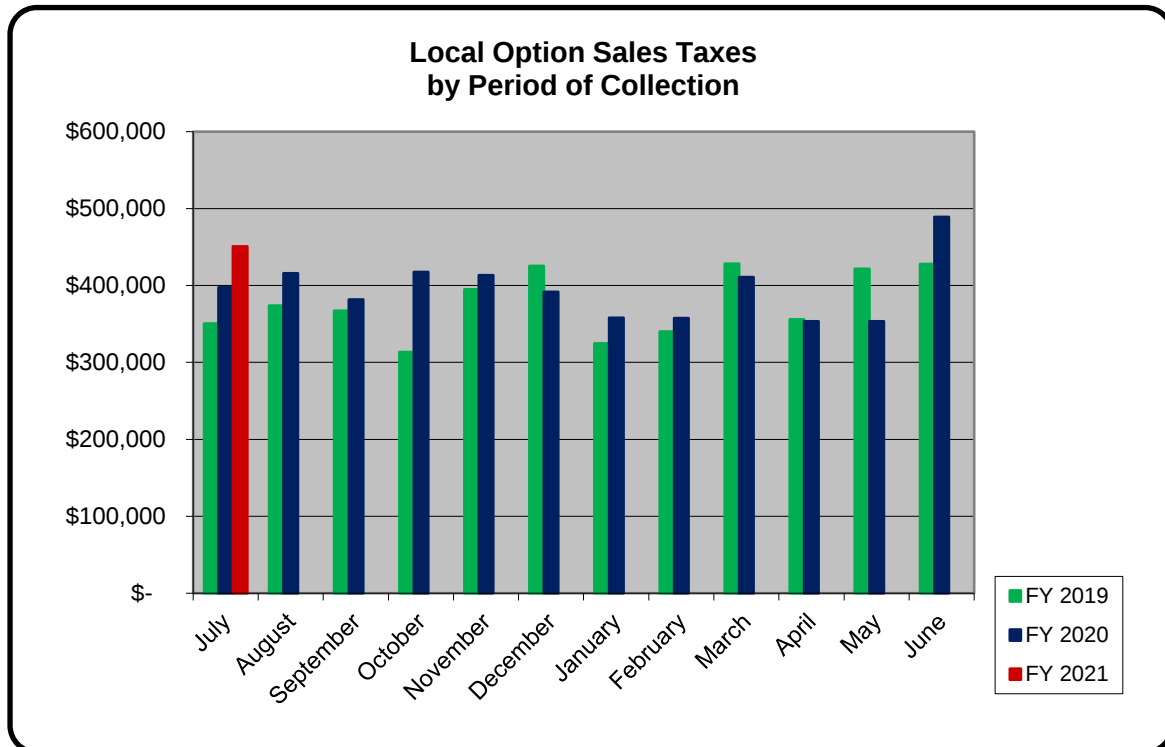
**Village of Pinehurst
Residential Building Permits - Includes ETJ**

	FY 2019		FY 2020		FY 2021		Construction
	# of	Est.	# of	Est.	# of	Est.	Costs
	Permits	Construction	Permits	Construction	Permits	Construction	Percentage
	Issued	Costs	Issued	Costs	Issued	Costs	Change YTD
July	11	\$ 2,707,900	14	\$ 2,607,470	23	\$ 5,718,524	119.31%
August	12	2,037,903	12	6,686,427	15	3,078,264	-5.35%
September	11	3,748,750	13	1,813,297	7	2,673,000	3.26%
October	11	3,826,000	15	4,773,000			
November	7	2,338,600	13	5,366,374			
December	5	1,939,800	22	4,775,079			
January	6	2,643,040	27	4,865,881			
February	13	1,400,000	24	3,997,192			
March	9	2,055,550	7	4,405,630			
April	13	2,372,968	16	4,302,080			
May	11	3,582,210	20	4,533,155			
June	13	5,748,658	6	4,418,540			
YTD	122	\$ 34,401,379	189	\$ 52,544,125	45	\$ 11,469,788	



