



**HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING
NOVEMBER 04TH, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
09:00 AM**

Members Present:

Eric Von Salzen, Chair
Tom Schroeder, Vice Chair
Anne Lucey
David Herring
Terry Lurtz
John Taylor
Richard Vincent

Members Absent:

Staff Present:

Alex Cameron, Planning Supervisor
Alexandria Rye, Senior Planner
Shannon Konstantinou, Clerk to the Board

Approximately 0 members of the public in attendance.

I. Call to Order

Mr. Von Salzen called the Special Meeting to order at 09:12 AM and explained the purpose of this meeting for the Historic Preservation Commission.

II. General Business

A. Discussion and Consideration of Changes to the Language of the Historic District Standards as Proposed by Mr. Herring

Mr. Von Salzen opened the Regular Meeting with a review of the submission Mr. Herring sent to the Commission covering suggested changes to the language of the Standards. The Commission and Staff discussed Staff's authority to review an application for completeness and sufficiency of supporting materials submitted prior to accepting the application as a case to be heard during a Public Hearing. The Commission and Staff discussed ways to eliminate multiple versions of supporting materials being submitted preventing confusion on the part of the Commission as to exactly what is being proposed by the Applicant. The Commission and Staff discussed adding a bare bones checklist of requirements that must be met for an application to be considered complete. The Commission and Staff discussed moving away from paper copies of materials to digital copies of materials. The Commission and Staff agreed Staff would review the suggestions and present proposed Standards language changes to the Commission at upcoming meetings. The Commission and Staff discussed moving the deadline for application submissions from 3 weeks prior to the next Public

Hearing meeting to 4 weeks prior to the next Public Hearing Meeting. The Commission and Staff discussed the Commission being included in the Public Hearing notification process.

Mr. Lurtz left the meeting at 10:24 AM.

The Commission and Staff discussed devices being provided to the Commission for use in the field when reviewing case materials. Staff asked that the Commission be sure to include Staff in communications sharing materials to be discussed during the meeting so Staff is better able to prepare.

B. Discussion and Consideration of Revisions to the Historic District Standards

Mr. Von Salzen opened discussion of the proposed revisions to the Historic District Standards. Ms. Rye, Mr. Cameron, and the Commission reviewed and discussed the documents submitted by Staff outlining proposed changes to sections of the Historic District Standards dealing with: the classifications of Basic Work, Minor Work, and Major Work; the design standards of Minor Work, Pools/Spas/Hot Tubs, Fences and Walls, Shutters and Awnings, and Decks and Patios; and the enumeration of sections.

Staff and Commission members agreed to the proposed revisions to the Historic District Standards presented by Staff but it was concluded additional Work Session meetings would be needed before a final, revised version of the Historic District Standards could be adopted.

Mr. Vincent left the meeting at 11:02 AM.

Mr. Schroeder left the meeting at 11:03 AM.

The Commission and Staff discussed the case load for the next Public Hearing meeting.

III. Next Meeting Date

A. Regular Meeting November 18th, 2021.

IV. Motion to Adjourn

Mr. Taylor made a motion to adjourn the meeting. Seconded by Mr. Herring. Approved by a vote of 3-0 at 11:15 AM.

Respectfully Submitted,



Shannon Konstantinou
Clerk to the Board &
Planning Administrative Specialist
Village of Pinehurst

A videotape of this meeting is available on the Village website at www.vopnc.org.

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions. Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors. Values: Service, Initiative, Teamwork, and Improvement.