**Village of Pinehurst
Local Option Sales Taxes**

	FY 2019	FY 2020	FY 2021	Same Month Change From Prior Year
July	\$ 350,690	\$ 397,457	\$ 451,006	13.47%
August	374,077	415,784		
September	367,404	381,836		
October	313,447	417,586		
November	395,196	413,475		
December	425,352	391,920		
January	324,936	358,058		
February	339,985	357,608		
March	428,386	410,883		
April	356,115	353,585		
May	421,823	353,540		
June	428,103	489,195		
YTD	<u>\$ 4,525,514</u>	<u>\$ 4,740,927</u>	<u>\$ 451,006</u>	



Village of Pinehurst
Schedule of Fair Barn Revenues and Expenditures
For the Fiscal Period Ended September 30, 2020

	Annual Budget as of 09/30/2020	Quarterly Budget as of 09/30/2020	Actual 09/30/2020	YTD as of 09/30/2019	Current Year Over (Under) Prior Year	% of 2021 Budget Spent / Received YTD
<u>Fair Barn</u>						
Revenues	\$ 243,500	\$ 60,000	\$ (1,344)	\$ 65,388	\$ (66,732)	-0.55%
Expenditures						
Operating	376,940	102,518	53,181	82,232	(29,051)	14.11%
Capital	61,975	56,800	17,418	13,628	3,790	28.10%
Debt Service	106,250	27,300	27,301	28,451	(1,150)	25.70%
	<u>545,165</u>	<u>186,618</u>	<u>97,900</u>	<u>124,311</u>	<u>(26,411)</u>	<u>17.96%</u>
Net <u>Before</u> Discounts	<u>(301,665)</u>	<u>(126,618)</u>	<u>(99,244)</u>	<u>(58,923)</u>	<u>(40,321)</u>	<u>32.90%</u>
Event Revenue Discounts			-	(9,843)	9,843	
Net <u>After</u> Discounts	<u>\$ (301,665)</u>	<u>\$ (126,618)</u>	<u>\$ (99,244)</u>	<u>\$ (68,766)</u>	<u>\$ (30,478)</u>	<u>32.90%</u>
Operating Revenues as a % of Operating Expenditures - Before Discounts	65%	59%	-3%	80%		
Operating Revenues as a % of Operating Expenditures - After Discounts	65%	59%	-3%	68%		
Target			99%			

Village of Pinehurst
Schedule of Harness Track Revenues and Expenditures
For the Fiscal Period Ended September 30, 2020

	Annual Budget as of 09/30/2020	Quarterly Budget as of 09/30/2020	Actual 09/30/2020	YTD as of 09/30/2019	Current Year Over (Under) Prior Year	% of 2021 Budget Spent / Received YTD
<u>Harness Track</u>						
Revenues	\$ 242,400	\$ 23,100	\$ 22,990	\$ 22,327	\$ 663	9.48%
Expenditures						
Operating	579,180	157,516	100,571	111,982	(11,411)	17.36%
Capital	<u>117,808</u>	<u>72,700</u>	<u>-</u>	<u>49,659</u>	<u>(49,659)</u>	<u>0.00%</u>
	<u>696,988</u>	<u>230,216</u>	<u>100,571</u>	<u>161,641</u>	<u>(61,070)</u>	<u>14.43%</u>
Net <u>Before</u> Discounts	<u>(454,588)</u>	<u>(207,116)</u>	<u>(77,581)</u>	<u>(139,314)</u>	<u>61,733</u>	<u>17.07%</u>
Event Revenue Discounts			<u>-</u>	<u>(9,600)</u>	<u>9,600</u>	
Net <u>After</u> Discounts	<u>\$ (454,588)</u>	<u>\$ (207,116)</u>	<u>\$ (77,581)</u>	<u>\$ (148,914)</u>	<u>\$ 71,333</u>	<u>17.07%</u>
Operating Revenues as a % of Operating Expenditures - Before Discounts	42%	15%	23%	20%		
Operating Revenues as a % of Operating Expenditures - After Discounts	42%	15%	23%	11%		
Target			45%			



**DISCUSS AND CONSIDER APPROVAL OF THE 2020 CAPE FEAR
REGIONAL HAZARD MITIGATION PLAN.
ADDITIONAL AGENDA DETAILS:**

FROM:

Carlton Cole

CC:

Jeff Sanborn

DATE OF MEMO:

11/2/2020

MEMO DETAILS:

As a result of the Disaster Mitigation Act of 2000 and NC Senate Bill 300 each local government including counties, cities, towns, and villages are required to have an approved Hazard Mitigation Plan in order to apply for hazard mitigation funding. The types of plans throughout North Carolina vary from multi-jurisdictional plans, town plans, city plans, and some village plans. North Carolina has approximately 180 hazard mitigation plans that must be updated every five years.

The counties of Moore, Chatham, Lee, Harnett, Johnston and their incorporated jurisdictions have developed a regional hazard mitigation plan with the assistance of a contractor. This plan incorporates five (5) multi-jurisdictional hazard mitigation plans into one (1) regional plan. Should Council wish to adopt the updated plan there is a resolution for your consideration.

You may review the updated plan [here](#).

ATTACHMENTS:

Description

▣ Resolution 20-35

RESOLUTION #20-35:

A RESOLUTION ADOPTING THE CAPE FEAR REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within the Village of Pinehurst are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, the Village of Pinehurst desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (State emergency assistance funds) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Moore County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

WHEREAS, it is the intent of the Village of Pinehurst Council to fulfill this obligation in order that the Village will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the Village of Pinehurst.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in session assembled this 10th day of November, 2020 as follows:

SECTION 1. Adopts the Cape Fear Regional Hazard Mitigation Plan.

SECTION 2. Vests Moore County Public Safety with the responsibility, authority, and the means to:

- (a) Inform all concerned parties of this action.

(b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.

SECTION 3. Appoints the Moore County Department of Public Safety, Division of Emergency Management to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Village Council for consideration.

SECTION 4. The Village of Pinehurst agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

THIS RESOLUTION passed and adopted this 10th day of November, 2020.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney



DISCUSS AND CONSIDER A RESOLUTION TO APPROVE COUNTY-WIDE RECYCLING STANDARDS.

ADDITIONAL AGENDA DETAILS:

FROM:

Mike Apke, P.E., Public Services and Engineering Director

CC:

Jeff Sanborn, Village Manager and Jeff Batton, Assistant Village Manager

DATE OF MEMO:

11/3/2020

MEMO DETAILS:

The Village of Pinehurst and Moore County continue to face challenges related to recycling. While the Village has generated various promotional materials to educate our residents on items that can be placed within their curbside recycling bins, contamination of our recycling stream with trash and other non-recyclable items continues to be at undesirable levels. In some cases, this contamination can render the entire recycling load as trash, which is then taken to a landfill for disposal rather than a Material Recovery Facility (MRF). Recycle stream contamination is one reason that tipping fees paid to Moore County for recycling have skyrocketed in recent years.

Governmental entities across Moore County treat recycling differently. Some provide curbside service, others have a central collection drop-off point, while others encourage use of county facilities. Government entities are generally dependent upon their specific MRF's standards on what they can accept or exclude in recycling. Moore County's recycling materials are transported to three different MRFs, creating at least three separate sets of rules on recycling. Under this model, a Moore County resident can encounter three different recycling standards depending on where they live, work, and socialize. The inconsistency between these standards confuses citizens, frustrates educational programs, and makes recycling contamination more likely.

Representatives across Moore County have discussed creating a county-wide standard whereby all government entities, regardless of their MRF or recycling program, can have a unified and consistent educational recycling message. The goal is to increase effectiveness of intra-county recycling efforts by addressing inconsistencies and contradictory rules in an effort to improve recycling efforts, reduce contamination, and as a result, cost to taxpayers.

Village staff have been working with County and other municipal staff to review existing municipal recycling guidelines and compile a list of items that will be universally accepted by all MRFs serving Moore County. This restrictive list of acceptable materials does not create upheaval of any existing recycling program, but instead offers clarity and updates that, on balance, will improve recycling efforts for everyone. Just as important, we were able to have a consistent message about what cannot be recyclable so we can better answer questions from residents.

The attached resolution demonstrates the Village of Pinehurst's commitment to participate in this project, named the #RecycleMoore campaign. Other local municipalities are being asked to adopt similar resolutions, which may also allow for grants to be provided by the North Carolina Department of

Environmental Quality to help distribute the #RecycleMoore materials. Staff is supportive of this program and recommends adoption of the attached resolution.

ATTACHMENTS:

Description

▣ Resolution 20-36

RESOLUTION #20-36:

A RESOLUTION TO APPROVE COUNTY-WIDE RECYCLING STANDARDS

WHEREAS, recycling guidelines across Moore County are inconsistent and, at times, conflicting due to differences in which materials are acceptable at each Material Recovery Facility (MRF) serving Moore County; and

WHEREAS, inconsistent recycling guidelines between and among Moore County communities create unnecessary confusion for residents and frustrates recycling education efforts; and

WHEREAS, educating residents about which items go into the recycling container is the most effective way to recover the most recyclable material and avoid contamination; and

WHEREAS, representatives from county and municipal governments have proposed a county-wide recycling program entitled “#RecycleMoore” with uniform recycling and disposal guidelines; and

WHEREAS, participating in the “#RecycleMoore” campaign is an effective way to raise awareness about the need to recycle only the items accepted across Moore County; and

WHEREAS, funding for county-wide recycling education programs might be possible through recycling grants administered by the North Carolina Department of Environmental Quality; and

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in session assembled this 10th day of November, 2020 as follows:

SECTION 1. The Village of Pinehurst supports and agrees to participate in the “#RecycleMoore” campaign and will ensure that municipal recycling guidelines will mirror county-wide recycling efforts.

SECTION 2. The Village of Pinehurst will utilize approved county-wide branding and graphics toolkit, but such commitment will not inhibit or impede each municipality’s ability to create or produce educational material tailored specifically to its residents.

SECTION 3. The Moore County Solid Waste Department will hold the “official” county-wide acceptable recycling materials list and will coordinate any necessary changes to those guidelines with municipalities. Moore County will make available digital copies of graphics to participating municipal staff in a way that ensures consistency of the guidelines across Moore County.

THIS RESOLUTION passed and adopted this 10th day of November, 2020.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney

DRAFT



**DISCUSS AND CONSIDER ADOPTING THE 2021 VILLAGE COUNCIL
MEETING SCHEDULE.**

ADDITIONAL AGENDA DETAILS:

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

11/2/2020

MEMO DETAILS:

Attached is a draft of the 2021 Village Council Regular Meeting Schedule. The regular schedule can be amended at any time. A vote should be taken to establish this schedule no later than the December 8th meeting.

ATTACHMENTS:

Description

📎 2021 Meeting Schedule



2021 VILLAGE COUNCIL MEETING SCHEDULE

**Held on the 2nd and 4th Tuesdays
Assembly Hall at 395 Magnolia Road, Pinehurst, NC 28374**

January 12 at 4:30 p.m. – RM/WS
January 26 at 4:30 p.m. – RM/WS

February 9 at 4:30 p.m. – RM/WS
February 23 at 4:30 p.m. – RM/WS

March 9 at 4:30 p.m. – RM/WS
March 23 at 4:30 p.m. – RM/WS

April 13 at 4:30 p.m. – RM/WS
April 27 at 4:30 p.m. – RM/WS

May 11 at 4:30 p.m. – RM/WS
May 25 at 4:30 p.m. – RM/WS

June 8 at 4:30 p.m. – RM/WS
June 22 at 4:30 p.m. – RM/WS

July 13 at 4:30 p.m. – RM/WS
July 27 at 4:30 p.m. – RM/WS

August 10 at 4:30 p.m. – RM/WS*

September 14 at 4:30 p.m. – RM/WS
September 28 at 4:30 p.m. – RM/WS

October 12 at 4:30 p.m. – RM/WS
October 26 at 4:30 p.m. – RM/WS

November 9 at 4:30 p.m. – RM/WS *

December 14 at 4:30 p.m. – RM/WS *

RM/WS= Regular Meeting/Work Session

The date or time of a meeting may be changed or additional meetings may be called by Council.

These meetings will be given the title “Special Meetings” and will be announced.

**August, November, and December will only have one scheduled meeting.*